

MINUTES – AUGUST 27, 2018

WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 27, 2018 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Solicitor Bob Kuhlman, Karen Schepman, Judge Mary Beth Fiser – Sandusky County Court #2, and Linda Knudsen.

Council Member Judy Karchner was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings held on August 13, 2018 were approved as presented.

AUDIENCE PARTICIPATION – Mayor Harman introduced and welcomed Judge Mary Beth Fiser of Sandusky County Court #2 in Woodville. Judge Fiser acknowledged that although she is up for re-election this year, she was at the meeting to ask for council's support to implement a plan that would offer drug offender programs right here in Woodville. The closest program right now is in Fremont, and many offenders find it difficult to participate in the programs because they cannot drive. The plan would be funded with grant dollars only, and would provide services like parole reporting, outpatient counseling, and drug testing. Council unanimously indicated support of this plan. Judge Fiser exited the meeting at 7:12pm.

CORRESPONDENCE- Mayor Harman shared an invitation from the Village of Gibsonburg to attend the 9/11 Remembrance Ceremony on Tuesday, September 11, 2018 at 7:00pm. The Ceremony will take place at the Public Safety Service Memorial in Williams Park.

OLD BUSINESS- Kruse reported that he checked with the Ohio Plan Insurance agent Travis Thompson regarding the village liability of allowing a comfort or service animal on public property. Mr. Thompson had no issue with allowing comfort animals on public property if it is properly controlled. Service animals must be allowed on public property.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported the committee met on August 20 to review employee evaluations. The committee recommends percentage raises according to employee evaluation scores as follows: Average = 2%, Above Average = 3%, Outstanding = 4%. Riffle made a motion to adopt the 2018 Raise/Salary Schedule (attached) for village employees retroactive to July 30, 2018. Tracy second. VOTE - Yeas – Riffle, Tracy, Dunn, O'Connor, and Tate. Nays – None. **MOTION CARRIED 5-0**

PUBLIC WORKS & MAINTENANCE – Dunn – No report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Tracy reported the committee discussed and reviewed the 2018/2019 Ohio Plan renewal. The premium has increased by \$304.40 and now includes all village vehicles. Tracy made a motion to renew the Ohio Plan/Risk Management premium for 2018/2019 in the amount of \$27,628.00, Tate second. VOTE – Yeas – Tracy, Tate, Dunn, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 5-0.**

Tracy made a motion to adopt Finance Ordinance #1688 in the amount of \$154,483.21, Tate second. VOTE-Yeas- Tracy, Tate, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Karchner – No report, absent.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER:** Received the Sanitary Survey result letter from the Ohio EPA. A couple of deficiencies were noted – 1. Need to update the contingency plan. 2. Backflow prevention. A minor note – fix the electrical conduit in Well #7. Tom Brickley has successfully completed his 90 day probation.
- **SEWER:** The Sewer Separation Improvements Project/Phase 2 has started. The CSO (Combined Sewer Overflows) testing and closures continue, ten (10) have been closed to date, and eleven (11) remain. The sewer main has been installed on 3rd Street.

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VILLAGE ADMINISTRATOR – Keith Kruse reported, continued:

- **ELECTRIC DEPT:** Continue to work on pole upgrades throughout the village. Amplex will begin installing Fiber Optics on the south side of town.
- **STREETS:** No report.
- **PARKS & REC:** The pool is closed for the season.
- **PROJECTS:** Met with representatives for the new doctor's office building on the West end of town and discussed rules and regulations to install roof top solar panels.

POLICE DEPARTMENT- Chief Whitehead reported:

- Thanked Council for the raises.
- Will be checking into the process to put a levy on the ballot to benefit the Police Department only. Part time officers are currently only being paid \$11.25 per hour, and it is very difficult to employ the number of officers needed with that low wage. The General Fund has been significantly reduced in recent years due to State cuts, and the police budget is over half of General Fund.
- Woodville and Elmore Police Departments conducted ALICE (Alert, Lockdown, Inform, Counter, & Evacuate) training to the entire Woodmore Local Schools staff.

FISCAL OFFICER- Runion presented the following resolution for council's consideration:

RES. #12-2018: STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO GENERAL ASSEMBLY TO INVEST THE STATE BUDGET SURPLUS IN MUNICIPALITIES. O'Connor made a motion to suspend the rules, Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.** O'Connor made a motion to adopt Res. #12-2018, Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Tate, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

Runion reported the 2016/2017 audit is going well, and we qualified for an expedited audit - saving the village over \$10,000.00.

NEW BUSINESS – None.

MAYOR'S REPORT- None.

EXECUTIVE SESSION- None

Mayor Harman adjourned the meeting at 7:35pm.

Mayor Richard A. Harman

Barbara J. Runion, Fiscal Officer

Village of Woodville - Raise / Salary Schedule 2018

Evaluation score: Average - 2% Above Average = 3% Outstanding = 4%

2018				
NAME	CURRENT WAGE	%	RAISE	NEW WAGE
POLICE DEPARTMENT				
GEARHEART	18.70	3%	0.56	19.26
GILKERSON	18.09	4%	0.72	18.81
MECHEL	16.32	2%	0.33	16.65
SCREPTOCK	16.29	3%	0.49	16.78
WHITEHEAD	54457.29	3%	1633.72	56091.01
UTILITIES DEPARTMENT				
BERRY	27.24	3%	0.82	28.06
BRICKLEY	30.00	0%	0.00	30.00 PROBATION OVER 8/27 - \$32/HR
BRIEN	21.37	3%	0.64	22.01
GERWIN	11.86	3%	0.36	12.22
HINDALL	22.00	3%	0.66	22.66
PAUL	15.22	2%	0.30	15.52
STAMPER	12.50	2%	0.25	12.75
KRUSE	58244.37	3%	1747.33	59991.70
DAWN	14.57	3%	0.44	15.01
BARB	34286.72	3%	1028.60	35315.32
PART TIME CROSSING GUARDS			NO CHANGE 2018	
RUNION	3750.00	12		312.50
McGINNIS	3750.00	12		312.50