

MINUTES – March 26, 2018

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, March 26, 2018 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Kelly O'Connor, Joe Riffle, and Ty Tracy. Also present: Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Deb Wallace of the Suburban Press, and Russ Zimmerman. Council Member Jeff Tate was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings held on March 12, 2018 were approved as presented.

AUDIENCE PARTICIPATION – Russ Zimmerman, a Lindsey resident and lifelong Sandusky County resident, introduced himself as a Republican Candidate for County Commissioner in the May 8, 2018 Primary Election. Mr. Zimmerman exited the meeting at 7:25pm.

CORRESPONDENCE- Mayor Harman read a notice from the Department of Commerce regarding the renewal of liquor permit privileges for all permit holders within the village. Council had no objections for the renewal of current permits.

Kruse presented a brochure from the Sandusky County Economic Development Corporation (SCEDC) asking for a 5 year commitment to invest in their "Forward Thinking" capital campaign. Tracy made a motion to pledge \$500.00 per year for 5 years (2018 – 2022) to the SCEDC, Riffle second. VOTE – Yeas – Tracy, Riffle, Dunn, Karchner, and O'Connor. Nays – None. **MOTION CARRIED – 5-0.**

OLD BUSINESS- Kruse reported he received three quotes to develop a user friendly website for the Village. The quotes range from \$1,000.00 with maintenance fees of approximately \$20 per hour to \$3,500.00 with fees of \$150.00 per hour. Kruse will review the quotes and select the new website designer next week.

A Public Hearing was held on March 12, 2018 to answer questions and hear public concerns regarding the rezoning of lots 862 – 870 and Inlot 915 in the Woodpointe Development from R-3 to R-2 Residential District. There was no public objection to rezone the area, and on February 5, 2018 the Planning Commission voted unanimously in support of the proposed changes to the zoning district. In accordance with Woodville Zoning Ordinance Section 1163.01g (4), Council must act on this matter within 30 days of the Public Hearing. O'Connor made a motion to create an ordinance amending the Zoning Districts of lots 862 – 870 and Inlot 915 in the Woodpointe Development from Residential Zoning District R-3 to R-2, Dunn second. VOTE – Yeas – O'Connor, Dunn, Karchner, Riffle, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn reported the committee met on March 14 to discuss increasing the Village sewer rates. The committee reviewed current operating and maintenance costs needed to support the sewer fund. The rates were last raised in 2011, 2012, and 2013 in order to prepare for the Sewer Separation Project loan payment only. In order to meet rising operating costs, a 6% increase for 2 years is recommended at this time. Based on an average usage amount of 4,000 gallons per household – residents will see an increase of \$2.00 to \$3.00 per month on their sewer charges. (attached)

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1678 in the amount of \$124,196.18, Karchner second. VOTE-Yeas- Tracy, Karchner, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report, absent.

RECREATION & PARKS DEVELOPMENT – Karchner reported 14 applications have been turned in to date. Krista Hellwig and Dawn Peters are holding a lifeguard certification class in Oak Harbor beginning April 3. Ms. Hellwig is the manager at White Star Quarry in Gibsonburg, and would like to work with Woodville and Fremont Recreation Center to give all qualified applicants a job this summer between the 3 venues.

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VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER DEPT:** No report.
- **SEWER:** Phase 2 of the project will go out for bid soon.
- **ELECTRIC DEPT:** Purchased a new truck and the old truck will be used by the mowers since that truck was sold at the auction last year.
We are using a new vendor to purchase LED lights. They costs a little more, but are a lot brighter than the others.
- **STREETS:** No report.
- **PROJECTS:** The United Methodist Church is still interested in moving forward with an upgrade project to the Food Pantry distribution center on Bridge St.
- **OTHER:** Kevin Paul (Brad & Cyndi's son) has been awarded a \$2,500.00 scholarship from AMP. Kevin plans on attending the University of Toledo. Kevin is the first Woodmore student to ever receive this scholarship!

POLICE DEPARTMENT- Chief Whitehead invited everyone to join them for "Coffee with the Cops & Kids" on Thursday, March 26 from 10:30am – Noon at McDonalds.

FISCAL OFFICER- Runion presented the following ordinances for Council's consideration:

ORD #3: SETTING THE 2018 APPROPRIATIONS Riffle made a motion to suspend the rules, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Riffle made a motion to adopt Ordinance #3-2018, Dunn second. VOTE – Yeas – Riffle, Dunn, Karchner, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

ORD #4: MODIFYING THE SEWER RATES OF THE VILLAGE OF WOODVILLE, SANDUSKY COUNTY – 1ST Reading

NEW BUSINESS – Kruse displayed the new Village Facebook page on the overhead projector screen.

Karchner presented a donation to the Village, from her family, to use for electrical upgrades to the shelter house. Her family has loved having their family reunions at Trail Marker Park and wanted to help with some improvements.

MAYOR'S REPORT- Mayor Harman – No report.

EXECUTIVE SESSION- None

Mayor Harman adjourned the meeting at 7:58pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer