

MINUTES – JUNE 11, 2018

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, June 11, 2018 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members-, Judy Karchner, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Chris Angelone, Todd Bowe, Brad Paul, Cyndi Paul, Kevin Paul, and Jay Myers of American Municipal Power (AMP).

Doug Nusser of Poggemeyer Design Group (PDG) entered the meeting at 7:12pm.
Council Member Patrick Dunn entered the meeting at 7:40pm.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Special Council meetings held on May 29, 2018 were approved as presented.

AUDIENCE PARTICIPATION – AMP representative, Jay Myers presented Kevin Paul with the Richard H. Gorsuch Scholarship (\$2,500). Mr. Gorsuch was president of AMP from 1983 until his death in 1987, and was remembered for the vital role he played in protecting public power interests, promoting the advantages of municipally owned electric utilities and advancing public power. Kevin will attend the University of Toledo to pursue a degree in mechanical engineering. Brad, Cyndi, and Kevin Paul and Jay Myers exited the meeting at 7:12pm.

CORRESPONDENCE- None.

OLD BUSINESS- None.

ADMINISTRATIVE & PERSONNEL- Riffle – No report. Reminded administration to complete annual employee evaluations.

PUBLIC WORKS & MAINTENANCE – Dunn – No report, absent.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1683 in the amount of \$47,819.14, Tate second. VOTE- Yeas- Tracy, Tate, Karchner, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner made a motion to approve the updates and changes to the 2018 Pool Handbook (attached). O'Connor second. VOTE – Yeas - Karchner, O'Connor, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 5 - 0.**

Karchner stated the Garden Club would like to honor their members by placing a memorial bench in one of the village parks. Council has no objection to this, and suggested they work with Kruse to pick the best location for the bench.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER DEPT:** New hire Tom Brickley quickly picked up on to the operations of the Sewer Department, and will begin his transition to the Water Treatment Plant this week. The current operators will be phased out over the next 2 to 3 weeks.
- **SEWER:** On June 7, 2018 three bids were received for the Sewer Separation Improvements & Combined Sewer Overflow (CSO) closures project and they were as follows:
 - Expercon, LLC Base bid: \$543,868.00 Alternate #1: \$88,015.00
 - Underground Utilities, Inc. Base bid: \$576,342.00 Alternate #1: \$108,885.00
 - Cash Services, LLC Base bid: \$584,971.90 Alternate #1: \$ 86,883.60

Doug Nusser, of PDG stated that although Expercon, LLC submitted the lowest base bid for the project, they did not include several items/forms that were required to be submitted with their bid. Nusser recommended consulting with Kuhlman to determine if the bid by Expercon should be considered a responsive or non-responsive bid. Kuhlman agreed that the bid could be considered non-responsive because of the missing documents. Nusser reported that the bid received from Underground Utilities, Inc. appears to be responsive and recommends they be considered for contract award for the base bid. The Alternate #1 bid may be considered in the future.

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

- **SEWER continued:** Tracy made a motion to accept Underground Utilities, Inc. base bid of \$576,342.00 for the Sewer Separation Improvements & CSO closure project, O'Connor second. VOTE – Yeas – Tracy, O'Connor, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 5-0.**
- **ELECTRIC DEPT:**
 - ✓ Gathering information on the administration and implications of HB 478 – Small Cell Infrastructure in Municipal Public Right of Ways. This legislation was recently passed by the Ohio General Assembly and becomes effective August 1, 2018. The Village will need to consider legislation to proactively include design or location requirements of any new wireless support structures on our poles or in the right of ways.
 - ✓ Working with AMP to install a behind the meter diesel peaking unit. This will help with the peak usage times, and therefore offset the costs. It would also be beneficial during emergency situations.
- **STREETS:**
 - ✓ Filled pothole at Lime & Main Streets.
 - ✓ Notified Columbia Gas of a road repair needed at Lueke Ave. & High St.
 - ✓ Checked with ODOT on amount they have spent on Main Street maintenance and repairs – Over \$60,000 last fiscal year and approximately \$11,650 so far this fiscal year.
- **PARKS & REC:** The baby pool liner is to be installed late June. Received a check from anonymous donor for \$10,000.
- **OTHER:** Rene Dix is working on the template for the new Village website.

POLICE DEPARTMENT- Chief Whitehead – No report. Requested a Public Safety Committee meeting to discuss employment of a Resource Officer for the Woodmore Schools.

FISCAL OFFICER- Runion presented the following ordinances for Council's consideration:

ORD. #7: AN ORDINANCE TO AMEND SECTION 521.13 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WOODVILLE, AND DECLARING AN EMERGENCY. O'Connor made a motion to suspend the rules. Tracy second. VOTE – Yeas – O'Connor, Tracy, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ord. #7-2018, Tracy second. VOTE – Yeas – O'Connor, Tracy, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

ORD. #8: AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF WOODVILLE, OHIO AND DECLARING AN EMERGENCY. Tate made a motion to suspend the rules, Karchner second. VOTE- Tate, Karchner, Dunn, O'Connor, Riffle, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Tate made a motion to adopt Ord. #8-2018, Karchner second. VOTE – Yeas – Tate, Karchner, Dunn, O'Connor, Riffle, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

ORD. #9: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH UNDERGROUND UTILITIES, INC. FOR THE PURPOSE OF PROVIDING CONSTRUCTION OF SANITARY SEWER AND COMBINED SEWER OVERFLOW (CSO) CLOSURES IMPROVEMENTS PROJECT FOR THE VILLAGE OF WOODVILLE. O'Connor made a motion to suspend the rules. Tracy second. VOTE – Yeas – O'Connor, Tracy, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ord. #9-2018, Tracy second. VOTE – Yeas – O'Connor, Tracy, Dunn, Karchner, Riffle, and Tate. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Harman recommended the appointment of Christina Angelone to the Woodville Zoning Board of Appeals. Riffle made a motion to appoint Christina Angelone to the Woodville Zoning Board of Appeals, O'Connor second. VOTE – Yeas – Riffle, O'Connor, Dunn, Karchner, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

Mayor Harman reported Woodmore Schools will be hosting a week long camp in July for students with special needs. On Monday, July 16 they would like to use the public pool from 10:30am – 12:30pm and then use the shelter for lunch afterwards. Mayor Harman offered proceeds from the Men's Golf Outing to pay for those students who will be swimming. O'Connor made a motion to allow Woodmore Schools the use of the pool at the group discounted rate of \$2.50 each and use of the Shelter House for lunch on Monday, July 16 from 10:30am – 1:30pm. Karchner second. VOTE – Yeas – O'Connor, Karchner, Dunn, Riffle, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

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EXECUTIVE SESSION- None

Mayor Harman adjourned the meeting at 7:55pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer