

MINUTES – March 26, 2012

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, March 26, 2012 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Clerk-Treasurer Barb Runion, Council Members – Ty Tracy, Denny Fetzer, Judy Karchner, Jeff Tate, and Stephanie Rizer. Also present: Village Administrator Keith Kruse, Chief Roy Whitehead, Solicitor Bob Kuhlman, Deb Wallace of The Press, Karen Schepman, and Troy Emch. Council Member Joe Riffle entered at 7:05pm.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee of March 5 were approved as presented.

AUDIENCE PARTICIPATION- Troy Emch requested permission for a liquor permit for the annual WYO reverse raffle. The event will be held on April 28 at the Community Center on Elm St. Tate made a motion to allow the permit, Fetzer second. VOTE-Yeas- Tate, Fetzer, Karchner, Rizer, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

CORRESPONDENCE- Mayor Harman read a request from Alberta Hunt of the National MS Society. The annual MS Bike-to-the-Bay will be Sunday, June 24, from 7:30am until Noon. They are requesting the use of Memorial Park as a rest stop for their riders. Tracy made a motion to allow the National MS Society use of Memorial Park on June 24, 2012, Fetzer second. VOTE-Yeas-Tracy, Fetzer, Karchner, Rizer, and Tate. Nays- None. **MOTION CARRIED 5-0.**

OLD BUSINESS- Mayor Harman reported the Planning Commission met on March 19 to discuss boulevard parking throughout the Village. It was suggested the Village prepare a 5 year plan for parking improvements. Mayor Harman will consult with the solicitor on ways to fund an improvement plan.

Mayor Harman questioned the status on the expansion of Ash Street. Kruse will check on quotes for repaving.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Karchner suggested due to the Memorial Day holiday, the May 28 Council and Finance meetings be changed to Tuesday, May 29 at regular times. Council unanimously agreed.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizer – No report.

FINANCE – Tracy reported 2, possibly 3, new computers are needed for the utilities department and the Clerk. The age and additional software from the utilities upgrade has caused the current computers to slow down and freeze up daily. The old computers will be used by the Police Department. Tracy made a motion to allow the purchase of new computers not to exceed \$3,000.00, Karchner second. VOTE-Yeas-Tracy, Karchner, Fetzer, Riffle, Rizer, and Tate. Nays- None. **MOTION CARRIED 6-0.**

Tracy made a motion to adopt Finance Ordinance #1538 in the amount of \$118,470.66, Tate second. VOTE-Yeas-Tracy, Tate, Fetzer, Karchner, Riffle, and Rizer. Nays-None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report. Tate requested Kruse to check on the edging along Findlay Road.

RECREATION & PARKS DEVELOPMENT – Fetzer reported a Rec. Board meeting was held on March 21. Opening day of the pool will be June 9. Applications for pool staff will be taken until April 9.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**
 - Sewer Separation: Contractor has resumed work. Asphalt work will begin mid April.
 - Well Field: Finalizing details to close out this project.
- **Other:**
 - Reviewing a couple of projects for the FY2012 WSOS Community Development Block Grants (CDBG) program.
 - New flags are up at Busdiecker Park.
 - Pool: Prep work for the opening will begin the end of April.

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VILLAGE ADMINISTRATOR – Keith Kruse continued:

- Seasonal Mower: Reviewing applications.
- Dollar General has renewed their interest in coming to town. They are considering the eastern lot (of two), west of Gail's Stop and Pop.
- The annual inspection of the bucket truck was held last week. The suggested updates and/or repairs would cost approximately \$25,000.00. The suggestions will be prioritized, and implemented over the next few years.

POLICE DEPARTMENT- Chief Whitehead presented the February activity report. (attached)

Chief Whitehead reported residents are driving golf carts on Village streets. Chief Whitehead suggested the Public Safety Committee meet regarding this issue.

Blechinger Construction will begin the new roof on the garage on April 9.

MAYOR'S REPORT- Mayor Harman reported that Mrs. Moore, a South Cherry St. resident, has stated that her back yard has not been restored to her satisfaction, from the sewer separation project. Mrs. Moore would like to have a private contractor perform the work. Mayor Harman has approved her request. Kuhlman will prepare documents to relinquish the Village of any further action to restore Mrs. Moore's property.

Mayor Harman stated that the position of the Fiscal Officer must be appointed by April 1, as the Clerk-Treasurer position expires on March 31, 2012. Mayor Harman appointed Clerk-Treasurer Barb Runion as the Village Fiscal Officer.

CLERK-TREASURER- Runion presented the following Ordinance for Council's consideration:

ORDINANCE #4-2012: APPROVING THE MAYOR'S APPOINTMENT OF BARBARA J. RUNION AS VILLAGE FISCAL OFFICER IN ACCORDANCE WITH THE PROVISIONS OF SECTION 733.262 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY. Tracy made a motion to suspend the rules, Rizer second. VOTE-Yeas-Tracy, Rizer, Fetzer, Karchner, Riffle, and Tate. Nays- None. **MOTION CARRIED 6-0.** Tracy made a motion to adopt Ordinance #4-2012, Rizer second. VOTE-Yeas-Tracy, Rizer, Fetzer, Karchner, Riffle, and Tate. Nays- None. **MOTION CARRIED 6-0.**

NEW BUSINESS- The Woodville 4th of July Celebration, Inc. requested permission to have the beer tent in Trail Marker Park June 27, 2012 - July 1, 2012, as part of the annual celebration. Karchner made a motion to allow the event, Fetzer second. VOTE-Yeas-Karchner, Fetzer, Riffle, Rizer, Tate, and Tracy. Nays-None. **MOTION CARRIED 6-0.**

Kruse reported the standing water issue on the school property and along the rear of 4th Street has been resolved. A catch basin was installed by the ball diamonds. Adkins Sanitation jetted the line and determined a blockage. Jeff Sandwisch and Ken Green dug to the blockage and opened the line. A 30 to 40 foot root ball was removed from the line. The line then was able to allow the water to drain.

EXECUTIVE SESSION – None.

Mayor Harman adjourned the meeting at 7:55pm.



Mayor Richard A. Harman


Barbara J. Runion, Clerk Treasurer