

MINUTES – January 10, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, January 10, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Denny Fetzer, Kelly O'Connor, Earl Ransom, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion, and Chief Roy Whitehead. Audience: None.
Council Members Patrick Dunn and Joe Riffle were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Mayor Tracy welcomed the newly elected Council Members. Mayor Tracy chose to postpone the election of the President Pro tem until the next regular meeting.

Minutes of the Finance Committee and Regular Council meetings on December 13, 2021 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Tracy shared Thank you notes from the Beth Zajac-Liskai family for the memorial in her memory, and from Jason Hindall in appreciation of the bonus.

OLD BUSINESS- O'Connor stated that the lights have been removed from the Village Christmas tree. They will be stored in the shop and will be used next year.

REPORTS: Mayor Tracy reviewed the 2022 committee appointments

ADMINISTRATIVE & PERSONNEL- Riffle - No report, absent.

Fetzer made a motion to adopt a Personnel & Policy Manual change (attached) to add Juneteenth to the observed holiday list for employees beginning 2022. Throop second. VOTE- Yeas- Fetzer, Throop, O'Connor, and Ransom. Nays – None.

MOTION CARRIED 4-0.

PUBLIC WORKS & MAINTENANCE – Dunn – No report, absent

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1761 in the amount of \$131,117.76 Fetzer second. VOTE-Yeas- Throop, Fetzer, O'Connor, and Ransom. Nays- None **MOTION CARRIED 4-0.**

PUBLIC SAFETY- Fetzer - No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT**: 1. Completed the Asset Management screening with the Ohio EPA. This screening was held because of our nomination of the Water Tower project for WSRLA funding. The screening went very well, but we do have a few questions to respond back to.
2. Continue to resolve issues with the Filter #1 leaks.
3. Will need to appoint a new council representative to the SWAPP (Source Water Asset Protection Plan) Committee. Kruse will discuss appointment at the next Public Works & Maintenance committee meeting.
- **SEWER PLANT**: 1. Continue to work on AOC reporting and compliance milestones. This Friday we will submit a detailed letter to the USEPA regarding the developments, updates, and maintenance of the Wastewater Treatment Plant.
A CSO/SSO (Combined Sewer/Sanitary Sewer Overflow) inspection was held last month. A permit was required in order to have open CSO's and SSO's, and since they have been closed or eliminated, a permit is no longer needed.
- **ELECTRIC DEPT**: The Electric Department is currently preparing our lines to safely allow for Over-sized/Over-weight vehicles to travel through the village via St. Rt. 105.
- **STREET DEPT**: Repairs have been made to a catch basin on College Ave.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 1/10/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported, continued:

- **FYI:** 1. The next Woodmore Facilities Committee Meeting will be the last week of January – Date/time TBD.
- 2. The Good Samaritan Council (GSC) has asked permission to install an awning over the front door of the building at 212 Bridge St. They will pay for all costs associated with the installation. O'Connor made a motion to allow the GSC to install an awning over the front door of the village property at 212 Bridge St. at no cost to the village. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 4-0.**

POLICE DEPARTMENT- Chief Whitehead reported that the County Commissioners will provide us with the funding to employ another full-time officer for up to 2 years. We will invoice them quarterly for the reimbursement of funds.

SOLICITOR – Kuhlman – No report.

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #18-2021: EMPLOYING ROBERT A. KUHLMAN AS VILLAGE SOLICITOR – 3rd Reading

O'Connor made a motion to adopt Ordinance #18-2021, Throop second. VOTE – Yeas – O'Connor, Throop, Fetzer, and Ransom. Nays – None. **MOTION CARRIED 4-0**

ORD #1-2022: ESTABLISHING A SPECIAL REVENUE FUND (212) FOR THE ACCOUNTING OF FUNDS RECEIVED FROM THE AMERICAN RESUE PLAN ACT (ARPA) – 1ST Reading

NEW BUSINESS – None

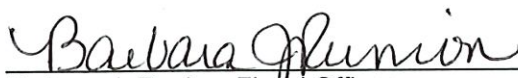
MAYOR'S REPORT- Mayor Tracy reported the Sandusky County Economic Development Corporation (SCEDC) is asking for our continued support. The SCEDC is a non-profit organization that focuses on workforce development, business retention and expansion, and business recruitment for our entire county. The village's annual pledge has been \$500.00 for the last several years. O'Connor made a motion to renew our pledge for 2022 in the amount of \$500.00. Fetzer second. VOTE – Yeas- O'Connor, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 4-0**

Mayor Tracy stated the next Council meeting will be on January 24, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:35pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – January 24, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, January 24, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Tammi Throop. Administration: Village Administrator Keith Kruse and Fiscal Officer Barb Runion. Audience: Deb Wallace of the Suburban Press. Council Member Joe Riffle was absent. Solicitor Bob Kuhlman and Chief Roy Whitehead were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Mayor Tracy called for nominations of Council President. Dunn nominated Joe Riffle. With no other nominations Mayor Tracy closed the nominations. VOTE- for Riffle. Yeas- Dunn, Fetzer, Ransom, and Throop. Nays- O'Connor. Riffle was named Council President.

Minutes of the Finance Committee and Regular Council meetings on January 10, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Tracy shared an invitation from the Sandusky County Economic Development Corporation to attend the Annual Meeting of Investors. The meeting will be held on February 24 at 7:30am. Mayor Tracy and Kruse will attend.

