

## MINUTES – October 8, 2012

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, October 8, 2012 in Council Chambers, 530 Lime Street at 7:30pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Denny Fetzer, Judy Karchner, Joe Riffle, Stephanie Rizer, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Woodville Township Trustee- Bill Hammer, Cara Brown, Karen Schepman, and Deb Wallace of The Press. Council member Jeff Tate and Chief Roy Whitehead entered at 7:04pm.

Mayor Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of September 24 were approved as presented.

**AUDIENCE PARTICIPATION-** Bill Hammer reported that the contract price for the current EMS (Emergency Medical Service) will nearly double next year. The Township Trustees decided to place a 4.0 mill Replacement Levy on the November 6<sup>th</sup> ballot, to cover the contract increase.

Mr. Hammer reported that they are exploring a grant to install another emergency siren on the East end of the Township. Hammer will keep Council informed of the grant status. Mr. Hammer exited at 7:15pm.

**CORRESPONDENCE-** Mayor Harman read Thank you cards from Leadership Sandusky County for participating in their educational tour of towns throughout the county, and from Judy Karchner for the planter in memory of her mother.

**OLD BUSINESS-** Full time employees will be allowed to receive a flu shot.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL-** Riffle - No report.

**PUBLIC WORKS & MAINTENANCE** – Karchner – No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizer – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1551 in the amount of \$129,939.53, Karchner second. VOTE-Yeas-Tracy, Karchner, Fetzer, Riffle, Rizer, and Tate. Nays-None. **MOTION CARRIED 6-0.**

**PUBLIC SAFETY-** Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer – No report.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **Project Update:**

- **Sewer Separation:** Underground Utilities (UUI) is back in the Village working on finalizing the restoration items of the project.

- **Other:**

- An ad has been posted for a Wastewater Operator, and the Water Operator ad has been extended.
- John Courtney will not be attending the October 22 council meeting.
- The electric department has restored/replaced many lines, poles, and lights throughout the village.
- Meeting with UUI, Poggemeyer, and Shelly to discuss the paving issues with First St. and College Ave.
- Sent a letter of intent to Solar Planet, and Kuhlman will review the purchase of power agreement for the solar field.
- Kruse reported that employees Chris McCarron and Jeff Albright misunderstood the employee benefits package at their time of hire. Since the Village will not be paying the employee's portion (10%) of OPERS, they have requested a wage increase to \$30.00 per hour. Karchner made a motion to pay Chris McCarron \$30.00 per hour as a Part- Time Temporary Employee, with only legally mandated benefits, and not to exceed 20 hours per week, Riffle second. VOTE-Yeas- Karchner, Riffle, Fetzer, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.** Karchner made a motion to pay Jeff Albright \$30.00 per hour as a Part- Time Temporary Employee, with only legally mandated benefits, and not to exceed 20 hours per week, Riffle second. VOTE-Yeas- Karchner, Riffle, Fetzer, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

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**POLICE DEPARTMENT-** Chief Whitehead reported:

Chief Whitehead recommended Zachary Lamour as a Part time Officer. Tate made a motion to hire Zachary Lamour as a Part time Officer at a wage of \$10.00, Riffle second. VOTE-Yeas- Tate, Riffle, Fetzer, Karchner, Rizor, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

Chief Whitehead stated that Cara Brown met with Village Administration, and School Administrators regarding the development of safe routes to school committee. Ms. Brown would like the committee to develop a plan of general guidelines to encourage parents to explain to their children how to walk or ride their bikes safely to and from school.

Chief Whitehead reported that the department was awarded grant money for a plate reader for one cruiser.

**FISCAL OFFICER-** Runion presented the following ordinances for Council's consideration:

**ORDINANCE #15-2012:** TO ESTABLISH CHAPTER 343 UNDER TITLE FIVE- VEHICLES OF THE CODIFIED ORD. RELATIVE TO THE OPERATION OF GOLF CARTS AND LOWSPEED VEHICLES WITHIN THE VILLAGE CORP LIMITS. - Riffle made a motion to adopt Ordinance #15-2012, Rizor second. VOTE-Yeas- Riffle, Rizor, Fetzer, Karchner, Tate and Tracy. Nays- None. **MOTION CARRIED 6-0.**

**ORDINANCE #18-2012:** REPEALING ORDINANCE #11-2012 THE PURCHASE OF 2012 FORD F550 TRUCK-2<sup>nd</sup> READING.

**NEW BUSINESS** – None.

**MAYOR'S REPORT-** None.

**EXECUTIVE SESSION –** None.

Mayor Harman adjourned the meeting at 7:46pm

  
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Mayor Richard A. Harman

  
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Barbara J. Runion, Fiscal Officer