

MINUTES – December 18, 2017

WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Monday, December 18, 2017 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Joe Riffle, Stephanie Rizer, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Karen Schepman, Kelly O'Connor, and Deb Wallace of the Suburban Press. Solicitor Bob Kuhlman was excused.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings held on November 27, 2017 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- None.

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – Rizer – No report. Rizer thanked everyone for their support for the last eight years during her service, and wished everyone well as they continue to make great decisions for our village.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1672 in the amount of \$259,860.68, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Karchner, Riffle, and Rizer. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner - No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER DEPT:** There have been a couple of water line issues recently and both were repaired with no boil advisories issued.
- **SEWER DEPT:** No report.
- **ELECTRIC DEPT:** Amplex continues with the Fiber Optics installation on the north side of the Village.
- **STREETS:** 1. Winter equipment is ready for the upcoming season.
2. Working with Nexus Pipeline to secure a Road Utility Maintenance Agreement (RUMA), as they will be using a section of Findlay Rd. to transport in, and remove, equipment and materials for their pipeline project.
3. Discussed banning parking on the south side of W. College Ave. from Hartman St. to Dick St. It is very difficult to remove the snow with vehicles parked on both sides of the street in that area.
- **OTHER:** Kuhlman had raised concerns with the language in the Utility Shield Branding Agreement (utility line protection program) regarding liability when/if a public records request is made pertaining to this program. They have not removed, or changed the language in favor of the village at this time. This program will not financially benefit the village, and it is Kruse's recommendation to terminate agreement negotiations with them. Riffle made a motion to terminate all agreement negotiations with the Manchester Group, LLC as of December 18, 2017, Karchner second. VOTE – Yeas – Riffle, Karchner, Dunn, Rizer, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

POLICE DEPARTMENT- Chief Whitehead reported:

- Presented and reviewed the October and November activity reports. (attached)
- The department received a \$5,000.00 donation from the former owners of Pills 'n Packages Mike and Sherri Warren, thanking the department for their protection and service over the years.
- The Sandusky County Safety Council distributed grants in the amount of \$750.00 to local county police departments at a luncheon last Wednesday.
- The Sandusky County Health Department will provide training on administering the opiate antidote Narcan. This training will also help officer's protect themselves, should they be exposed to certain drugs.

POLICE DEPARTMENT- Chief Whitehead continued:

- Sheriff Hilton has been talking about implementing an annual fee to provide dispatching services to all the police departments in the county. No information regarding this matter has been officially released, and Chief Whitehead is exploring other options in the event it does become a reality.

FISCAL OFFICER- Runion presented the following ordinances and resolutions for council's consideration:

ORD. #17: EMPLOYING ROBERT A. KUHLMAN AS VILLAGE SOLICITOR – 3rd Reading. Riffle made a motion to adopt Ordinance #17-2017, Karchner second. VOTE – Yeas – Riffle, Karchner, Dunn, Rizer, Tate, and Tracy. Nays – None.

MOTION CARRIED 6-0.

ORD. #19: SETTING THE 2018 TEMPORARY APPROPRIATIONS – Dunn made a motion to suspend the rules, Riffle second. VOTE – Yeas – Dunn, Riffle, Karchner, Rizer, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

Dunn made a motion to adopt Ordinance #19-2017, Riffle second. VOTE – Yeas – Dunn, Riffle, Karchner, Rizer, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0**

RES. #20: AUTHORIZING VA TO APPLY FOR, ACCEPT, AND ENTER INTO A WPCLF AGREEMENT FOR THE PLANNING, DESIGN AND CONSTRUCTION OF WASTEWATER FACILITIES. Rizer made a motion to suspend the rules, Dunn second. VOTE – Yeas – Rizer, Dunn, Karchner, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Rizer made a motion to adopt Resolution #20-2017, Dunn second. VOTE – Yeas – Rizer, Dunn, Karchner, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0**

RES. #21: AUTHORIZING THE FISCAL OFFICER TO TRANSFER, BALANCE FUNDS, DECREASE REVENUES AND AMEND THE 2017 APPROPRIATIONS. Riffle made a motion to suspend the rules, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Rizer, and Tracy. Nays – None. Abstain – Tate. **MOTION CARRIED 5-0-1.** Riffle made a motion to adopt Resolution #21-2017, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, Rizer, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0**

ORD. #22: AMENDING THE 2017 APPROPRIATIONS. Rizer made a motion to suspend the rules, Riffle second. VOTE – Yeas – Rizer, Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Rizer made a motion to adopt Ordinance #22-2017, Riffle second. VOTE – Yeas – Rizer, Riffle, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0**

NEW BUSINESS – None

MAYOR'S REPORT- Mayor Harman reported he attended the ground breaking ceremony for the new medical marijuana facility in Gibsonburg on December 16.

Mayor Harman reported that the installation of the ice rink will begin at 9:15am on Dec. 23, and he still needs bell ringers for the Salvation Army kettles on Dec. 22 and 23.

EXECUTIVE SESSION- None

Mayor Harman adjourned the meeting at 7:30pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer