

MINUTES –July 13, 2009
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, June 22, 2009 in Council Chambers at Town Hall at 7:00pm. Present at Roll Call were Mayor Rich Harman Clerk-Treasurer Barb Runion, Council Members – Ty Tracy, Judy Karchner, Joe Riffle, Bob Hathaway, Jeff Tate, and Monte Porter, Solicitor Bob Kuhlman, Chief Roy Whitehead, Village Administrator Bob Rickard, Deb Wallace of The Press, Karen Schepman, Scott Schroeder of Poggemeyer Design Group (PDG), Kelly O'Connor, Denise Maye, and Denny Fetzer.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee meeting of June 22 were approved as presented.

AUDIENCE PARTICIPATION- **Denise Maye**, of the Woodville Senior Center requested permission to use Trail Marker Park to sponsor the Kelly Miller Circus as a fundraising event. They would have two (2) shows on August 5th. Tracy made a motion to allow the Senior Center to use Trail Marker Park for the Kelly Miller Circus on August 5, 2009, Riffle second. VOTE –Yeas- Tracy, Riffle, Hathaway, Karchner, Porter, and Tate. Nays-None. **MOTION CARRIED 6-0.**

Kelly O'Connor, representing the Rec. Board recommended that Chris Jacobson and Marissa Laraby be appointed as Head Guards and they are paid \$7.50 per hour while fulfilling the duties of Head Guard. Riffle made a motion to accept Chris Jacobson and Marissa Laraby as Head Guards and they be paid \$7.50 per hour while head guarding only, Porter second. VOTE-Yeas-Riffle, Porter, Karchner, Hathaway, Tate, and Tracy. Nays-None. **MOTION CARRIED 6-0.**

Hathaway reported that he has heard complaints that the pool is too cold for swimming. Hathaway suggested that the Rec. Board look at using the heater we have, or perhaps checking into a solar cover. O'Connor responded that the Board has check into solar covers and they are very costly. O'Connor also expressed that in the past the cost to use the heater was expensive, and therefore they have tried to limit the usage of the heater.

Ms. O'Connor questioned if pool staff has a right to inspect coolers that are brought into the pool area. Kuhlman responded that yes they may inspect, but a sign should be posted that alcohol is not permitted, and that coolers are subject to inspection.

Pool Manager Samantha Glaspy is qualified to conduct Red Cross lifeguard certifications, and O'Connor recommended that Glaspy be paid \$10.00 per hour to certify lifeguards. The Board would like to establish a certification class rate of \$125.00 for Village employed lifeguards. This cost would cover the use of the Village pool and materials needed for the class. Glaspy has requested that those guards who were previously certified by the YMCA take the Red Cross class, as it is a more in depth training. O'Connor recommended the following class cost for those guards affected by this request. \$75.00 per person – Sullivan, Laraby, Aspacher, Weirich, and Schroeder. \$60.00 – Paul (challenge & mask only). \$125.00- Bihn, Tinney, and Curry.

AUDIENCE PARTICIPATION CONTINUED - Tracy made a motion to accept the Rec. Board's recommendations for the affected guards class cost, to pay Glaspy \$10.00 per hour while teaching the lifeguard class, that the Red Cross lifeguard certification class rate be \$125.00 per person, and that all fees be paid by July 31, 2009, Porter second. VOTE-Yeas-Tracy, Porter, Karchner, Hathaway, Riffle, and Tate. Nays-None. **MOTION CARRIED 6-0.**

O'Connor reported that Glaspy is being trained on the chemical system, a sound system has been donated by the 4th of July, Inc., passes will be pro-rated for the remainder of the season, and that umbrella's have been ordered for the chairs. O'Connor also questioned the status of the requested signs of rules and responsibility and the baby pool controller. Rickard will check into the signs and no word on when the controller will be in. O'Connor requested that communication between the utilities department and Glaspy improve so that she may continue to develop knowledge about the pool.

O'Connor reported that the Tree Commission will be planting 7 trees, and one of those will be maintained by the 4-H club. They have asked if the tree could be planted in one of the parks. Council unanimously agreed that it could be planted in Trail Marker Park.

Scott Schroeder presented drawings with the proposed addition at the utilities building to move the Billing Clerk, Clerk-Treasurer, and the Council Chambers. The Police department would remain at the Town Hall. Rickard will meet with John Courtney to work on the financing of the project.

Schroeder updated the status of the stimulus funding and the possibility of moving up in consideration for a 50% forgiveness of the cost of the new well field project. A Water Supply Revolving Loan Account (WSRLA) application will need to be submitted in order to be considered for this and the Village must commit to the project. Rickard will be working with Rural Community Assistance Program (RCAP) on the application process. Hathaway made a motion to advance with Poggemeyer Design Group for the new well field design at a cost of \$53,000.00 and construction at a cost of \$450,000.00, Riffle second. VOTE-Yeas- Hathaway, Riffle, Karchner, Porter, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0**

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported that the committee met on July 7th to discuss employee bonuses, corrections to the personnel manual, health insurance premium increases and Rickard's contract.

PUBLIC WORKS & MAINTENANCE – Hathaway distributed copies of a letter from Rodney Chestnut. This letter contained questions and concerns about the water rate increase. Rickard was instructed to respond to Mr. Chestnut's concerns and report on this matter at the next meeting.

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ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Karchner, No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1474 in the amount of \$172,443.18, Tate second. VOTE – Yeas- Tracy, Tate, Riffle, Hathaway, Porter, and Karchner. Nays – None. **MOTION CARRIED 6-0.**

Tracy made a motion to adopt the 2010 Village Tax Budget to be submitted to the County Auditor, Riffle second. VOTE-Yeas- Tracy, Riffle, Hathaway, Karchner, Porter, and Tate. Nays-None. **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Porter- No report.

VILLAGE ADMINISTRATOR – Rickard reported:

- Nature Works 2008- Contractor has completed all buildings and a final report will be submitted to ODNR.
- OSS Solid Waste District- waiting on grant award announcement.
- A sewer separation project meeting was held with PDG and a sewer separation committee meeting needs to be set.
- Rehab on Well #8 has been completed. 1st test was good, 2nd was not. It will be pumped for 3 days and then additional testing will be done.
- Don Johnson and Keith Kruse have completed their interim testing and both have been approved by the EPA to do the tests required in the water plant.
- Keith Kruse will be completing the requirements needed to spray for mosquitos, and he is also taking classes to get his wastewater operator's license.
- Estimates for the painting the south and west sides of the Town Hall have been received. Rickard recommended John Kruse to paint the south side including power washing and the door and railing for \$1,500.00, and Brown Painting to power wash and paint the west side for \$900.00. Karchner made a motion to accept the estimates of \$1,500.00 from John Kruse and \$900.00 from Brown Painting to paint the Town Hall, Riffle second. VOTE-Yeas-Karchner, Riffle, Hathaway, Porter, Tate, and Tracy. Nays-None. **MOTION CARRIED 6-0.**
- Updates on the traffic lights at Main and Walnut will be implemented soon. This will be installing motion cameras to control the timing change of the lights.
- The tower on the roof of the Town Hall will be checked out to determine what, if any of the wires attached to it can be removed, and then have the tower removed.

POLICE DEPARTMENT-Chief Whitehead reported that there were no incidents with the 4th of July celebration.

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CLERK-TREASURER-Runion presented the following Ordinances for Council's consideration:

- ❖ **ORDINANCE #15-2009**- MODIFYING THE WATER RATES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY, OHIO AND DECLARING AN EMERGENCY- 3rd reading. Riffle made a motion to adopt Ordinance #15-2009, Tracy second. VOTE-Yeas-Riffle, Tracy, Hathaway, Karchner, Porter, and Tate. Nays- None. **MOTION CARRIED 6-0.**
- ❖ **ORDINANCE #16-2009** – APPROVING THE EDITING OF THE CODIFIED ORDINANCES OF WOODVILLE, OHIO AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, Tracy second. VOTE-Yeas-Riffle, Tracy, Hathaway, Karchner, Porter, and Tate. Nays-None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #16-2009, Tracy second. VOTE-Yeas- Riffle, Tracy, Hathaway, Karchner, Porter, and Tate. Nays-None. **MOTION CARRIED 6-0.**
- ❖ **ORDINANCE #17-2009** – AMENDING SECTION 521.13(WEEDS) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WOODVILLE, AND DECLARING AN EMERGENCY. Riffle made a motion to suspend the rules, Tate second. VOTE-Yeas-Riffle, Tate, Hathaway, Karchner, Porter, and Tracy. Nays-None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #17-2009, Tate second. VOTE-Yeas-Riffle, Tate, Hathaway, Karchner, Porter, and Tracy. Nays- None. **MOTION CARRIED 6-0.**
- ❖ **ORDINANCE #18-2009** – AUTHORIZING THE SALE OF A 1979 GMC DIGGER DERRICK TRUCK. Tate made a motion to suspend the rules, Tracy second. VOTE-Yeas- Tate, Tracy, Hathaway, Karchner, Porter, and Riffle. Nays-None. **MOTION CARRIED 6-0.** Tate made a motion to adopt Ordinance #18-2009, Riffle second. VOTE-Yeas-Tate, Riffle, Hathaway, Karchner, Porter, and Tracy. Nays-None. **MOTION CARRIED 6-0.**

Runion requested permission for her and Dawn Bockbrader to attend the summer session for CMI's updates to the software. This session would be on July 30th in Perrysburg from 10:00am – 2:30pm and there is no cost for this seminar. Riffle made a motion to allow Runion and Bockbrader to attend the CMI seminar, Tracy second. VOTE-Yeas- Riffle, Tracy, Hathaway, Karchner, Porter, and Tate. Nays- None. **MOTION CARRIED 6-0.**

MAYOR'S REPORT- No report.

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EXECUTIVE SESSION- Tracy made a motion to adjourn into executive session at 8:45pm to discuss a personnel issue, Tate second. VOTE-Yeas- Tracy, Tate, Hathaway, Karchner, Porter, and Riffle. Nays-None. **MOTION CARRIED 6-0.**

Present in executive session was Mayor Harman, Runion, Hathaway, Karchner, Porter, Riffle, Tate, Tracy, Kuhlman, and Rickard.

Tracy made a motion to enter into open session at 8:55pm, Tate second. VOTE-Tracy, Tate, Hathaway, Karchner, Porter, and Riffle. Nays-None. **MOTION CARRIED 6-0.**

Runion requested permission on behalf of Woodmore Superintendent Jane Garling, to hang a banner across Main St. in support of the School. The School would be purchasing the banner. Discussion concluded that as long as the sign was not political, it would be allowed.

Mayor Harman adjourned the meeting at 9:00p.m.



Mayor Richard A. Harman



Clerk-Treasurer Barbara J. Runion