

MINUTES – July 26, 2010

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 26, 2010 in Council Chambers at Town Hall at 7:00pm. Present at Roll Call were Mayor Rich Harman, Clerk-Treasurer Barb Runion, Village Administrator Bob Rickard, Solicitor Bob Kuhlman, Council Members – Jeff Tate, Ty Tracy, Denny Fetzer, Joe Riffle, and Stephanie Rizer, John Courtney of Courtney & Associates, Scott Schroeder of Poggemeyer Design Group (PDG), Chief Roy Whitehead, Keith Kruse, Nick DiGioia and Don Holmok of DiGioia-Suburban Excavating (DSE), Karen Schepman, Deb Wallace of the Suburban Press, and Mary Jo and Dick Gill. Council member Judy Karchner was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee meeting on July 12, and the Sewer Separation Committee meeting on July 19 were approved as presented.

AUDIENCE PARTICIPATION- Mary Jo Gill introduced herself as a candidate for the Clerk of Courts position.

John Courtney reviewed the energy efficiency program, titled the Efficiency Smart Power Plant (ESPP). American Municipal Power, Inc. (AMP) and Vermont Energy Investment Corp. (VEIL) have negotiated this program. By participating in this program the Village will provide power and energy cost savings to the residents.

Nick DiGioia, owner of DiGioia-Suburban Excavating, LLC (DSE), and Don Holmok, Sr. Project Manager of DSE requested clarification of the Sewer Separation Project bid results. As apparent low bidder on the project, they wanted to know why the bids were going to be rejected. Tracy responded that the bids were not, at this time, going to be rejected, nor was the Village ready to award the project. Although the bids came in within the percentage of the engineers probable cost, they were higher than anticipated. Kuhlman added that Council was exploring the best project options to keep sewer rate increases minimal.

CORRESPONDENCE- None.

OLD BUSINESS-

Runion reported Mr. Pierce has received the certified letter sent to him in regards to the junk vehicle located on his property at 128 E. Main St. Further action will be taken if the vehicle is not removed by July 27.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Karchner – Absent, No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizer – No report.

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FINANCE – Tracy made a motion to adopt Finance Ordinance #1499 in the amount of \$112,099.02, Rizor second. VOTE-Yeas-Tracy, Rizor, Fetzer, Riffle, and Tate. Nays-None. **MOTION CARRIED 5-0.**

Tracy reported the committee reviewed investing in Huntington National Banks Certificate of Deposit Account registry Service (CDARS).

PUBLIC SAFETY- No report.

RECREATION & PARKS DEVELOPMENT – Fetzer reported he met with the Pool Manager, Kaylee Paul to discuss any issues/concerns about the pool. Ms. Paul has been trained on managing the chemicals, and reported there is rust on the exterior area surrounding the diving board. Rickard will check on the area. Fetzer will be working with Paul to organize a staff appreciation night.

VILLAGE ADMINISTRATOR – Bob Rickard reported:

- **PROJECT UPDATE:**

- Fire Hydrant Painting: Checking with Scout Master to submit the project for an Eagle Scout project.
- Pool: Signs for the pool rules have been updated, and submitted for quotes.
- Raw Water Line: Finalizing the drive back to the new wells.
- Well Field: Waiting for the final loan documents to be distributed.
- Sewer Separation Project: Reviewed the bids on July 19th.
- Utility Building Expansion: Design plans are finished.

- **OTHER:**

- The digger truck will be advertised for sale on July 23 and 30 with the sealed bids opened on August 10, 2010.
- Keith Kruse has satisfactorily completed his 6 month probationary period as the Wastewater Operator. Rickard recommended Kruse for an additional .50 cents per hour wage increase. Tate made a motion to grant the .50 cent per hour wage increase for Keith Kruse effective with current pay period of July 26, Fetzer second. VOTE-Yeas-Tate, Fetzer, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**
- The Township Trustee's are asking that the Village consider splitting the cost and help with the upgrade and repairs to Borcharding Road. They are considering slanting the road, burying pipe, and installing catch basins along the west side of the road.
- Justin Weber, the meter reader, has resigned from his position. He will start college classes next month and will not be able to coordinate a schedule to do both.
- The demolition quotes for the Temple Furniture building will be ready for the next meeting.

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POLICE DEPARTMENT – Chief Roy Whitehead reported the speed limit signs have been installed on North Street.

Chief Whitehead reported Officer Eric Hart and Dispatcher Kattie Richards have successfully completed their probation periods. Chief Whitehead requested Mayor Harman recommend Officer Hart for a .50 cent per hour wage increase, and Dispatcher Richards for a .20 cent per hour wage increase. Mayor Harman recommended Officer Eric Hart receive a .50 cent per hour wage increase, and Dispatcher Kattie Richards receive a .20 cent per hour wage increase. Tate made a motion to increase Officer Hart's wage from \$9.50 to \$10.00 per hour, Rizor second. VOTE-Yeas- Tate, Rizor, Fetzer, Riffle, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

Tate made a motion to increase Dispatcher Richards wage from \$7.30 to \$7.50 per hour, Rizor second. VOTE-Yeas-Tate, Rizor, Fetzer, Riffle, and Tracy. Nays-None **MOTION CARRIED 5-0.**

CLERK-TREASURER-Runion presented the following Ordinance's for Council's consideration:

RESOLUTION #18-2010 : A RESOLUTION OF THE OTTAWA-SANDUSKY-SENECA (OSS) JOINT SOLID WASTE MANAGEMENT PLAN UPDATE – 1ST Reading

ORDINANCE #19-2010: TO AUTHORIZE AND DIRECT THE EXECUTION OF A SCHEDULE BETWEEN THE VILLAGE OF WOODVILLE, OHIO AND THE MUNICIPAL ENERGY SERVICES AGENCY (MESA), A MUNICIPAL JOINT VENTURE. Rizor made a motion to suspend the rules, Tracy second. VOTE-Yeas- Rizor, Tracy, Fetzer, Riffle, and Tate. Nays-None. **MOTION CARRIED 5-0** Rizor made a motion to adopt **Ordinance #19-2010**, Tracy second. VOTE-Yeas-Rizor, Tracy, Fetzer, Riffle, and Tate. Nays-None. **MOTION CARRIED 5-0.**

NEW BUSINESS- Mayor Harman invited Congressman Latta to meet with Village Officials on August 9th to discuss funding issues.

Mayor Harman requested two Village employees take part in the Leadership Sandusky County Class.

Mayor Harman read a retirement letter from Village Administrator Bob Rickard. Rickard will retire effective October 1, 2010 after 35 years of service to the Village. Mayor Harman accepted his notice, offered his congratulations and thanked him for his years of dedicated service.

During the recent storms flooding has occurred on certain properties on Challenger-Memorial Drive. A quote from Tille Enterprises was received, to develop a swale to relieve the flooding issues, for \$250.00. The swale will be along the utility easement.

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EXECUTIVE SESSION- Fetzer made a motion to enter into executive session at 7:55pm to discuss legal documents, Tate second. VOTE-Yeas- Fetzer, Tate, Rizor, Riffle, and Tracy. Nays-None. **MOTION CARRIED 5-0.**

Present in executive session: Mayor Harman, Runion, Riffle, Rizor, Fetzer, Tracy, Tate, Rickard, Courtney, Schroeder, Kruse, Whitehead, and Kuhlman

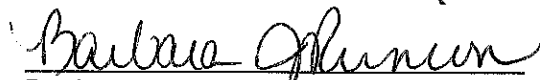
Fetzer made a motion to enter into open session at 8:25p.m.

Mayor Harman requested Rickard work a couple of days, with Kyle Osborn, reading the meters.

Mayor Harman adjourned the meeting at 8:26p.m.



Mayor Richard A. Harman



Barbara J. Runion, Clerk-Treasurer

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 7-26-10

ADMINISTRATIVE & PERSONNEL _____

RECREATION & PARKS DEVELOPMENT _____

FINANCE _____

X

PUBLIC SAFETY _____

PUBLIC WORKS & MAINTENANCE _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

PRESENT AT ROLL CALL: Jeff Tate, Barb Runion, Ty Tracy & Rich Harman

ITEMS FOR DISCUSSION:

1. Finance Ordinance #1499
2. CDARS investment options.
- 3.
- 4.
- 5.

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:


CHAIRMAN _____

VILLAGE OF WOODVILLE, OHIO
MINUTES OF OPEN COMMITTEE MEETING
PER H.B. 111 EFFECTIVE FEBRUARY 9, 1994

DATE: 8-3-10

ADMINISTRATIVE & PERSONNEL _____

PUBLIC SAFETY _____

RECREATION & PARKS DEVELOPMENT _____

PUBLIC WORKS & MAINTENANCE _____

FINANCE _____

ENVIRONMENT, PLANNING &
COMMUNITY DEVELOPMENT _____

Sewer Separation

X

PRESENT AT ROLL CALL: *Joe Riffle, Jeff Tate, Denny Fetzer, Ty Tracy, Stephanie Rizer, Barb Runion, Rich Harman, Kris Gerwin, Keith Kruse, Bob Rickard, Doug Nusser, Scott Schroeder, Bob Kukelman*

ITEMS FOR DISCUSSION:

- 1. Options in regards to Sewer Separation Project due to higher than expected bids.*
- 2. Committee to discuss further cuts to project and the village's inability to afford projected costs.*
- 3. Committee recommends no action at this time.*
- 4.*
- 5.*

EXECUTIVE SESSION, (IF NECESSARY)... TIME:

STATE PURPOSE:

NAMES OF PERSONS AT EXECUTIVE SESSION:

RETURN TO OPEN SESSION. (STATE TIME) _____

DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING:

[Signature]
CHAIRMAN