

MINUTES – December 19, 2011

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, December 19, 2011 in Council Chambers at Town Hall at 7:00pm. Present at Roll Call were Mayor Rich Harman, Clerk-Treasurer Barb Runion, Council Members – Judy Karchner, Ty Tracy, Denny Fetzer, Jeff Tate, and Stephanie Rizor. Chief Roy Whitehead, Village Administrator Keith Kruse, Zoning Inspector Bill Rowles, Deb Wallace of The Press, and Karen Schepman. Council member Joe Riffle was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of November 28, and the Special Council meeting on December 5 were approved as presented.

AUDIENCE PARTICIPATION- Bill Rowles reported Nate Liskai contacted him regarding the validity of the zoning of Victoria Place, a street located on Liskai's property. The sign marking the street was moved to an alley behind several homes. Mr. Liskai would like the land to be purchased by Village, or the street sign moved to the front of the homes. Council instructed Kruse to contact Liskai, Bob Rickard, and solicitor, Bob Kuhlman to clarify where the property lines are located.

CORRESPONDENCE- None.

OLD BUSINESS- Chief Whitehead reported since there are so many different situations and circumstances on the parking issues in boulevards, he would like to schedule a committee meeting after the first of the year.

Chief Whitehead reported he does not recommend a handicapped parking spot on the West side of S. Walnut Street. Handicapped persons would be getting out of vehicles on grass, or with oncoming traffic. The possibility of two hour parking on this road is still being explored.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report, absent.

PUBLIC WORKS & MAINTENANCE – Karchner – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1532 in the amount of \$306,965.06, Tate second. VOTE- Yeas-Tracy, Tate, Fetzer, Karchner, and Rizor. Nays-None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Fetzer reported the Rec. Board met on December 7. Last year's pool manager, Kaylee Paul stated she needs to be recertified as a lifeguard, but did not want to recertify. Ms. Paul inquired if she would still be considered for the manager position. Fetzer informed Ms. Paul that the pool manager must be certified as a lifeguard. Council has requested that all seasonal employees re-apply every year for their positions.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**

- Sewer Separation: Work continues on Lueke Ave., Henry and High Streets. The generator at Co. Rd. 117/Brush Dump has been installed.
- Utilities Building Expansion: Dry wall and paint issues are being finalized. The Council meeting on January 9 will be held in the new building.

- **Other:**

- Dick Hohlfelder has informed us that his retirement date will be January 31, 2012. Current employees will be able to handle 80% - 90% of the work. Kruse will explore options on Hohlfelder's replacement.
- Council requested John Courtney of Courtney and Associates be contacted to attend a meeting for an update on matters with AMP.

POLICE DEPARTMENT- Chief Whitehead presented November's activity report.

Chief Whitehead reported that the Police Department received reports on several cars that had been entered. Investigation showed all vehicles were unlocked, and it appeared only change was taken.

Chief Whitehead reported he will be on vacation from December 26 – January 2.

CLERK-TREASURER- Runion present the following Ordinance's for Council's consideration:

ORDINANCE #32-2011: POGGEMEYER DESIGN GROUP CONTRACT RENEWAL:

Fetzer made a motion to suspend the rules, Tracy second. VOTE-Yeas- Fetzer, Tracy, Karchner, Rizor, and Tate. Nays- None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #32-2011, Tracy second. VOTE-Yeas- Fetzer, Tracy, Karchner, Rizor, and Tate. Nays- None. **MOTION CARRIED 5-0.**

ORDINANCE #33-2011: ALLOWING GIFT'S OF APPRECIATION FOR VILLAGE EMPLOYEE'S:

Tate made a motion to suspend the rules, Fetzer second. VOTE-Yeas-Tate, Fetzer, Karchner, Rizor, and Tracy. Nays- None. **MOTION CARRIED 5-0.** Tate made a motion to adopt Ordinance #33-2011, Fetzer second. VOTE-Yeas- Tate, Fetzer, Karchner, Rizor, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

RESOLUTION #34-2011: SETTING TEMPORARY APPROPRIATIONS – 2012

Tate made a motion to adopt Resolution #34-2011, Fetzer second. VOTE-Yeas- Tate, Fetzer, Karchner, Rizor, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

NEW BUSINESS- None.


MAYOR'S REPORT- No report.

EXECUTIVE SESSION – None.

Mayor Harman adjourned the meeting at 7:58pm.



Mayor Richard A. Harman



Barbara J. Runion, Clerk Treasurer