OLD BUSINESS- O'Connor questioned if we have heard from the Dog Warden regarding our questions about paying for a Humane Agent from the Dog Warden's office. There have been no communications from the Dog Warden Kelly Askins.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report, absent.

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1762 in the amount of \$145,225.32 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, and Ransom. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer thanked the Police Department and the Village workers for the great job of snow removal during the latest event.

RECREATION & PARKS DEVELOPMENT – Ransom – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported the Sandusky County Commissioners have reserved \$750,000.00 for the village to use for water/sewer projects.

- **WATER PLANT:** 1. Responding to the Notice of Violations generated from the Asset Management screening with the Ohio EPA. #1 is to provide an operator of record contract in the event the plant operator cannot fulfill the duties. The contract will state available, qualified operators along with operator responsibilities. #2 is to provide a maintenance plan for our well's.
- 2. **AOC update:** Completed and sent our Waste Water Treatment Plant and system background report to the US EPA. Completed and submitted the required 4th Qtr. reports.
- **ELECTRIC DEPT:** The Electric Department is currently preparing our lines to safely allow for Over-sized/Over-weight vehicles to travel through the village via St. Rt. 105. The height requirements have changed and are now 23.6 inches. We have approximately 17 poles that will need to be added to or replaced to meet the new requirements. We continue to work with the telecommunication companies to help them with these new requirements.
- **FYI:** 1. The next Woodmore Facilities Committee Meeting will be held on February 2 at 5:00pm. Mayor Tracy will attend this meeting.
- 2. Will be out for a couple of weeks for surgery. Will be available after a few days by email.
- 3. Mayor Tracy asked if we had backup Water Operators in place if needed. Kruse replied that currently we have two operators committed to run the plant if necessary.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 1/24/2022 – PAGE 2

POLICE DEPARTMENT- Chief Whitehead – No report, absent.

SOLICITOR – Kuhlman – No report, absent.

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #1-2022: ESTABLISHING A SPECIAL REVENUE FUND (212) FOR THE ACCOUNTING OF FUNDS RECEIVED FROM THE AMERICAN RESUE PLAN ACT (ARPA) – 2nd Reading

NEW BUSINESS – O'Connor has researched Ohio Revised Code on how village governments are formed, more specifically the committee design, descriptions and responsibilities. O'Connor would like to have the committee responsibilities updated to better reflect the true tasks they have been assigned to do, or could be doing. Kruse stated that the Ohio EPA has noted that our elected officials should attend continuing education classes during their terms, and supplied a link for those classes. Kruse will forward to council.

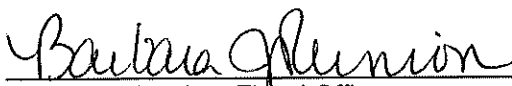
MAYOR'S REPORT- 1. Mayor Tracy commended the snow plow crew on another job well done!
2. Mayor Tracy recognized Woodmore Student Resource Officer (SRO) Adam Hammitt for his quick reaction to save a student who was choking.
3. Mayor Tracy reiterated our gratitude of the Sandusky County Commissioners for the funding allocation to the Police Department and Village Water/Sewer Projects.

Mayor Tracy stated the next Council meeting will be on February 14, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:44pm.



Mayor Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – February 14, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, February 14, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: None
Chief Roy Whitehead was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on January 24, 2022 and minutes of the Public Works & Maintenance Committee meeting on February 10, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn reported: 1. The committee met on February 10 and discussed the results and recommendations from our public utilities consulting firm, John Courtney & Associates, regarding rate increases for the water and sewer services. The proposed annual increases of 10%-10%-5%-5% would begin in 2022. The projected increases are necessary to meet the costs from EPA mandates and recommended improvements to our water and sewer plants and/or systems. 2. There are still issues with Filter #1 leaking. Kruse will continue to work with the contractor and Poggemeyer Design Group (PDG) to find the best solution to repair the leak. 3. Exploring other financial options to replace the water tower and install new waterlines in the critical areas of the village.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor reported she has researched other communities in the area regarding the organization of their committees. O'Connor would like to update the description of duties of the existing committees and possibly eliminate, or restructure committees, so they are utilized better. O'Connor stated that perhaps council members could be more active in community events. Mayor Tracy suggested a council member could attend some of the established village group meetings (Woodville Business & Community Association, 4th of July, Fright Night, etc.), and then report back to council. O'Connor asked for input from all council members to reorganize the committees.

FINANCE – Throop made a motion to adopt Finance Ordinance #1763 in the amount of \$29,126.67 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer reported that Chief Whitehead is actively seeking another full-time officer to add to the department.

RECREATION & PARKS DEVELOPMENT – Ransom reported he will attend a meeting with Lori Damschroder, Runion, and Kruse on the upcoming pool season on February 24.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** 1. Continue to work with the Peterson and Poggemeyer Design Group (PDG) to find the best solution to repair the leak in Filter #1.
- **2.** Responding to the Notice of Violations (NOV) generated from the Limited Site Survey Violation (LSSV) done last September.
- 3.** All chemical prices have increased. May have to get lime from another source if the Canadian border continues to be blocked by trucker protesters.
- SEWER PLANT:** 1. Continue the Infiltration & Inflow (I & I) investigations on the sewer system. Repairs will be done on CSO #8 that is leaking.
- 2.** The recommended water and sewer rate increases include revenue amounts to meet future debt obligations for a new water tower (1.5 million) and sewer plant upgrades (1.75 million).
- **ELECTRIC DEPT:** The Over-sized/Over-weight vehicles scheduled to travel through the village via St. Rt. 105 has been cancelled.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 2/14/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

- FYI:** 1. The next Woodmore Facilities Committee Meeting will be held on March 9 at 5:00pm. Mayor Tracy will attend this meeting.
2. Attended two webinars put on by U.S. Representative Marcy Kaptur's office on the Infrastructure/Investment/Job/Act (IIJA) options to receive project funding. Currently the village has about 6 million dollars in water and sewer projects. Reached out to her assistance for additional information on these funding options.

Dunn questioned if anything can be done with the ice jams building up and the tree jam under the train bridge. Kruse will reach out to ODOT.

POLICE DEPARTMENT- Chief Whitehead – No report, absent.

SOLICITOR – Kuhlman reported that the arraignments are going well on Thursday's.

FISCAL OFFICER- Runion presented the following ordinance and resolution for council's consideration:

ORD #1-2022: ESTABLISHING A SPECIAL REVENUE FUND (212) FOR THE ACCOUNTING OF FUNDS RECEIVED FROM THE AMERICAN RESUE PLAN ACT (ARPA) – 3rd Reading Fetzer made a motion to adopt Ordinance #1-2022 Throop second. VOTE-Yeas- Fetzer, Throop, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

RES #2-2022: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 1ST Reading

NEW BUSINESS –None.


MAYOR'S REPORT- 1. Mayor Tracy and Kruse will attend the Sandusky County Economic Development Corporation annual investors breakfast on February 24.

2. Mayor Tracy attended the Woodmore Facilities Committee meeting on February 2. This committee will continue to meet to prioritize future projects – developing a Performing Arts Building, moving the High School ball diamonds from Woodville to Elmore, a sports complex for all sports.

3. Mayor Tracy commended the snow plow crew on another job well done!

Mayor Tracy stated the next Council meeting will be on February 28, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 8:20pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – February 28, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, February 28, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Chief Roy Whitehead, and Fiscal Officer Barb Runion. Audience: Deb Wallace of the Suburban Press.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on February 14, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn reported that he will move forward and meet with Kruse and the Township Trustees regarding Township residents using the Village vegetation site.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1764 in the amount of \$141,319.30 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Mayor Tracy made a recommendation to hire David Fenstermaker as a Full-time officer, 1 week vacation this year and 2 weeks beginning January 1, 2023 at a wage of \$18.00 per hour beginning February 14, 2022. Fetzer made a motion to accept Mayor Tracy's recommendation to hire David Fenstermaker as a Full-time officer, 1 week (40 hrs.) vacation this year and 2 weeks (80 hrs) beginning January 1, 2023 at a wage of \$18.00 per hour beginning February 14, 2022. O'Connor second. VOTE-Yeas-Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Chief Whitehead accepted the 2 weeks notice of resignation from Officer Nickolas Clippinger. Officer Clippinger's last day will be February 26. Lt. Gearheart will be off on medical leave for up to 6 weeks beginning March 15.

Chief Whitehead stated that in order to be competitive in hiring officers our beginning wage needed to increase, and made the recommendation to raise Officer Will Darling's wage from \$16.52 to \$18.00. This makes his wage equal to any new officers that would be hired. Fetzer made a motion to raise Will Darling's wage to \$18.00 per hour beginning February 21, 2022. Dunn second. VOTE-Yeas-Fetzer, Dunn, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0**

RECREATION & PARKS DEVELOPMENT – Ransom reported he attended a meeting on February 24 with Lori Damschroder, Runion, and Kruse on the upcoming pool season. Damschroder will be organizing lifeguard certification classes for any new guards this season with Krista Hellwig. Damschroder is also taking the lead on creating a school announcement, a Facebook notice, and help wanted ad for the newspaper.

Ransom reported he met with Alice Fork, President of the Good Samaritan Council (Food Pantry) and she shared the need for additional food. Ransom would like to organize some community activities to raise funds/food for the Food Pantry.

Mrs. Fork requested permission to install a sign on Main Street to direct people to the Food Pantry. Kruse will discuss sign options with her.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 2/28/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** 1. The response letter was submitted to the Ohio EPA regarding the Notice of Violations (NOV).
2. Have two contracts to propose by ordinance for engineering costs of a new water tower (\$77,050.00) and a waterline improvements project on Riverside Dr., Parklane, and Riverview (\$141, 005.00). Both contracts would be paid for out of the Sandusky County Commissioners pledged funding for Water/Sewer infrastructure projects.
- **ELECTRIC DEPT:** 1. Continuing the line and pole upgrades in the South St. and High St. areas.
2. Will be moving forward to begin the process to implement Automated Meter Infrastructure (AMI) program through AMP by the end of March.

Dunn questioned if anything has been determined to repair the leak in Filter #1. Kruse stated that we have received a quote through Peterson from Advanced Rehabilitation Technologies (A.R.T) to encapsulate the filters for \$15,000. Will have to wait on the Ohio EPA's response before moving forward with this.

Riffle questioned if the AMI program would be paid by for by the residents, or a program that AMP is offering. Kruse stated that the village will incur the costs for this program. The costs are expected to be between \$550,000 - \$600,000. At the time the program would be executed all the water and electric meters would be new and would be generating more revenue. Some meters in the village are over 30 years old and will always slow down and therefore, we are losing revenue.

POLICE DEPARTMENT- Chief Whitehead reported that Officer Darling was involved in a pursuit of a stolen vehicle. The chase was on the South side of town ending behind Dollar General. The suspect then fled on foot and stole another car. A warrant has been issued for the suspect.

Brandon Ruch has requested the village revisit putting the traffic light at Lime St. and First St. Mr. Ruch has concerns for the safety of children walking to and from school.

SOLICITOR – Kuhlman – No report.

FISCAL OFFICER- Runion presented the following ordinance and resolution for council's consideration:

RES #2-2022: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 2nd Reading

ORD #3-2022: MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE- 1ST Reading

ORD #4-2022: MODIFYING THE SEWER RATES AND CHARGES OF THE VILLAGE – 1ST Reading

NEW BUSINESS –None.

MAYOR'S REPORT- 1. Mayor Tracy passed out copies of the 2022 Sandusky County Visitor's Guide.

2. Terra Community College is hosting the Midwest Rhythm Summit on April 8 – 9. The Summit will feature two full days of master classes given by some of the top educators in the country and will also include two evening concerts by local talents including Crystal Bowersox.

3. Mayor Tracy and Kruse attended the Sandusky County Economic Development Corporation annual investors breakfast on February 24.

4. Will be resuming monthly meetings with Elmore Mayor Jackson and Woodmore Schools Superintendent Rettig.

Mayor Tracy stated the next Council meeting will be on March 14, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 8:04pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – March 14, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, March 14, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Tammi Throop. Administration: Solicitor Bob Kuhlman and Chief Roy Whitehead Audience: Deb Wallace of the Suburban Press.

Council Member Joe Riffle, Fiscal Officer Barb Runion, and Village Administrator Keith Kruse were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on February 28, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Thank you note from the Sandusky County Chamber of Commerce for our continued support.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report, absent

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1765 in the amount of \$47,022.10 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, and Ransom. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer questioned when owners of unkept yards would be given notice to take care of it. Chief Whitehead replied our ordinance for that begins in April.

Mayor Tracy made a recommendation to hire Joshua Woerner and Matthew Moreland as a Full-time officers, 1 week (40hrs) vacation this year and 2 weeks (80 hrs.) beginning January 1, 2023 at a wage of \$18.00 per hour beginning March 14, 2022 plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of these officers will be contingent on passing the Ohio Police & Fire physical and completing a successful 6-month probation.

Fetzer made a motion to accept Mayor Tracy's recommendation to hire Joshua Woerner as a Full-time officer, 1 week (40 hrs.) vacation this year and 2 weeks (80 hrs) beginning January 1, 2023, plus all other eligible benefits per the village PPM and at a wage of \$18.00 per hour beginning March 14, 2022 all contingent on passing the Ohio Police & Fire physical and completing a successful 6-month probation. Dunn second. VOTE-Yeas-Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

Fetzer made a motion to accept Mayor Tracy's recommendation to hire Matthew Moreland as a Full-time officer, 1 week (40 hrs.) vacation this year and 2 weeks (80 hrs) beginning January 1, 2023, plus all other eligible benefits per the village PPM and at a wage of \$18.00 per hour beginning March 14, 2022 all contingent on passing the Ohio Police & Fire physical and completing a successful 6-month probation. Dunn second. VOTE-Yeas-Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse, absent.

Mayor Tracy stated the Military Banner committee would like to do another campaign to offer new banners and also hang the previous ones again this year.

The committee is scheduled to meet with Kruse to discuss.

POLICE DEPARTMENT- Chief Whitehead thanked council for the hiring of the two new officers.

SOLICITOR – Kuhlman reported Sandusky County Court #2 Judge Mary Beth Fiser has been ill and in the hospital.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 3/14/2022 – PAGE 2

FISCAL OFFICER- Runion absent. Mayor Tracy presented the following ordinance and resolution for council's consideration:

RES #2-2022: NAMING A DESIGNEE FOR THE REQUIRED TRAINING ON PUBLIC RECORDS LAW – 3rd Reading
Fetzer made a motion to adopt Resolution #2-2022, Dunn second. VOTE-Yeas-Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #3-2022: MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE- 2nd Reading

ORD #4-2022: MODIFYING THE SEWER RATES AND CHARGES OF THE VILLAGE – 2nd Reading

NEW BUSINESS –None.


MAYOR'S REPORT- 1. Mayor Tracy attended the Woodmore Facilities Committee meeting. This committee will continue to meet to prioritize future projects – developing a Performing Arts Building, moving the High School ball diamonds from Woodville to Elmore, a sports complex for all sports.

2. We will be looking into the potential funds generated by an income tax verses additional levy millage, or a police levy. It is becoming increasingly difficult to get and retain Police Officers as well as summer staff, as all are supported by General Fund money.

3. The 4th of July committee will have several local bands perform again this year in the beer tent.

Mayor Tracy stated the next Council meeting will be on March 28, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:30pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – March 28, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, March 28, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman Fiscal Officer Barb Runion, and Chief Roy Whitehead. Audience: Woodville Township Trustee Paul Runion Council Member Joe Riffle was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on March 14, 2022 and the Recreation & Parks Committee meeting on March 21, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Mr. Runion asked council to reconsider allowing the use of the village vegetation site by township residents. Runion stated they would charge, collect and forward to the village all fees assessed to their residents, aid in the maintenance of the site, and provide financial support for the annual grinding at the site. Council members voiced their concerns over the volume of vegetation a township property would produce verses a village property. Other concerns were raised regarding charging a usage fee to only those who would use it, since the village residents all pay a monthly stipend if they use it or not, and also how to monitor those who have paid to use it verses those who have not.

Runion exited the meeting at 7:35pm

CORRESPONDENCE- Mayor Tracy shared a letter from the Ohio Department of Commerce/Division of Liquor Control noticing the Village of their right to object to the renewal of any current liquor permits within the village limits. Council had no renewal objections at this time.

Mayor Tracy shared an invitation: The Sandusky County Chamber of Commerce, Sandusky County Economic Development Corporation, and Sandusky County Visitors Bureau are partnering to celebrate their newly renovated spaces with 3 ribbon cuttings and 3 open houses on April 7th from 1-4:30 pm.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report, absent

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1766 in the amount of \$97,151.91 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, and Ransom. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reviewed the committee meeting notes from March 21, 2022. Pool Manager, Lori Damschroder will place a Help Wanted flyer at Woodmore High School, and on the pool Facebook page. The pool hours to begin the season will be Wednesday – Sunday Noon to 5:00pm starting June 8. Increasing wages, and Lifeguard certification reimbursement, was discussed in order to stay competitive with other pools in our area. Krista Hellwig will offer Lifeguard certification classes at the pool in June. Those passing the class will be required to work at our pool.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: 1. The EPA's response to the Notice of Violations (NOV) letter is requesting more data on the filter repair and a contract operator form for their approval.

2. Elmore is getting a transmission line from Ottawa County Regional Water. They would like to extend that line to allow for Woodville to have future availability to connect.

SEWER PLANT: 1. Continue the Infiltration & Inflow (I & I) investigating/sampling the line on Lueke Ave.. Repairs have been done on CSO #8 that was leaking at the transition point.

➤ **PARKS & REC:** The seasonal ad has been placed for the ground maintenance and lifeguard positions.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 3/28/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

PROJECTS: Met with the Military Banner committee and it was decided to allow the banner campaign for 2 more years. The banners will hang year-round and their condition will be evaluated every year.

FYI: 1. The Chamber of Commerce will be organizing a Legislative Rally by having Town Hall meetings throughout the County with our State Legislatures. Gibsonburg and Woodville will host a meeting here.

2. A developer is interested in the 40 acres behind the fire station. They would be constructing a food distribution center.

POLICE DEPARTMENT- Chief Whitehead reported that Auxiliary Officer Sirse and School Resource Officer Hammitt will provide a Safety Town program for the Woodmore PreK and Kindergarten students.

SOLICITOR – Kuhlman reported that a Genoa resident was cited for dumping building materials at the village vegetation site. Chief Whitehead stated that the vegetation site currently takes up 3 to 4 hours a week of their time.

FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD #3-2022: MODIFYING THE WATER RATES AND CHARGES OF THE VILLAGE- 3rd Reading. Dunn made a motion to adopt Ordinance #3-2022, O'Connor second. VOTE-Yeas- Dunn, O'Connor, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #4-2022: MODIFYING THE SEWER RATES AND CHARGES OF THE VILLAGE – 3rd Reading. Dunn made a motion to adopt Ordinance #4-2022, O'Connor second. VOTE-Yeas- Dunn, O'Connor, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #5-2022: AUTHORIZING THE PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2022 - O'Connor made a motion to suspend the rules, Throop second. VOTE – Yeas- O'Connor, Throop, Dunn, Fetzer, and Ransom. Nays – None. **MOTION CARRIED 5-0.** O'Connor made a motion to adopt Ordinance #5-2022, Throop second. VOTE – Yeas- O'Connor, Throop, Dunn, Fetzer, and Ransom. Nays – None. **MOTION CARRIED 5-0**

ORD #6-2022: 2022 APPROPRIATIONS

Fetzer made a motion to suspend the rules, Dunn second. VOTE – Yeas- Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #6-2022, Dunn second. VOTE – Yeas- Fetzer, Dunn, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0**

NEW BUSINESS – Mayor Tracy questioned if anyone has heard of municipalities being sued because their websites are not ADA compliant. Kuhlman replied that it will eventually trickle down to the smaller villages, but it appears to be the bigger cities being held accountable right now.

MAYOR'S REPORT- Mayor Tracy has resumed monthly meetings with Elmore Mayor Jackson and Woodmore Superintendent Rettig to discuss current affairs affecting both villages and the school district.

Mayor Tracy stated the next Council meeting will be on April 11, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 8:15pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – April 11, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, April 11, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Fiscal Officer Barb Runion, Audience: Sandusky County Commissioner Scott Miller
Chief Roy Whitehead, Wanda Maples, and Tom Linke entered the meeting at 7:02pm.
Solicitor Bob Kuhlman was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on March 28, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Mr. Miller reviewed the financial state of Sandusky County. Overall, the county is in a good financial standing. The County received \$11.2 million from the ARPA funds and has distributed those funds throughout the county. Woodville will receive \$750,000 to help with a waterline improvements project. The County EMS has purchased the old Big Lots building in Fremont and will turn it into the new headquarters for the County EMS. This will also contain a large conference center for public official use only. Miller invited everyone to attend the Commissioners meetings every Tuesday and Thursday from 8:00am – Noon with any questions or concerns.

Mr. Linke questioned why he had to pay sewer charges on a water break issue at his rental property. Kruse responded that he was instructed to request, in writing, that the sewer charges be amended to reflect the excess water usage that did not go through the sewer. Linke replied he had submitted the letter last Monday. Runion stated that any credits would be applied to the next bill.

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1767 in the amount of \$68,999.30 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported that Good Samaritan Council President Alice Fork is very pleased with the new awning at the Food Pantry.

Pool update: Runion reported we have 4 guards returning for the pool this year and 2 that have committed to take the Lifeguard classes in June.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: 1. The EPA's response to the Notice of Violations (NOV) letter has approved our plan for the filter #1 repair. This repair must be completed by August 31.

2. Submitted our response to the EPA regarding the Operator of Record contract needed for the Asset Management document.

3. Lime sludge removal to begin soon.

4. Peterson is still requesting the release of their 1% retainer funds.

SEWER PLANT: 1. Continue the Infiltration & Inflow (I & I) investigating/sampling. A cross-connection was found on Findlay Rd and it has been repaired. Repairs have been done to the line on Lueke Ave, and tests results are good.

2. CSO #8 that was leaking at the transition point has been repaired. Discovered another leak, exploring repair options.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 4/11/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

PROJECTS: Moving forward with implementing the Automated Metering Infrastructure (AMI) project.

FYI: 1. The Sandusky County Economic Development Committee (SCEDC) will conduct a meeting in our Council Chambers on April 18 at 10:00am. All Public Officials should have received an email regarding the meeting. Fetzer and Kruse will attend.

POLICE DEPARTMENT- Chief Whitehead reported the impound lot vehicles are almost all cleared out. Will be posting a new impound car and the PD Crown Vic on the GOVBID site.

SOLICITOR – Kuhlman, absent

FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD #7-2022: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO CONTRACT WITH POGGEMEYER DESIGN GROUP (PDG) FOR THE WATERLINE IMPROVEMENTS PHASE 3 PROJECT O'Connor made a motion to suspend the rules, Fetzer second. VOTE – Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #7-2022, Fetzer second. VOTE – Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0**


ORD #8-2022: AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE FISCAL OFFICER TO ENTER INTO CONTRACT WITH POGGEMEYER DESIGN GROUP (PDG) FOR THE ELEVATED TOWER PROJECT O'Connor made a motion to suspend the rules, Fetzer second. VOTE – Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #8-2022, Fetzer second. VOTE – Yeas- O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0**

NEW BUSINESS – Runion reported that the Good Samaritan Council would like to update their lease for the Food Pantry building. Council had no objection to extending and updating the lease.

MAYOR'S REPORT- Mayor Tracy attended the Woodmore Facilities Committee meeting regarding building a new sports complex and a performing arts center on the Elmore campus. After considering all options, the committee will recommend to the Board, to redo the old gym at the High School building. Additional mills will need to be added to the current Permanent Improvements Levy to fund this project.

Mayor Tracy stated the next Council meeting will be on April 25, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:40pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – April 25, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, April 25, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman and Fiscal Officer Barb Runion. Audience: Deb Wallace of The Suburban Press. Chief Roy Whitehead was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on April 11, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- 1. Mayor Tracy reviewed a letter from the Sandusky County Dog Warden, Kelly Askins. The letter states that if the fees of \$420 are not received by May 15, 2022 the County will not supply the village with the Humane Agent services for 2022. Council requested answers to several questions when Ms. Askins attended the December 13, 2021 council meeting, and she has not responded to date. Council will not move forward with paying for services at this time.

2. Mayor Tracy shared a letter from the Sandusky County Habitat for Humanity in Fremont. They offered ways to sponsor, support, and/or volunteer to aid in the building of the 2022 home.

OLD BUSINESS- Tom Linke had raised concerns about crops not growing in an area by the solar field after the last council meeting. Kruse reported he has checked out the field area and did notice damage, however it cannot be determined if that damage is caused by herbicide spraying or by standing water. Solar Planet, Inc. maintains the area around the solar panels and they have been contacted to stop herbicide spraying this year. Kruse will inspect the area periodically this summer.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1768 in the amount of \$114,173.91 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report.

RECREATION & PARKS DEVELOPMENT – Ransom reported: 1. We have 5 lifeguards returning to the pool this year and the possibility of 3 more joining the team pending passing the lifeguard training/certification class in June. 2. We will offer the lifeguard certification class (June 12-16) to potential applicants from the Pemberville pool. The instructor would like to have a minimum of 5 candidates for the class, and we only had 3 sign up.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: The repair of Filter #1 is scheduled to begin the week of May 2. This will be the coating system with caulking.

SEWER PLANT: We have noticed some decreased flows to the sewer plant due to the corrections made after the findings in the Infiltration & Inflow (I & I) investigating/sampling. A sewer line running behind properties on the west side of Lueke Ave still needs to be rerouted.

ELECTRIC DEPT: 1. The pole upgrade in the alley between High and South Streets continues. 2. Working with AMP to determine a timeline of when to expect a return on an investment after purchasing the Automated Meter Infrastructure (AMI) program.

PROJECTS: TMACOG's Portage River Basin Council working with the Ohio Department of Natural Resources, Division of Parks and Watercraft has completed a 36-mile water route from Pemberville to Port Clinton. The Portage River Water Trail will be officially designated as a state trail soon. Woodville, at Trail Marker Park, has been identified as an access point for canoe/kayak paddlers and will be marked in the informational brochures as such. Signs will also be placed along the river bank to inform paddlers of these points along the trail.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 4/25/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported (continued):

FYI: 1. Martin Marietta and the Sandusky County Economic Development Committee (SCEDC) hosted a meeting in our Council Chambers on April 18 at 10:00am. Public Officials from the State and Sandusky County were invited to hear Martin Marietta's plan to install 3 wind turbines behind the old cemetery. The wind turbines will generate 4.5MW of power for Martin Marietta only.

2. The old Atlas building on East Main in Woodville Township will be the first building set for demolition according to the Sandusky County Land Bank.

POLICE DEPARTMENT- Chief Whitehead - No report, absent

SOLICITOR – Kuhlman- No report.

FISCAL OFFICER- Runion – No report.

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Tracy continues to meet monthly with Elmore Mayor Jackson and the School Superintendent Tim Rettig to keep communications open between the communities and the school.

Mayor Tracy stated the next Council meeting will be on May 9, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:30pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – May 9, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, May 9, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, and Joe Riffle. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman and Fiscal Officer Barb Runion, and Chief Roy Whitehead. Audience: Deb Wallace of The Suburban Press. Council Member Tammi Throop was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on April 25, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Tracy shared an invitation from the Sandusky County Communities Foundation. They will be hosting an appreciation breakfast for all fund donors on June 7, 7:45am at Vanguard.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn reported that Peterson Construction is requesting the final disbursement of their retainer. They (Peterson) have to complete the generator louver fan repair, and we must have a satisfactory repair to filter 1 before we will consider the release of the final disbursement.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Fetzer made a motion to adopt Finance Ordinance #1769 in the amount of \$59,982.35 Ransom second. VOTE-Yeas- Fetzer, Ransom, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: The repair of Filter #1 has been postponed 2 weeks. This will be the coating system with caulking. Peterson Construction will repair the generator louver fan in mid-June.

SEWER PLANT: Flow meters have been installed to monitor Infiltration & Inflow (I & I) in a couple of the storm sewers.

ELECTRIC DEPT: Upgrading the security system at the vegetation site.

STREET DEPT: Paving of N. Walnut St. from Main to First streets is scheduled to start on June 8.

PROJECTS: TMACOG's Portage River Basin Council working with the Ohio Department of Natural Resources, Division of Parks and Watercraft has completed a 36-mile water route from Pemberville to Port Clinton. The Portage River Water Trail will be officially designated as a state trail in July in Oak Harbor.

FYI: 1. CVS will permanently close on June 8. At this time the Gibsonburg location will remain open. Have contacted the property owner regarding marketing the space – Sandusky County Economic Development Corporation (SCEDC) will help with this.

2. The Sandusky County Community Work Program will provide inmates and the equipment to mow certain areas throughout the village this season.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 5/9/2022 – PAGE 2

POLICE DEPARTMENT- 1. Chief Whitehead reported it is going well with the two new hires. 2. The 2006 black BMW in the impound lot has been posted to GovDeals.com market place.

SOLICITOR – Kuhlman- No report.

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #9: APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF WOODVILLE, OHIO AND DECLARING AN EMERGENCY. Fetzer made a motion to suspend the rules, Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, and Ransom. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance #9-2022, Riffle second. VOTE-Yeas- Fetzer, Riffle, Dunn, O'Connor, and Ransom. Nays – None. **MOTION CARRIED 5-0.**

NEW BUSINESS – None.

MAYOR'S REPORT- 1. Mayor Tracy has been approached by a couple of residents regarding the necessary authorizations needed in order to host an Acoustics for Autism fundraiser event later this fall in the village parking lot behind JoJo's Nite Club. 2. Township Zoning Board will be using council chambers while the Township building is under construction. 3. Mayor Tracy would like feature one council member per month on Facebook. This would be a "get to know your public official" forum. 4. Woodmore's Superintendent Tim Rettig has resigned.

Mayor Tracy stated the next Council meeting will be on May 23, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:32pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – May 23, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, May 23, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion. Audience: Mary Satterfield and Deb Wallace of The Suburban Press. Chief Roy Whitehead was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on May 9, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Satterfield shared information regarding the newly formed group named Connections. Connections is a community of women who have suffered loss through the death of a spouse. The group currently has 27 members participating from the surrounding communities, and 14 non-participating members. Kruse will meet with Ms. Satterfield and help the group establish a community contact list. Connections would like to partner with organizations to put on an annual picnic for our community.

Ms. Satterfield exited the meeting at 7:15pm

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1770 in the amount of \$131,456.32 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer reported that Officer Matthew Moreland has resigned to accept a position with Clay Township.

Mayor Tracy made a recommendation to council to appoint Abigayle Johnson Harper as a Full-time officer with 1 week (40 hrs) of vacation time for 2022, 2 weeks (80hrs) of vacation beginning January 1, 2023 at a wage of \$18.00 per hour beginning May 30, 2022 plus all other eligible benefits per the village Personnel Policy Manual (PPM). Mayor Tracy stated the final appointment of Officer Harper will be contingent on passing the Ohio Police & Fire physical and completing a successful 6-month probation.

Fetzer made a motion to accept Mayor Tracy's recommendation to appoint Abigayle Harper as a Full-time officer with 1 week (40 hrs.) vacation for 2022, and 2 weeks (80hrs) beginning January, 2023, plus all other eligible benefits per the village PPM and at a wage of \$18.00 per hour beginning May 30, 2022 contingent on passing the Ohio Police & Fire physical and completing a successful 6-month probation. Throop second. VOTE-Yeas-Fetzer, Throop, Dunn, O'Connor, Ransom, and Riffle. Nays – None. **MOTION CARRIED 6-0.**

Fetzer reported Chief Whitehead was able to purchased a 2014 Ford Explorer for \$2,600.00. The Explorer will replace the Crown Vic in the Police Departments fleet.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 5/23/2022 – PAGE 2

RECREATION & PARKS DEVELOPMENT – Ransom reviewed the list of the 2022 Pool Staff. Ransom made a motion to hire the 2022 Pool Staff and corresponding wages as stated. (attached) O'Connor second. VOTE – Yeas – Ransom, O'Connor, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

VILLAGE ADMINISTRATOR – Keith Kruse reported:

POOL: The Sandusky County Health Dept conducted the annual inspection today and the pool passed and will open on June 8.

The low diving board has been replaced.

WATER DEPT: The repair of Filter #1 has been completed. The coating system with caulking will dry until Wednesday and then will be filled.

POLICE DEPARTMENT- Chief Whitehead – No report, absent.

SOLICITOR – Kuhlman- No report.

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #10: REPEALING ORDINANCE #16-2021 AND SETTING NEW PAY RANGES FOR VILLAGE EMPLOYEES: O'Connor made a motion to suspend the rules, Riffle second. VOTE-Yeas- O'Connor, Riffle, Dunn, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #10-2022, Riffle second. VOTE-Yeas- O'Connor, Riffle, Dunn, Fetzer, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

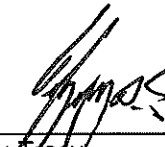
NEW BUSINESS – None.

MAYOR'S REPORT- 1. Mayor Tracy reported the following events will be taking place in the Village over the Memorial Day holiday weekend:

- All Town Garage Sales - Thursday May 26 – Saturday May 28
- Farmer's Market – Saturday May 28
- Memorial Day Parade – begins at 8:30am Main St. and ends at Veteran's Park with a brief service.
- Free -will breakfast of pancakes, eggs, and sausage will be provided by the Legion at the Solomon Lutheran gym immediately following the service.

Mayor Tracy stated the next Council meeting will be on June 13, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:39pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – June 13, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, June 13, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, and Earl Ransom. Administration: Solicitor Bob Kuhlman, Fiscal Officer Barb Runion, and Chief Roy Whitehead Audience: Kevin and MaryAnn Mackey, Deb Wallace of The Suburban Press.

Council Members Joe Riffle, Tammi Throop and Village Administrator Keith Kruse were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on May 23, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Kevin and MaryAnn Mackey raised concerns over the terrible condition of their neighbors' properties at 520 and 521 Lueke Ave. Mr. and Mrs. Mackey questioned the process to enforce the current village ordinances pertaining to noxious weeds, tall grass, and other vegetation not kept up properly. Chief Whitehead explained the process, and what codes have been enforced at both of the mentioned addresses to date. The Village Administrator and the Chief will be exploring the penalty part of the current ordinance, to see if the penalties can be amended to be more severe. The Mackey's exited the meeting at 7:22pm

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report, absent.

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor - No report

FINANCE – Throop – No report, absent.

Fetzer made a motion to adopt Finance Ordinance #1771 in the amount of \$64,754.23 Ransom second. VOTE-Yeas- Fetzer, Ransom, Dunn, and O'Connor. Nays- None **MOTION CARRIED 4-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom reported

1. The first week of the pool went very well.
2. Mary Satterfield of the newly formed community group for widows – CONNECTIONS, is organizing a community picnic on a day during the Labor Day weekend. Ransom will be helping them organize a "Pie in the Face" event. He will be asking council for volunteers for the event.

Deb Wallace exited the meeting at 7:33pm.

VILLAGE ADMINISTRATOR – Keith Kruse – No report, absent.

Updated information attached

POLICE DEPARTMENT- Chief Whitehead reported the Safety Town program started tonight and they have had a great turnout. They are hopeful to expand the program to include more grades next year.

SOLICITOR – Kuhlman reported he has been busy in court with those driving under suspension, expired plates and licenses, and speed.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 6/13/2022 – PAGE 2

FISCAL OFFICER- Runion – No report.

NEW BUSINESS – None.

MAYOR'S REPORT- 1. Mayor Tracy reported the following events were well attended in the Village over the Memorial Day holiday weekend:


- All Town Garage Sales
- Farmer's Market
- Memorial Day Parade and breakfast

2. The Sandusky County Visitors Bureau will be doing a community page on their website to help promote local events throughout the year.

3. Please consider volunteering for the 4th of July. Mayor Tracy would like to volunteer as a group.

Mayor Tracy stated the next Council meeting will be on June 27, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7:45pm.



Mayor Tracy



Barbara J. Runion, Fiscal Officer