

MINUTES – August 12, 2013

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 12, 2013 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Judy Karchner, Joe Riffle, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Chief Roy Whitehead, Solicitor Bob Kuhlman, Deb Wallace of The Press, and Karen Schepman. Council Member Denny Fetzer was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting, the Public Meeting, and Finance Committee meeting on July 22, and Public Works & Maintenance Committee meeting on August 5 were approved as presented.

AUDIENCE PARTICIPATION- None.

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Karchner reviewed the minutes of the committee meeting held on August 5. (attached)

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy reported: (attached)

- The Health Insurance (Medical Mutual) will increase 16% beginning September 1, 2013.
- The CDARS investment will mature on August 22, 2013.
- Runion and Kruse will interview cleaning companies to provide services for the municipal building and the Police Station once a month.

Tracy made a motion to adopt Finance Ordinance #1570 in the amount of \$72,598.39, Tate second. VOTE-Yeas-Tracy, Tate, Karchner, Rizor, and Riffle. Nays-None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Fetzer – No report, absent.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**
 - New School: Continue to review electrical options with school project engineers, and John Courtney of Courtney and Associates.
A new entrance and exit site will be developed for the school. The entrance will be from Main Street, and the exit will be from Second Street. The school engineers will provide the village with a \$30,000.00 guarantee of funds to protect the road condition from the extra use of Second Street.
 - Theater: Demolition tentatively set for September 1, and will be done by Marco Excavating of Genoa, OH.
 - Solar Field: Soils study and easements are being reviewed.
- **Other:**
 - Adkins has televised the lines from Pemberville Rd. through Riverview, and found some roots and a solid root ball by Paul's property.
 - Lime St. has been paved.
 - Lori Chambers, of Wittcamp Insurance 119 E. Main St., has requested a portion of the \$12,400.00 invoice that she paid be reimbursed for work done to separate the sewer for the village sewer separation project. Kruse reported that she shared a sewer with the property next to hers, and it was not required of her to separate from the shared sewer. This was explained to Ms. Chambers. Council unanimously denied Ms. Chambers request.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 8/12/13 - PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse continued:

- Chief Whitehead and Kruse met with School Administration to review the evacuation process for students and staff in the event of an emergency. The Municipal Building will be the new gathering location for Woodmore students/staff, and the Street Garage on S. Cherry St. will be the site for Solomon students/staff.

POLICE DEPARTMENT- Chief Whitehead reported he will be on vacation from August 19 – 23, 2013.

FISCAL OFFICER- Runion presented the following ordinances and resolutions for council's consideration:

ORDINANCE #15 -2013: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT AMENDMENT (CHANGE ORDER #8) WITH UNDERGROUND UTILITIES, INC. FOR THE SEWER SEPARATION PROJECT.

Karchner made a motion to suspend the rules, Tate second. VOTE – Yeas –Karchner, Tate, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Karchner made a motion to adopt Ordinance #15-2013, Rizor second. VOTE – Yeas – Karchner, Rizor, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

RESOLUTION #16 -2013: A RESOLUTION DECLARING THE INTENT AND REASONABLE EXPECTATION TO REIMBURSE THE VILLAGE WATER FUND FOR THE WATER PLANT IMPROVEMENTS PROJECT(CE09Q) WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO

Rizor made a motion to suspend the rules, Tracy second. VOTE – Yeas –Rizor, Tracy, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 5-0.** Rizor made a motion to adopt Resolution #16-2013, Tracy second. VOTE – Yeas – Rizor, Tracy, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 5-0.**

ORDINANCE #17 -2013: AN ORDINANCE AUTHORIZING THE VILLAGE OFFICIALS TO APPLY FOR, ACCEPT, AND ENTER INTO A LOAN AGREEMENT WITH OHIO WATER DEVELOPMENT AUTHORITY FOR THE CONSTRUCTION OF THE PORT CLINTON ROAD PUMP STATION REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

Tate made a motion to suspend the rules, Riffle second. VOTE – Yeas –Tate, Riffle, Karchner, Rizor, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #17-2013, Tate second. VOTE – Yeas – Riffle, Tate, Karchner, Rizor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

RESOLUTION #18 -2013: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED.

Riffle made a motion to suspend the rules, Rizor second. VOTE – Yeas –Riffle, Rizor, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Resolution #18-2013, Rizor second. VOTE – Yeas – Riffle, Rizor, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

RESOLUTION #19 -2013: A RESOLUTION TO AMEND AND RESTATE THE EXISTING PICK-UP PLAN RESOLUTION OF COUNCIL OF THE VILLAGE OF WOODVILLE.

Riffle made a motion to suspend the rules, Karchner second. VOTE – Yeas –Riffle, Karchner, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Tate made a motion to adopt Resolution #19-2013, Karchner second. VOTE – Yeas – Tate, Karchner, Riffle, Rizor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**


NEW BUSINESS- None.

MAYOR'S REPORT- Mayor Harman – No report.

Mayor Harman adjourned the meeting at 8:02pm.



Mayor Richard A. Harman



Barbara J. Runion, Fiscal Officer