

MINUTES – March 29, 2017

WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Wednesday, March 29, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizer, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, and Karen Schepman.

Police Chief Roy Whitehead and Solicitor Bob Kuhlman were excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Finance Committee meeting and Regular Council meeting held on March 13, 2017 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Harman read a notice from the Department of Commerce regarding the renewal of liquor permit privileges for all permit holders within the village. Council had no objections for the renewal of current permits.

OLD BUSINESS- Mayor Harman reported he and Sean Mercer checked out different areas in the village parks for a acknowledgement plaque or wall to recognize our local veterans.

Mayor Harman reported Martin Marietta has indicated an interest in obtaining electric service from the village. Kruse will inform the village utility consultant, John Courtney of their interest.

Kruse reported he has made contact with the company responsible for the vacant house at 107 W. College Ave. and advised them of the horrible condition of the property. Kruse will continue to monitor the property until it is cleaned up.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizer – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1655 in the amount of \$98,596.25, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizer. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner reported the 4th of July Committee met and has agreed to allow public parking in the area east of the pool on the last night (Fireworks) of the celebration. The village will manage the parking lot and charges as a pool fundraiser.

Karchner initiated a discussion regarding a public dog park, along with residents' concerns about dog feces on their property. The village has adopted an ordinance pertaining to cleaning up after your animals, and residents should be encouraged to call the police if they are affected by this. Mayor Harman will continue to explore options for a dog park in the area. Kruse has reached out to communities in our area, and many expressed sanitary issues with the parks.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER DEPT:** Reviewed plans with Poggemeyer for the Water Treatment Plant (WTP) Improvements Project.
- **SEWER DEPT:** The new curtain for the lagoon at the Waste Water Treatment Plant is scheduled for delivery this week, and the estimates for the installation came in much lower than anticipated. Received approval from the Ohio EPA to move forward with ferric chloride trial study at the lift station.
- **ELECTRIC DEPT:** Continuing with the upgrades to the pole line on Water St. Replaced the 12 point sectionalize box at Well #7.
- **OTHER:** The installation of the new 20mph sign on St. Rt. 105/Pemberville Rd has been delayed until July 2017. At this time, Kruse does not recommend the township's use of the village vegetation site. The amount of vegetation that could be generated from township acreage would not be feasible to maintain. Moving forward with the installation of security cameras at the site.

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POLICE DEPARTMENT- Runion reported for Chief Whitehead: Crossing Guard Teri Kappes will be moving and her last day is March 31, 2017. Rick Runion will assume her hours for the remaining school year.

The rules and regulations of Door to Door Sales (Solicitor) within the village were discussed. All solicitors, except those regulated by the PUCO, must obtain a permit from the Police Department. If you are unsure if they have the required permit, call the police immediately.

FISCAL OFFICER- Runion presented the following resolution and ordinance for council's consideration:

RES. #2: APPOINTING A DESIGNEE (Patrick Dunn) FOR SUNSHINE LAWS TRAINING – 3rd Reading. Tate made a motion to adopt Resolution #2-2017, Rizor second. VOTE – Yeas – Tate, Rizor, Dunn, Karchner, Riffle, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

ORD. #3: UPDATES TO THE CREDIT CARD POLICY – 3rd Reading. Rizor made a motion to adopt Ordinance #3-2017, Tate second. VOTE – Yeas – Rizor, Tate, Dunn, Karchner, Riffle, and Tracy. Nays – None.

MOTION CARRIED 6-0.

ORD. #6: ADOPTING THE 2017 APPROPRIATIONS - Karchner made a motion to suspend the rules, Riffle second. VOTE – Yeas – Karchner, Riffle, Dunn, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Karchner made a motion to adopt Ordinance #6 – 2017, Riffle second. VOTE – Yeas – Karchner, Riffle, Dunn, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

ORD. #7: AUTHORIZING THE VA TO EXECUTE A BRANDING AGREEMENT WITH THE MANCHESTER GROUP, LLC. (IGS) FOR THE PURPOSE OF PROVIDING HOME ENERGY UTILITY PROTECTION SERVICES – 1st Reading.

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Harman reported the public ice rink has been taken down and put in storage until next year.

EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:33pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer