

MINUTES – February 13, 2012

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, February 13, 2012 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Clerk-Treasurer Barb Runion, Council Members – Judy Karchner, Ty Tracy, Jeff Tate, Denny Fetzer, Joe Riffle, and Stephanie Rizor. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Zoning Inspector Bill Rowles, Jim Truman, Deb Wallace of The Press, Karen Schepman, and Ernie Mumford. Chief Roy Whitehead entered at 7:02pm, John Willey entered at 7:12pm, and Tom Linke entered at 7:41pm.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of January 23, and the Administrative & Personnel committee meeting of January 31 were approved as presented.

AUDIENCE PARTICIPATION- Ernie Mumford, Field Engineer of One Community, presented information on a fiber optic communications project. The project consists of providing a private network for broadband throughout Ohio, and is funded through stimulus money. Mr. Mumford is requesting access through the Village via the electric poles to continue the installation of wiring for the project. Kruse is consulting with John Courtney of Courtney & Associates to develop a pole agreement.

Bill Rowles introduced John Willey of the Sandusky County Regional Planning Commission. Mr. Willey reported he met with Mr. Rowles and Chief Whitehead regarding parking issues in boulevard areas throughout the Village. Many of the concerns affect areas on the North side of town. Mr. Willey suggested the Village Planning Commission become involved to resolve the issues. Other suggestions were curbs, parking with traffic, or widen the roads. Council requested that Kruse obtain quotes on curbs and widening roads. A Planning Commission meeting will be set to continue the discussion on parking. Mr. Willey offered to assist with the process. Jim Truman expressed concern regarding widening the streets. Mr. Truman feels widening may take away from many residents' front yards.

CORRESPONDENCE- None.

OLD BUSINESS- Chief Whitehead reported Temple Furniture is now in the foreclosure process.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – Requested to defer for executive session later.

PUBLIC WORKS & MAINTENANCE – Karchner request employees get new sweatshirts and that when the current uniform contract has expired, a uniform allowance is considered for the future. Karchner reported she will be absent for the February 27 and March 12 meetings.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor reported the developers interested in the property west of Gail's Stop & Pop will probably not be proceeding. Rizor reported she will be absent for the March 12 meeting.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1535 in the amount of \$111,622.45, Tate second. VOTE- Yeas-Tracy, Tate, Fetzer, Karchner, Riffle, and Rizor. Nays-None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Fetzer reported a law requiring ADA compliant chair lifts for the pool was brought to his attention. Kruse will check into this.

EXECUTIVE SESSION – Riffle made a motion to enter into executive session at 7:51pm to discuss the promotion and compensation of public employees, Tate second. VOTE-Yeas-Riffle, Tate, Fetzer, Karchner, Rizor, and Tracy. Nays-None. **MOTION CARRIED 6-0.**

Present in executive session were: Mayor Harman, Runion, Kuhlman, Fetzer, Karchner, Riffle, Rizor, Tate, Tracy, Whitehead, and Kruse.

Tracy was excused from the meeting at 8:10pm.

Riffle moved to return to open session at 8:18pm.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 2/13/12-PAGE 2

ADMINISTRATIVE & PERSONNEL- Riffle continued: Riffle made a motion to hire Ben Gittus as a full time utilities assistant with OIT(Operator in Training) status in the Wastewater department at \$14.00 per hour. Upon successful completion of the 90 day probation period, Gittus will receive an additional \$.50 cents per hour. Rizzor second. VOTE- Yeas-Riffle, Rizzor, Fetzer, Karchner, and Tate. Nays- None. **MOTION CARRIED 5-0.**

Riffle made a motion to hire Brad Paul as a part time utilities assistant at \$10.00 per hour. Upon successful completion of the certification in the water department and a 90 day probation period, Paul will receive an additional \$.50 cents per hour. Karchner second. VOTE-Yeas-Riffle, Karchner, Fetzer, Rizzor, and Tate. Nays- None. **MOTION CARRIED 5-0.**

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**
 - Sewer Separation: Finalizing the electrical plans at the Lift Station.
- **Other:**
 - The EPA's Source Water Assessment Protection (SWAP) planning workshop for public water systems within the Portage River Watershed was held here on January 25. Since we are a central location, the additional meetings will be held here. The EPA is requesting each participating community form a committee to address issues and develop plans associated with protecting their community's water system.
 - No Parking signs have been installed on S. Walnut. Loading Zone and Do Not Block Drive signs are ordered.
 - Reviewing the condition of Well 8 to decide on a rehab or repair plan.
 - Hydrant flushing will be done again on Pine Rd. and Evergreen Dr. in an attempt to correct residents concerns with the condition of the water.
 - Checking into a control panel for the traffic lights.

POLICE DEPARTMENT- Chief Whitehead reported part time Officer Eric Hart has been placed on light duty. In order to maintain his service credit he must work a minimum of 24 hours a month. Officer Hart will be working in the office dispatching and helping organize the new areas of the Police department.

Chief Whitehead reported a 2011 Dodge Charger demo police car has been offered to the department for \$27,500. The 2008 Charger has over 100,000 miles and has required a lot of repairs. The demo car will be fully equipped and will not have more than 15,000 miles. The 2008 Charger will be traded in to them for \$5,000.00. Tate made a motion to allow the purchase of the 2011 Dodge Charger (not to exceed 15,000 miles), and to allow for the trade in of the 2008 Dodge Charger for \$22,500.00, Rizzor second. VOTE-Yeas-Tate, Rizzor, Fetzer, Karchner, and Riffle. Nays- None. **MOTION CARRIED 5-0.**

CLERK-TREASURER- Runion requested permission to attend the annual Auditor's Conference in Columbus on March 8 and 9. The classes cost \$175.00, and a room for one night is \$145.00. Riffle made a motion to allow Runion to attend the conference at a cost not to exceed \$320.00, Fetzer second. VOTE-Yeas-Riffle, Fetzer, Karchner, Rizzor, and Tate. Nays None. **MOTION CARRIED 5-0.**

Due to the scheduled absences of Council Members, and in order to have a quorum, Runion requested the first Regular Council Meeting in March be rescheduled. Council agreed to hold the first meeting in March on March 5.

NEW BUSINESS- None.

MAYOR'S REPORT- None.

Mayor Harman adjourned the meeting at 8:50pm.


Barbara J. Runion, Clerk Treasurer


Mayor Richard A. Harman