

MINUTES – December 10, 2012

WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Monday, December 10, 2012 in Council Chambers at 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Denny Fetzer, Judy Karchner, Joe Riffle, Jeff Tate, and Ty Tracy. Also present - Village Administrator Keith Kruse. Council Member Stephanie Rizer was absent.

Riffle reviewed the promotion, wage, and benefit information for Brad Paul and Chris Kutchenriter. Riffle reviewed the re-hire wage and benefit information for Ben Gittus.

Riffle made a motion to re-hire Benjamin Gittus as Wastewater Operator Class I, at a wage of \$16.00 per hour and a six (6) month probation period, with benefits to resume beginning January 1, 2013 concurrent with his previous employment status, Fetzer second. VOTE-Yeas- Riffle, Fetzer, Karchner, Tate, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

Riffle made a motion to promote Bradley Paul to Full Time Utilities Assistant and Meter Reader beginning January 1, 2013, at a wage of \$13.75 per hour for both positions, 20 hours of vacation for 2013, and a three (3) month probation, Fetzer second. VOTE-Yeas- Riffle, Fetzer, Karchner, Tate, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

Riffle made a motion to promote Christopher Kutchenriter to Electric Lineman 3, at a wage of \$18.00 per hour and a three(3) month probation, Fetzer second. VOTE-Yeas- Riffle, Fetzer, Karchner, Tate, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

Mayor Harman adjourned the meeting at 7:24pm.



Mayor Richard A. Harman



Barbara J. Runion, Fiscal Officer

MINUTES – December 17, 2012

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, December 17, 2012 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members –Denny Fetzer, Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Chief Roy Whitehead, Village Administrator Keith Kruse, and Karen Schepman. Solicitor Bob Kuhlman was absent.

Mayor Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of November 26, Administrative & Personnel of December 5, and the Special Council Meeting of December 10 were approved as presented.

AUDIENCE PARTICIPATION- None.

CORRESPONDENCE- None.

OLD BUSINESS – None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Karchner – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1555 in the amount of \$166,000.60, Tate second. VOTE- Yeas-Tracy, Tate, Fetzer, Karchner, Riffle, and Rizor. Nays-None. **MOTION CARRIED 6-0.**

Tracy made a motion to donate \$100.00 to the Fort Stephenson Bicentennial Celebration in Fremont, Ohio August 2-4, 2013, Rizor second. VOTE- Tracy, Rizor, Fetzer, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

PUBLIC SAFETY – Tate reported Chief Whitehead has been off on medical leave and is not scheduled to return until January 2, 2013. Because he had vacation and floating holiday time already scheduled during this time, he would like to be compensated or carry the time into next year rather than lose the time. Fetzer made a motion to pay out Chief Whitehead's two (2) vacation days, and two (2) floating holiday days at his hourly rate of pay, Tate second. VOTE- Yeas-Fetzer, Tate, Karchner, Riffle, Rizor, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

Chief Whitehead asked permission to explore funding options, and possible donations, to purchase a canine unit for the department. Tate made a motion to allow Chief Whitehead to secure funding and donation pledges for a canine unit for the village Police Department, Karchner second. VOTE – Yeas- Tate, Karchner, Fetzer, Riffle, Rizor, and Tracy. Nays-None. **MOTION CARRIED 6-0.**

Chief Whitehead reported Tom Linke was in court on December 12, 2012 regarding the citations issued on the condition of his property (414 Lime St.). Mr. Linke was given 60 days to comply with the citations issued by the village.

RECREATION & PARKS DEVELOPMENT – Fetzer – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**

- Sewer Separation: Finalizing change order #7 – berming of certain roads.

- **Other:**

- Planning Commission will meet on December 20 at 7pm to review the preliminary plans for the new Woodmore Elementary School.
- On November 14 the EPA conducted an evaluation survey of the water treatment plant. Immediate action will be taken to address the deficiencies cited.
- Dollar General Executives have indicated the store will open by December 21. The backflow issue and parking lot lighting will be checked until they are completely compliant.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 12/17/12-PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse continued:

- John Courtney is scheduled to attend the January 14 council meeting. Mr. Courtney will review investing in a solar field project, and the substantial credit from AMP, due to a billing error that First Energy had for the July 2010 through June 2012 transmission charges.

POLICE DEPARTMENT- Chief Whitehead reported the lot at T. J.'s Auto Body Shop, used to tow/store impounded vehicles may not be available after the first of the year. Chief Whitehead would like to fence in part of the property located behind the Municipal Building for housing impounded vehicles. Chief Whitehead will work on the details of this project with Kruse and Runion.

FISCAL OFFICER- Runion presented the following ordinances and resolutions for Council's consideration:

ORDINANCE #19-2012: EMPLOYING ROBERT A. KUHLMAN AS VILLAGE SOLICITOR

Riffle made a motion to suspend the rules, Fetzer second. VOTE-Yeas- Riffle, Fetzer, Karchner, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.** Riffle made a motion to adopt Ordinance #19-2012, Fetzer second. VOTE-Yeas- Riffle, Fetzer, Karchner, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

RESOLUTION #20: SETTING TEMPORARY APPROPRIATIONS FOR 2013

Fetzer made a motion to suspend the rules, Rizer second. VOTE-Yeas- Fetzer, Rizer, Karchner, Riffle, and Tracy. Nays- Tate. **MOTION CARRIED 5-1.** Fetzer made a motion to adopt Resolution #20-2012, Rizer second. VOTE-Yeas- Fetzer, Rizer, Karchner, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

RESOLUTION #21-2012: AUTHORIZING THE TRANSFER OF FUNDS

Riffle made a motion to suspend the rules, Rizer second. VOTE-Yeas- Riffle, Rizer, Fetzer, Karchner, and Tracy. Nays- Tate. **MOTION CARRIED 5-1.** Riffle made a motion to adopt Resolution #21-2012, Rizer second. VOTE-Yeas- Riffle, Rizer, Fetzer, Karchner, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

ORDINANCE #22-2012: AMENDED APPROPRIATIONS FOR 2012

Tate made a motion to suspend the rules, Rizer second. VOTE-Yeas- Tate, Rizer, Fetzer, Karchner, Riffle, and Tracy. Nays- None. **MOTION CARRIED 6-0.** Tate made a motion to adopt Ordinance #22-2012, Rizer second. VOTE-Yeas- Tate, Rizer, Fetzer, Karchner, Riffle, and Tracy. Nays- None. **MOTION CARRIED 6-0.**


Council discussed extending Kruse's contract from a 1 year to a 3 year contract. Riffle made a motion to change the renewal period of Kruse's contract from January 1, 2013 until December 31, 2015, and instructed Runion to draft an ordinance to specify the change, Fetzer second. VOTE- Yeas- Riffle, Fetzer, Karchner, Rizer, Tate, and Tracy. Nays- None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None.

MAYOR'S REPORT- No report.

Mayor Harman adjourned the meeting at 8:15pm


Mayor Richard A. Harman


Barbara J. Runion, Fiscal Officer