

## MINUTES – August 27, 2012

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 27, 2012 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Denny Fetzer, Stephanie Rizer, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Deb Wallace of The Press, and Bill Dyer. Council Member Judy Karchner was excused. Council Member Joe Riffle entered at 7:55pm.

Mayor Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of August 13 were approved as presented.

**AUDIENCE PARTICIPATION-** Bill Dyer expressed his concerns regarding the condition of his water after the recent hydrant flushing. Mr. Dyer stated the issues first started when the meter was moved in 2009. A filter was supplied, by the Village, to help with the water condition. Mr. Dyer went on to say that after the most recent flushing the water turns a brown color, and it is very frustrating as it turns color randomly. Kruse will work with Mr. Dyer on a process of elimination to indicate where the issue is.

**CORRESPONDENCE-** None.

**OLD BUSINESS-** None.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL-** Riffle - No report, absent.

**PUBLIC WORKS & MAINTENANCE** – Karchner – No report, absent.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizer – No report. Kruse reported a committee meeting will be set to begin the plan for SWAP.

**FINANCE** – Tracy reported the Health Insurance policy renewal was down 51.73%, and the Life insurance policy renewal was down \$26.00.

Tracy made a motion to accept the Medical Mutual Health Insurance renewal rate of \$5,928.25, and the Consumer's Life Insurance renewal rate of \$123.75 effective September 1, 2012, Rizer second. VOTE- Yeas- Tracy, Rizer, Fetzer, and Tate. Nays- None. **MOTION CARRIED 4-0.**

Tracy reported the \$100,000.00 Huntington certificate of deposit (CD) matured on August 23, 2012. The interest rate was 0.35% and paid \$349.65. Huntington is offering a special rate of .40% on 52-week CD's.

Tracy made a motion to invest \$200,000.00 from the Huntington Money Market Account into a 52-week CD, Tate second. VOTE- Yeas- Tracy, Tate, Fetzer, and Rizer. Nays – None. **MOTION CARRIED 4-0.**

Tracy made a motion to adopt Finance Ordinance #1548 in the amount of \$142,857.20, Rizer second. VOTE-Yeas-Tracy, Rizer, Fetzer, and Tate. Nays-None **MOTION CARRIED 4-0.**

**PUBLIC SAFETY-** Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer reported the pool closed on August 18. Kruse reported the pool has been winterized.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **New Projects:**

- **Co. Rd. 117 Pump Station Replacement:** The total estimated cost of this project is \$620,735 and the village has been offered grant monies of \$310,368. Kruse is working with Poggemeyer Design Group (PDG) to explore funding options for the balance.

- **Project Update:**

- **Sewer Separation:** Fosco Co. will be installing sidewalks this week.

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**VILLAGE ADMINISTRATOR** – Keith Kruse continued:

• **Other:.**

- Annual Fall O & M classes will be held at the Utilities building on Friday, Sept. 28.
- Spraying for mosquitos on Tuesday and Thursday this week.
- The bucket truck will be out of service for annual maintenance. Oak Harbor has offered the use of their truck in case of emergency.
- Purchased a new lap top for \$800.00. The screen went out on the old one.
- Working to obtain grant money to help with the costs of replacing the globes on the Downtown street lights.
- Jerry Corbin of Solar Planet will be viewing the potential area for a solar field this week.
- Kruse recommended Kevin Berry for the position of Electrical Line Leader for the Village. Tate made a motion to hire Kevin Berry as Electrical Line Leader, an intermittent employee, at a wage of \$25.00 per hour, and not to exceed 1248 hours per calendar year, and only legally mandated benefits, Rizer second. VOTE- Yeas- Tate, Rizer, Fetzer, and Tracy. Nays- None. **MOTION CARRIED 4-0.**
- Due to a verbal resignation from Don Johnson, Kruse requested permission to advertise for a Class II Water Operator. Tate made a motion to allow the position advertisement contingent on receiving Johnson's formal resignation letter, Fetzer second. VOTE- Yeas- Tate, Fetzer, Rizer, and Tracy. Nays- None. **MOTION CARRIED 4-0.**
- Kruse requested permission to attend the annual AMP Conference from October 22- 25 at the Intercontinental Hotel in Cleveland. Fetzer made a motion to allow Kruse to attend the AMP Conference from October 22-25, hotel accommodations, and meals at a cost not to exceed \$950.00. Rizer second. VOTE- Yeas- Fetzer, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 4-0.**

**POLICE DEPARTMENT-** Chief Whitehead reported several residents vehicles were entered last week, and items were taken from some. All of the vehicles were unlocked.

Chief Whitehead answered questions regarding the Golf Cart ordinance.

Fetzer reported the United Methodist Church will be hosting "5<sup>th</sup> Quarter Friday's" an event for Woodmore students in grades 9-12. All students are welcome after home football games from 9:00pm – Midnight for fun, food, and friendship.

**FISCAL OFFICER-** Runion presented the following ordinances for Council's consideration:

**ORDINANCE #10-2012:** AMENDING VILLAGE OF WOODVILLE CODIFIED ORDINANCE SECTION 125.01- POSTING PLACES – 3<sup>rd</sup> Reading. Fetzer made a motion to adopt Ordinance #10-2012, Tate second. VOTE- Yeas- Fetzer, Tate, Rizer, and Tracy. Nays- None. **MOTION CARRIED 4-0.**

**ORDINANCE #11-2012:** AUTHORIZING THE PURCHASE OF A 2012 FORD F550 CAB & CHASSIS TRUCK- 3<sup>rd</sup> Reading. Fetzer made a motion to adopt Ordinance #11-2012, Tate second. VOTE- Yeas- Fetzer, Tate, Rizer, and Tracy. Nays- None. **MOTION CARRIED 4-0.**

**ORDINANCE #12-2012:** AUTHORIZING THE SALE OF 1996 FORD TRUCK – 2<sup>nd</sup> Reading

**ORDINANCE #13-2012:** AUTHORIZING THE REZONING OF THE PROPERTY AT 329 E. MAIN STREET-1<sup>st</sup> Reading

**ORDINANCE #14-2012:** AUTHORIZING THE VILLAGE ADMIN TO ENTER INTO CONTRACT WITH PDG FOR THE PORT CLINTON ROAD LIFT STATION PROJECT. Fetzer made a motion to suspend the rules, Rizer second. VOTE- Yeas- Fetzer, Rizer, Riffle, Tate, and Tracy. Nays- None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #14-2012, Rizer second. VOTE- Yeas- Fetzer, Rizer, Riffle, Tate, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

**ORDINANCE #15-2012:** TO ESTABLISH CHAPTER 343 UNDER TITLE FIVE- VEHICLES OF THE CODIFIED ORD. RELATIVE TO THE OPERATION OF GOLF CARTS AND LOWSPEED VEHICLES WITHIN THE VILLAGE CORP LIMITS. - 1<sup>st</sup> Reading.

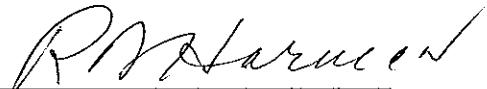
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**NEW BUSINESS** – Runion reported North Branch Nursery has offered 2 used time clocks for sale. Ebay pricing for the same clocks is \$60.00 - \$120.00 each. Council instructed Runion to offer \$60.00 for each.

**MAYOR'S REPORT**- Mayor Harman reminded Kruse and Chief Whitehead that the Sandusky County 2013 Leadership Class will be visiting Woodville on September 19.

**EXECUTIVE SESSION** – None.

Mayor Harman adjourned the meeting at 8:03pm

  
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Mayor Richard A. Harman

  
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Barbara J. Runion, Fiscal Officer