

## MINUTES – August 14, 2017

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 14, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Fiscal Officer Barb Runion Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, and Kelly O'Connor. Mayor Rich Harman was excused.

Council Member Stephanie Rizor entered the meeting at 7:15pm.

President Pro Tem, Ty Tracy called the meeting to order and led the pledge to the flag.

Minutes of the Finance Committee and Regular Council meetings held on July 24, 2017 were approved as presented.

**AUDIENCE PARTICIPATION** – None.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

**ADMINISTRATIVE & PERSONNEL**- Riffle stated the committee met on July 17 to discuss increases to the pay range ordinance and reviewed employee evaluations.

Riffle read Ord. #12-2017: AN ORDINANCE REPEALING ORD. #12-2016 AND SETTING NEW PAY RANGES FOR VILLAGE EMPLOYEES. Riffle made a motion to suspend the rules, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0**

Riffle made a motion to adopt Ord. #12-2017, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0**

Riffle reported the committee recommends the following percentage raises based on employees evaluation score – Average 2%, Above Average 3%, and Outstanding 4%. The committee also recommends new salary amounts for crossing guards to be paid monthly on the second pay of each month from September 1 – August 31.

Riffle made a motion to adopt the 2017 Raise/Salary Schedule (attached) for village employees retroactive to July 31, 2017. Dunn second. VOTE - Yeas – Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0**

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

Riffle stated he has been approached by village residents regarding who's responsible to trim back the trees from the power lines. Kruse stated if they are electric lines, the village is, but if they are cable and/or phone lines those companies are responsible to maintain them. Kruse has contacted the phone/cable companies regarding many problem areas throughout the village and they do not respond.

Riffle stated he has also been asked about the timeline to replace the sidewalks throughout the village from the sewer separation project. Kruse replied a list has been started and they will be replaced later this year.

**FINANCE** -- Tracy – No report.

**PUBLIC SAFETY**- Tate – No report. Tate made a motion to adopt Finance Ordinance #1664 in the amount of \$49,299.58 Karchner second. VOTE-Yeas- Tate, Karchner, Dunn, Riffle and Tracy. Nays- None **MOTION CARRIED 5-0.**

**RECREATION & PARKS DEVELOPMENT** – Karchner reported the pool will be open only on the weekends through August 27, with modified hours of 1:00pm – 5:00pm, and no concessions. The 50<sup>th</sup> birthday party was a huge success with over 100 in attendance. They had hot dogs, pizza, cake, games and prizes. All expenses for the party were covered by donations. The committee will meet in September to close out the 2017 pool season.

Council member Rizor entered the meeting.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER DEPT:** Water treatment plant maintenance of the clarifier went very well and was completed by village employees.
- **SEWER DEPT:** Received the Permit to Install (PTI) from the EPA on August 7 for the Sanitary Sewer Improvements Project/Phase 2. The project will include the redirection of existing service laterals from the storm sewer.

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**VILLAGE ADMINISTRATOR** – Keith Kruse continued:

- **ELECTRIC DEPT:** Continue to work on a pole agreement with Buckeye Cable. Buckeye wants to provide service to Verizon through the Verizon cell tower.
- **PARKS & REC:** Joe Emerine is ready to start his Eagle Scout project in the Main St. park. His project will be a concrete sidewalk, on the east side of the area, connecting Main St. to the rear village parking lot.
- **OTHER:** Met with Stephanie Miller of Ohio Department of Natural Resources (ODNR) on August 9 to assess trees along the riverbank in Trail Marker Park. Ms. Miller will prepare a report with her recommendations for maintaining the trees.

**POLICE DEPARTMENT-** Chief Whitehead reported:

- Have obtained several titles for vehicles in the impound lot, and sent certified letters to others requesting they pick up the vehicles or forfeit them to the police department. Checking on current scrap pricing as it may be better to scrap some of the vehicles vs. selling at auction.
- Officer Steve Gilkerson and his wife Mandy had a baby girl on August 8. He will be on paternity leave for about 4 weeks.

**FISCAL OFFICER-** Runion presented the following ordinance for council's consideration:

**ORD. #11-2017:** AUTHORIZING THE EXECUTION OF REMAINING REQUIREMENTS ENERGY SUPPLY SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. (AMP) FOR WOODVILLE. - 3<sup>rd</sup> Reading Riffle made a motion to adopt Ordinance #11-2017, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Rizor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**NEW BUSINESS** – Riffle stated he was approached by Louie Garcia of 604 Lueke Ave. asking to buy the property located next to his that is owned by the village. After discussion, it was determined that the property is a dedicated right of way and may not be sold.

Riffle questioned the pros/cons and legalities of developing a Social Media Policy for village employees and officials. Kuhlman advised that you cannot limit or control a person's freedom of speech on their personal social media platforms. Riffle encouraged all who use social media to use common sense when participating in those forms of communication.

**MAYOR'S REPORT-** Mayor Harman – No report, absent.

**EXECUTIVE SESSION-** None.

Ty Tracy, President pro Tem adjourned the meeting at 7:31pm.

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Mayor Richard A. Harman

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Barbara J. Runion, Fiscal Officer

## CHAPTER 1141 NONCONFORMING USES

[CHANGE] TO 1141.02 (D) TO READ AS FOLLOWS:

(d) DISPLACEMENT. No nonconforming use shall displace a conforming use. [Except] where the zoning district is a majority of like kind nonconforming use. [Example] C-1 district both with business and residential, residential being the majority use of the district. This type of nonconforming use will be in the form of a variance subject to the Board Of Zoning Appeals approval. Any nonconforming use can be converted to permitted uses in that district at any time as per 1141.01 (b)