

**MINUTES – May 22, 2017**

**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday, May 22, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, and Woodville Township Trustee Bill Hammer. Council Member Stephanie Rizer was excused.

Mayor Rich Harman called the meeting to order and led the pledge to the flag.

Minutes of the Finance Committee, Regular Council, and Recreation & Parks Committee meetings held on May 8, 2017 were approved as presented.

**AUDIENCE PARTICIPATION** – Mr. Hammer stated the annual service maintenance of the sirens is complete. The only siren needing additional repairs is located in the township, and therefore, the Township Trustees paid the entire invoice.

Mr. Hammer reported that the North Central EMS program director has given the Trustees notice of their intent to cancel their contract in September 2017. This is a financial issue caused by the low reimbursements received from insurance companies. The Trustee are exploring different options and working very hard to keep the EMS services available to all Woodville residents. They plan on reaching out to the County Commissioners for financial assistance.

Mr. Hammer exited the meeting at 7:10pm.

**CORRESPONDENCE**- Runion, on behalf of Bob Meyer – 4<sup>th</sup> of July Celebration, presented the annual Beer Tent and Liquor Permit application for council's consideration. Runion stated there was one change this year, and that is they will also offer wine. Riffle made a motion to allow the 4<sup>th</sup> of July Celebration, Inc. to have a beer tent during the 4<sup>th</sup> of July Celebration (June 29, 30, and July 1) in Trail Marker Park, Tate second. VOTE – Yeas – Riffle, Tate, Dunn, Karchner, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

**OLD BUSINESS**- Kruse reported he received a quote to install a new 12 ft. fence along the basketball court in Trail Marker Park for \$3,500.00. Kruse will check on a price to install security cameras in that area of the park.

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report. Riffle reminded the administrators to complete their employee evaluations soon. A meeting will be set in June to review them.

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – Rizer – No report, absent.

**FINANCE** – Tracy reported Runion has met with Huntington Bank (HNB) regarding their ACH and Check Positive Pay Services. Positive Pay is a service to aid HNB customers in preventing fraud. State Auditor Dave Yost is recommending that all public entities be more proactive in establishing more sophisticated ways to prevent fraud. Tracy made a motion to allow the installation of HNB Positive Pay Services for village accounts, Karchner second. VOTE – Yes – Tracy, Karchner, Dunn, Riffle, and Tate. Nays – None. **MOTION CARRIED 5-0.**

Tracy made a motion to adopt Finance Ordinance #1659 in the amount of \$112,337.51 Tate second. VOTE-Yeas- Tracy, Tate, Dunn, Karchner, and Riffle. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Karchner reported the interviews for the pool staff continue.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER DEPT:** 1. The Ohio EPA Sanitary Survey on May 11 went well.
- 2. Nancy Downes, our Water Operator of Record, made an error on her continuing education hour's form. Downes license has been suspended until the issue can be resolved. Steve Gutekunst will take over as the Operator of Record.
- 3. A water main was repaired at W. First St. and N. Elm St.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported continued:

- **SEWER DEPT:** 1. Installation of the new curtain for the lagoon at the Waste Water Treatment Plant began today.  
2. A sewer tap was repaired on W. College Ave. where the road had started to collapse.
- **STREET DEPT:** ODOT will begin replacing signs along US Rt. 20 and St. Rt. 105 this week.
- **PARKS & REC:** Pool start up preparation has begun. The Health Dept. annual inspection will be scheduled for some time the week of May 30.
- **OTHER:** 1. There is a massive algae build up in the pond at Flag Park, and new fish have been ordered to help with the issue.  
2. AMP's legal team recommended all members join in the grassroots effort to remove certain provisions in HB 42 that could have long term implications for municipalities. HB 42 states all utility rates shall be equal for customers in and outside city/village limits.

**POLICE DEPARTMENT-** 1. Chief Whitehead reported they will be doing the "Chill with a Cop" event again this year. Students from Solomon Lutheran School and Woodmore Elementary School will enjoy ice cream distributed by local law enforcement officers and Mayor Harman.  
2. Woodmore Middle School students who are interested in a career in law enforcement had lunch with local officers to discuss the details of how to become an officer.  
3. Woodmore's 2<sup>nd</sup> Annual Color Run went well.

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

ORD. #9-2017: AUTHORIZING THE VA TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION (ODOT). Dunn made a motion to suspend the rules, Karchner second. VOTE – Yeas – Dunn, Karchner, Riffle, and Tracy. Nays – Tate. Motion failed due to lack of the majority needed to suspend the rules. ORD. #9-2017: 1<sup>st</sup> Reading

**NEW BUSINESS** – None.

**MAYOR'S REPORT**- No report.

**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:45pm.

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Mayor Richard A. Harman

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Barbara J. Runion, Fiscal Officer