

MINUTES – December 9, 2013

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, December 9, 2013 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members – Denny Fetzer, Judy Karchner, Stephanie Rizor, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Deb Wallace of The Press, and Karen Schepman. Council Member Joe Riffle and Chief Roy Whitehead were excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Regular Meeting and Finance Committee meeting on November 25 were approved as presented.

AUDIENCE PARTICIPATION- None.

CORRESPONDENCE- Mayor Harman stated the village received \$2,000.00 from Martin Marietta's Gifts & Grants Program.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report, absent.

PUBLIC WORKS & MAINTENANCE – Karchner – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1578 in the amount of \$62,097.54, Tate second. VOTE- Yeas-Tracy, Tate, Fetzer, Karchner, and Rizor. Nays-None **MOTION CARRIED 5-0.**

Tracy reported Sandusky County Economic Development Corp. (SCEDC) has asked the village to renew their annual, \$2,000.00 per year for 5 years, with the pledge beginning in April of 2015. Runion checked with some of the surrounding entities regarding their pledges. Those pledges were between \$1,000.00 and \$2,500.00 and were only paid annually. Council requested that Kay Reiter, Director of the SCEDC, come to a council meeting to discuss the program benefits.

PUBLIC SAFETY- Tate – No report. Chief Whitehead will be on vacation December 23, 2013 – January 6, 2014.

RECREATION & PARKS DEVELOPMENT – Fetzer – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **Project Update:**
 - New School: Transformers were delivered on December 5.
 - Sewer Separation: The new lift station project is progressing, and the new station is scheduled to be delivered on December 12 and 13. Underground Utilities will be on site doing a couple of tasks.
 - Solar Field: Documents are scheduled to be here on Wednesday December 11.
- **Other:**
 - The rebid for the water treatment plant improvements will be held on December 12.
 - Coordinating a roundtable meeting with surrounding village administrators to discuss current affairs.
 - Sandusky County Auditor Bill Farrell has approved the invoicing and assessment procedures for collection of those property owners who are non-compliant with the Sewer Separation and Improvements (SSI) Project regulations. Will meet with the Ohio EPA to finalize the village request for a SSI Project deadline extension.
 - After an extensive study on the production of all of our wells, Eagon & Associates representative Mike Gibson, has recommended the hours of operation at the water treatment plant be extended. This will reduce the stress on certain wells, and allow for a more regulated flow. Overtime will be kept to a minimum by following a flexible employee schedule.

A 3yr. contract renewal for the Efficiency Smart Program was discussed. The current 3 yr. contract expires December 31, 2013. The program benefits and costs were considered and debated. Fetzer made a motion to prepare an ordinance to enter into a 3 yr. contract with Efficiency Smart, Tate second. VOTE- Yeas-Fetzer, Tate, Karchner, Rizor, and Tracy. Nays- None. **MOTION CARRIED 5-0.**

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POLICE DEPARTMENT- Chief Whitehead – No report, absent.

FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD. #25: EMPLOYING ROBERT A. KUHLMAN AS VILLAGE SOLICITOR – 2nd Reading

ORD. #26: TO ESTABLISH A RECORDS COMMISSION – 2nd Reading

ORD. #27: EMPLOYEE GIFTS OF APPRECIATION - No action due to lack of quorum to suspend the rules.

ORD. #28: AMENDING CODIFIED ORD. #1117.08 SPECIAL YARD REQUIREMENTS – 1ST Reading

ORD. #29: AMENDING CODIFIED ORD. #1125.02(a) PARKING & STORAGE OF RECREATIONAL, UTILITY EQUIPMENT AND MOBILE HOMES – 1ST Reading

ORD. #30: AMENDING CODIFIED ORD. #1125.04(b) and (f) FENCES & PLANTING SCREENS – 1ST Reading

ORD. #31: AMENDING CODIFIED ORD. #1105.02 DEFINITIONS – 1ST Reading

Runion reminded council members that beginning January 2014 they will be paid on the second pay of each month.

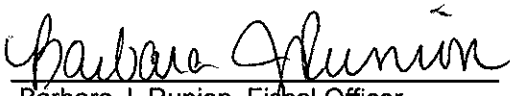
NEW BUSINESS- None.

MAYOR'S REPORT- Mayor Harman reported an employee meeting will be held on Wednesday, December 11 regarding the importance of communication with residents.

Mayor Harman adjourned the meeting at 7:44pm.



Mayor Richard A. Harman


Barbara J. Runion, Fiscal Officer