

MINUTES – MAY 29, 2018

WOODVILLE VILLAGE COUNCIL – SPECIAL MEETING

Minutes of the Special Meeting of Woodville Village Council held on Tuesday, May 29, 2018 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Judy Karchner, Kelly O'Connor, Joe Riffle, and Ty Tracy. Also present: Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, and Deb Wallace of the Suburban Press. Council Member Jeff Tate and Village Administrator Keith Kruse were absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Special Council meetings held on May 11, 2018 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- Council noted that Main St./St. Rt. 20 is a mess with the loose gravel ODOT filled holes and cracks with. Chief Whitehead stated that the stone material they use compacts into the holes and cracks as vehicles travel on the road. Council requested that Kruse contact ODOT and ask for a report on what maintenance and repairs have been done (and the costs) on St. Rt. 20 during the first year of our contract with them.

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report. O'Connor raised concerns with the pool staff hiring process. Currently, two members of the Parks and Recreation committee review the applications and interview the candidates. Kuhlman stated that the current process is acceptable, but council may change it if they wish. O'Connor indicated that since the Village Administrator is responsible for the hiring process of the hourly village employees (excluding the police officers), he should take care of the pool staff hiring process as well. After a lengthy discussion, it was recommended that the Village Administrator, a member of Administrative & Personnel Committee, and a member of the Recreation & Parks Committee oversee the hiring process for the pool staff. Tracy made a motion that the Village Administrator, a member Administrative & Personnel Committee, and a member of the Recreation & Parks Development Committee oversee the hiring process for the pool staff, O'Connor second. VOTE – Yeas – Tracy, O'Connor, Dunn, Karchner, and Riffle. Nays – None. **MOTION CARRIED 5-0.**

Council reviewed the Village codified ordinance 521.13 regarding keeping properties free and clear from noxious weeds, grass, and rank vegetation (mowing). Council discussed the current notification process, and the fees, for those who are non-compliant. Riffle made a motion to amend the ordinance to raise the minimum amount charged for expenses and costs for mowing, removal, etc. from seventy-five dollars (\$75.00) minimum charge per service to one hundred twenty-five dollars (\$125.00) minimum charge per service. Karchner second. VOTE- Yeas – Riffle, Karchner, Dunn, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

O'Connor stated the Woodville Flags look faded and asked if we have, or can get, new ones. Runion will check with Kruse.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1682 in the amount of \$114,361.63, Karchner second. VOTE-Yeas- Tracy, Karchner, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report, absent.

RECREATION & PARKS DEVELOPMENT – Karchner made a motion to hire the following 2018 Pool Staff: Pool Manager Natalie Schiets - \$10.25 per hour, Concessions Manager/LG Lori Damschroder - \$10.25 per hour, Lifeguards: Mason Frantz, Nathan Jackson, and Samantha Sedlmeier - \$8.50 per hour, Lifeguards: Sarah Briscoe, Bailey Bryant, Steven Dickerson, Sydney Hazel, Samuel Merritt, Gage Might, Joel Stanley, Loren Taylor, and Zane Lopez (contingent on lifeguard certification)- \$8.15 per hour. O'Connor second. Discussion of the council regarding the wage per hour of the returning lifeguards and the new lifeguards being the same. VOTE – Yeas – Tracy. Nays – Karchner, O'Connor, Dunn, and Riffle. **MOTION FAILED 1 – 4.**

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Karchner made a motion to hire the following 2018 Pool Staff as amended: Pool Manager Natalie Schiets - \$10.25 per hour, Concessions Manager/LG Lori Damschroder - \$10.25 per hour, Lifeguards: Mason Frantz, Nathan Jackson, and Samantha Sedlmeier - \$8.50 per hour, Lifeguards: Sarah Briscoe, Steven Dickerson, Sydney Hazel, Samuel Merritt, Gage Might, Joel Stanley, and Loren Taylor - \$8.15 per hour, New Lifeguard Bailey Bryant - \$8.00 per hour and Zane Lopez (contingent on lifeguard certification) - \$8.00 per hour. O'Connor second. VOTE – Yeas – Karchner, O'Connor, Dunn, Riffle, and Tracy. Nays – None. **MOTION CARRIED – 5-0.**

Karchner made a motion to hire Alanna Riffle as Lifeguard at a wage of \$8.15 per hour. O'Connor second. VOTE – Yeas – Karchner, O'Connor, Dunn, and Tracy. Nays – None, Abstain – Riffle. **MOTION CARRIED 4-0-1.**

Karchner made a motion to hire Tristan Tracy as Lifeguard at a wage of \$8.15 per hour. Dunn second. VOTE – Yeas – Karchner, Dunn, O'Connor, and Riffle, Nays – None, Abstain – Tracy. **MOTION CARRIED 4-0-1.**

VILLAGE ADMINISTRATOR – Keith Kruse, absent - submitted the following:

- **WATER DEPT:** Plans for the Water Treatment Plant Improvements Project have been submitted to the Central office of the Ohio EPA.
- **SEWER:** No report.
- **ELECTRIC DEPT:** No report.
- **PARKS & REC:**
 - ✓ Pool passed inspection by the Sandusky County Health Department
 - ✓ Received an estimate to replace the baby pool liner of approximately \$8,500.00. An anonymous donor has offered to pay 100% of the costs for the new liner.

POLICE DEPARTMENT- Chief Whitehead reported that the Woodville Police Department and the Woodville Township Volunteer Fire Department will provide Woodmore students (15 – 18 yrs old) an opportunity to experience distracted driving in real time. The Wood County Health Department has offered the use of their distracted driving simulator and Chief Whitehead and Firefighter Mark Grove will conduct a demonstration on June 4, with students, to show the dangers of driving distracted. The simulator will also be set up at Trail Marker Park during the 4th of July Celebration.

FISCAL OFFICER- Runion – No report.

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Harman accepted a letter of resignation from Gary Shrewsbury of the Woodville Zoning Board of Appeals.

EXECUTIVE SESSION- None

Mayor Harman adjourned the meeting at 8:28pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer