

MINUTES – June 27, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, June 27, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion, and Chief Roy Whitehead Audience: Sandusky County Court #2 Judge Mary Beth Fiser and Deb Wallace of The Suburban Press.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on June 13, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Judge Fiser provided an update on the Rigel Recovery Services/Oriana House. The treatment facility provides broad substance use treatment and mental health services. Programs not only treat the individual, but provide programs for the entire family. Judge Fiser exited the meeting at 7:10pm

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle made a motion to hire Jason Hindall, Jr as a seasonal mower at a wage of \$12.00 per hour. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Ransom, and Throop. Nays – None. **MOTION CARRIED 6-0.**

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor reported that a neighbor approached her to question when mosquito spraying would begin and expressed her concerns regarding the condition of Eagle Limelite Park.

Kruse replied the park will be taken care of and as soon as conditions are right, we will spray for mosquitos. Riffle volunteered to take care of removing the weeds at the park.

FINANCE – Throop made a motion to adopt Finance Ordinance #1772 in the amount of \$201,584.49 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, Ransom, Riffle, and O'Connor. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom reported:

1. Reviewed the list of the additional 2022 Pool Staff. Ransom made a motion to hire the additional 2022 Pool Staff and corresponding wages as stated. (attached) Dunn second. VOTE – Yeas – Ransom, Dunn, Fetzer, O'Connor, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**
2. Mary Satterfield of the newly formed community group for widows – CONNECTIONS, is organizing a community picnic on Labor Day in Trail Marker Park. Ransom will be helping them organize a "Pie in the Face" event. He will be asking council for volunteers for the event.
3. Everything is going well at the pool and they have been very busy.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: 1. Poggemeyer Design Group (PDG) has assessed the repair of Filter #1 and the contractor will be making additional repairs to the coving application. Communication is ongoing with Peterson Construction regarding the new leak.

2. A fire hydrant on Main St. at Lime St was hit and the break-away feature prevented loss of water. The barrel was replaced the next day and the hydrant is back in service.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 6/27/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported – continued:

WATER PLANT, continued: 3. Met with PDG to discuss funding options for the Waterline (Riverside Dr., Parklane, and Riverview) and Water Tower replacement projects slated to begin in 2023 and 2024.

SEWER PLANT: 1. We continue the Infiltration & Inflow (I & I) investigation of the collection system.

2. The EPA inspection held on June 22 went extremely well. No violations or recommendations at this time.

ELECTRIC DEPT: The lengthy power outage on June 13 was due to a combination of unfortunate circumstances. The main problem was due to the fact that Columbus (AMP headquarters) was without power, and the transfer switch to activate the backup generator could not be activated. Previously it has been switched on/off manually by our electrician, but he could not be onsite due to a medical emergency. AMP sent someone from their Fremont site, but he did not set it up to properly fire.

PROJECTS: The 4th of July Celebration committee has started to set up. We will spray the area for mosquitos before the celebration begins.

FYI: 1. Luckey Farmers has stated they would like to sell about 15.5 acres of land that is adjacent to our property. Kruse stated we would be interested for a possible new well field.

2. Township Trustees have decided to discontinue our shared equipment arrangement. Mayor Tracy will reach out to the Township Trustees to discuss their decision.

3. Daryl Sherman, owner of the CVS building has approved marketing the space by Sandusky County Economic Development Corporation (SCEDC).

Deb Wallace exited the meeting at 7:33pm.

POLICE DEPARTMENT- Chief Whitehead reported:

1. Fire Chief Schnitker requested that signs be posted for no parking along the parade route for the Grand Parade on Saturday, July 2. Council had no objections.

2. Since the passing of HB 172 fireworks are now legal in Ohio. We will still respond to all complaints regarding fireworks and deal with the issues on a case-by-case base.

SOLICITOR – Kuhlman reported a township resident was fined for using the vegetation site. Kuhlman stated they had a sovereign citizen trial. As a sovereign citizen they claim that they only have to abide by Federal law and Federal law does not enforce speed limits.

FISCAL OFFICER- Runion presented the following resolutions for council's consideration

RES #11: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF WOODVILLE FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATERLINE FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

Dunn made a motion to suspend the rules, Fetzer seconded. VOTE – Yeas –Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** Dunn made a motion to adopt Resolution #11-2022, Fetzer seconded. VOTE– Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

RES #12: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Dunn made a motion to suspend the rules, Fetzer seconded. VOTE – Yeas –Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** Dunn made a motion to adopt Resolution #12-2022, Fetzer seconded. VOTE– Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 6/27/2022 – PAGE 3

FISCAL OFFICER- Runion presented the following resolutions for council's consideration-continued:

RES #13: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF WOODVILLE FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF ELEVATED WATER TANK FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

Dunn made a motion to suspend the rules, Fetzer seconded. VOTE – Yeas –Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** Dunn made a motion to adopt Resolution #13-2022, Fetzer seconded. VOTE– Yeas – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – None.


MAYOR'S REPORT- 1. Mayor Tracy reminded everyone that the 4th of July Celebration activities begin June 30 thru July 2. Please volunteer if you're able.

2. The Sandusky County Chamber of Commerce hosted, in our council chambers, a Town Hall meeting with State and Local Public Officials. Mayor Tracy and Kruse attended. The Chamber would like to host another meeting in the evening so more local Public Officials might attend.

3. Gibsonburg council is supporting a "Big Tent Lemonade Stand" for kids to have an individual lemonade stand under one tent. They will also have treats and lemonade for sale on July 22 from 11:00am – 5:00pm.

Mayor Tracy stated the next Council meeting will be on July 11, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 8:05pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – July 11, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 11, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion, and Chief Roy Whitehead Audience: Deb Wallace of The Suburban Press.
Council Member Denny Fetzer was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on June 27, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor reported that Woodmore Schools will be hosting an Open House meet and greet with the new Superintendent Dr. Mary Schaeffer on July 11 at the Board of Education Offices in Elmore, and on July 12 at the school cafetorium in Woodville from 7pm – 8pm.

FINANCE – Throop made a motion to adopt Finance Ordinance #1773 in the amount of \$40,289.73 Ransom second. VOTE-Yeas- Throop, Ransom, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

A Public Hearing was held at 6:45pm tonight, July 11, regarding the 2023 Village Tax Budget. There was no audience participation. Throop made a motion to adopt the 2023 Tax Budget, Ransom second. VOTE-Yeas- Throop, Ransom, Dunn, O'Connor, and Riffle. Nays- None. **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer – No report, absent

RECREATION & PARKS DEVELOPMENT – Ransom - No report

VILLAGE ADMINISTRATOR – Keith Kruse reported:

WATER PLANT: 1. Poggemeyer Design Group (PDG), Peterson, and Advance Technology are working on a plan to correct the leaks associated with Filter #1. Filter #1 will have to be out of service during the repairs.

2. The lime lagoon sludge removal is complete for this year.

SEWER PLANT: 1. The EPA inspection held on June 22 went extremely well. Received the compliance letter with one recommendation – to add Kruse as backup operator of record. This was listed on our records. Will follow up with the EPA to confirm the information is listed correctly on their records.

ELECTRIC DEPT: Continue to upgrade the lines in the Heights area and by the village pool.

FYI: 1. State Representative Gary Click would like permission to hold a Town Hall meeting in Council Chambers on July 20 from 9:00am – 10:00am. Council had no objection to this request.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 7/11/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported, continued:

- FYI:** 2. The Sandusky County Economic Development will begin a new 5yr contributions campaign in 2023 and would like our continued support.
3. Thank you to Joe Riffle for cleaning up the weeds in Limelite Eagle Park. The area has been sprayed to help minimize the weed growth.

O'Connor thanked Kruse for spraying for mosquitoes.

Mayor Tracy would like to explore the possibility of installing a pickle ball court in Trail Marker Park.

POLICE DEPARTMENT- Chief Whitehead reported:

The 4th of July Celebration was well attended and was without any major incidents this year.

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion – No report

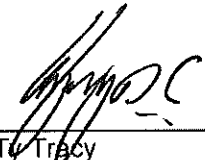
NEW BUSINESS – None.

MAYOR'S REPORT- 1. Mayor Tracy thanked Dunn, Fetzer, and O'Connor for helping out at the Bix 6 wheel during the 4th of July Celebration activities. The 4th Committee did an outstanding job again this year and ended the celebration with a fantastic fireworks display.

2. The Woodville Golf outing will be held on Saturday, July 23 at Hidden Hills Golf Course. Beneficiaries of this year's event will be Christy's Corner Cafe, Operation Christmas for Kids, and Woodmore's 6th Grade Camp.

Mayor Tracy stated the next Council meeting will be on July 25, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.25pm.



Mayor Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – July 25, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 25, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Fiscal Officer Barb Runion and Chief Roy Whitehead Audience: Deb Wallace of The Suburban Press and Karen Schepman.

Village Administrator Keith Kruse and Solicitor Bob Kuhlman were absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on July 11, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Deb Wallace invited everyone to attend a concert by the Genoa Legion Band at the Toledo Zoo Amphitheater on August 7 at 7:30pm.

CORRESPONDENCE- Mayor Tracy shared letters from the Woodville Township Zoning Commission and the Woodville Township Zoning Board of Appeals. The Commission will hold a Public Hearing regarding amending their zoning rules associated with wind energy systems on July 26 at 7:00pm. The Board of Appeals will hold a Public Hearing on July 27 at 7:00pm to review an administrative appeal and a request for a variance for a denied wind energy project application from Martin Marietta. More information is available at the Township office or the Public Library.

Mayor Tracy shared a letter from Two Villages requesting donations for their community programs. Their programs bring prevention experts to our community in response to the loss of young lives to risky behaviors.

OLD BUSINESS- 1. Mayor Tracy revisited the request to increase our campaign amount for the Sandusky County Economic Development Campaigns and found that most villages and townships, that do participate in these campaigns, fall into the bronze level. We are currently contributing at that level.
2. Runion provided updated information from Luckey Farmers regarding the sale of land contiguous to our property here (530 Lime St.). The appraised value for the 15.413 acres is \$255,000.00 and does not include the cell tower area.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report.

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1774 in the amount of \$206,194.71 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer reported he received compliments on our Police Department's presence for both the 4th of July Celebration and Grand Parade.

RECREATION & PARKS DEVELOPMENT – Ransom reported:

1. Pool is going well and August 13 will be the last day open. Staff will report on August 14 to clean and close up for the season.
2. Passed out a flyer for the "Woodville Hometown Community Picnic" to be held on September 5 from 3:00pm – 6:00pm at Trail Marker Park.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 7/25/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse – No report, absent

POLICE DEPARTMENT- Chief Whitehead reported:

1. Woodmore's Camp Wildcats was well attended. The Sheriff Deputies, a K9 unit, Mayor Tracy and a few other officers from our Police Department attended their Pizza Party at the pool.
2. We will have our annual "Cops/Kickball/Cookout" event on August 19 at Trail Marker Park. This event will be sponsored by Woodville Mutual Insurance Co.

SOLICITOR – Kuhlman – No report, absent

FISCAL OFFICER- Runion presented the following resolution for council's consideration:

RES #14: ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. O'Connor made a motion to suspend the rules. Throop second. VOTE – Yeas – O'Connor, Throop, Dunn, Fetzer, Ransom, and Riffle. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Resolution #14-2022. Throop second. VOTE – Yeas – O'Connor, Throop, Dunn, Fetzer, Ransom, and Riffle. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Chief Whitehead summarized the Two Villages programs and previous events hosted by them, and will research their upcoming schedule of events before making a donation recommendation.

MAYOR'S REPORT- 1. The Woodville Golf Outing was held on July 23 and was a huge success again this year.
2. Mayor Tracy reported he attended the Woodmore Camp Wildcats Day at the pool with Chief Whitehead. Mr. Ball does an excellent job forming this camp for the kids, and Martin Marietta donated the pizza for the party.
3. State Rep. Gary Click held a Town Hall meeting here on July 19.

Mayor Tracy stated the next Council meeting will be on August 8, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.33pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – August 8, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 8, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion and Chief Roy Whitehead. Audience: Deb Wallace of The Suburban Press and Ken Green, Woodville Township Trustee. Council Member Kelly O'Connor was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on July 25, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Woodville Township Trustee Ken Green requested that Council consider allowing township residents to utilize the village vegetation site. Green stated they would charge, collect and forward to the village all fees assessed to their residents, aid in the maintenance of the site, and provide financial support for the annual grinding at the site. Green asked if Council would be interested in exploring the possibility of the township taking over the site completely. Council members voiced their concerns over the volume of vegetation a township property would produce verses a village property. Other concerns were raised regarding charging a usage fee to only those who would use it, since the village residents all pay a monthly stipend if they use it or not, and also how to monitor those who have paid to use it verses those who have not. Kruse will investigate the legalities in allowing the township to take over the site.

Green exited the meeting at 7:27pm

CORRESPONDENCE- Mayor Tracy shared a letter regarding the 2022 campaign "Turn the Towns Teal" to create awareness of ovarian cancer. The month of September is Ovarian Cancer Awareness month and teal ribbons will be placed in our downtown area.

Mayor Tracy shared a letter from the Sandusky County Visitor's Bureau (SCVB) asking us to continue our annual support of their Sandusky County Guide magazine with a \$500 City logo reservation. Fetzer made a motion to pledge \$500 for a city logo reservation in their guide magazine. Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

Kruse shared an email from the Habitat for Humanity organization stating that they are looking for board members. If anyone is interested, or you know of anyone willing to serve, please contact Kruse.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle set a committee meeting for August 15 at 7:00pm to review the employee evaluations.

PUBLIC WORKS & MAINTENANCE – Dunn – No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report, absent.

FINANCE – Throop made a motion to adopt Finance Ordinance #1775 in the amount of \$31,548.57 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, Ransom, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer – No report

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 8/08/2022 – PAGE 2

RECREATION & PARKS DEVELOPMENT – Ransom reported:

1. During the start up pool meeting, part of the problem in getting/retaining staff was our low wages and paying for their certifications – compared to other communities' incentives. We were able to raise wages this year and would like to recommend the reimbursement of their certifications as well. Ransom made a motion to reimburse the returning guards (2021 & 2022) 100% of the cost for their lifeguard certificates with a receipt, and 50% of the newly certified lifeguards (2022), with a receipt. Throop second. VOTE- Yeas – Ransom, Throop, Dunn, Fetzer, and Riffle. Nays – None. **MOTION CARRIED 5-0.**
2. Reminded all of the upcoming "Woodville Hometown Community Picnic" to be held on September 5 from 3:00pm – 6:00pm at Trail Marker Park.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** There have been three waterline issues repaired, two fire hydrants replaced, and two valve replacements in the last couple of weeks.
- **FYI:** 1. New security camera system is set to be installed at the vegetation site.
2. The Portage River Trail Council will meet here on August 16 at 2:00pm.

POLICE DEPARTMENT- Chief Whitehead reviewed the July activity report and will email it to everyone tomorrow. (attached)

SOLICITOR – Kuhlman reported that in coinciding with Chief Whiteheads report, most of the citations he deals with are for possession of drugs/drug paraphernalia typically stemming from a legitimate traffic stop.

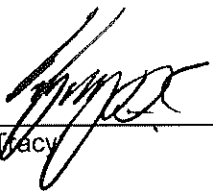
FISCAL OFFICER- Runion reported that the State Auditor's Office will begin our 2020/2021 audit soon.

NEW BUSINESS – Chief Whitehead reported will have our annual "Cops/Kickball/Cookout" event on August 19 at Trail Marker Park. This event will be sponsored by Woodville Mutual Insurance Co.

MAYOR'S REPORT- Mayor Tracy reported the Woodmore Facilities Committee meetings will resume beginning August 10 at 6:00pm. This committee previously met to prioritize future projects – developing a Performing Arts Building, moving the High School ball diamonds from Woodville to Elmore, a sports complex for all sports.

Mayor Tracy stated the next Council meeting will be on August 22, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.53pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – August 22, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 22, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion and Chief Roy Whitehead. Audience: Deb Wallace of The Suburban Press and Karen Schepman. Council Member Earl Ransom was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on August 8, 2022, and the Administrative & Personnel and Environmental & Community Development Committee meetings on August 15, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- None.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle reported the committee met on August 15 to review and discuss the employee annual evaluations. The follow items were presented for council's consideration:

- Riffle made a motion to pay MaryLou Evans \$0.50/hr for 840.50 hours (Jan 14th paycheck – Aug 12th paycheck) worked in 2022 for completion of her satisfactory probation period bringing her wage to \$13.50 per hour as of August 8, 2022. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, and Throop. Nays – None. **MOTION CARRIED 5-0.**
- Riffle made a motion to increase Barb Runion's wage \$3,000.00 per year retroactive to the August 8, 2022 pay period for fulfilling the payroll clerk responsibilities. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, and Throop. Nays – None. **MOTION CARRIED 5-0.**
- Riffle made a motion to approve the 2022 wage increases for village employees according to the attached document recommended by the committee retroactive to the August 8, 2022 pay period. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, and Throop. Nays – None. **MOTION CARRIED 5-0.**

PUBLIC WORKS & MAINTENANCE – Dunn reported that he attended the Woodville Township Zoning Board's Public Hearing regarding the zoning changes of wind energy units in their zoning codes. After the Public Hearing, Trustees heard from many about the matter and have not made a final decision.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor reported the committee met on August 15 to discuss the pros and cons of the Township residents using the Village vegetation site. Woodville Township Trustees previously stated they would charge, collect and forward to the village all fees assessed to their residents, aid in the maintenance of the site, and provide financial support for the annual grinding at the site. The committees main concern was the volume of vegetation a township property would, or could, produce verses a village property. Other concerns raised were: 1. The township proposed only charging a usage fee to those township residents who would use it, and since the village residents all pay a monthly stipend if they use it or not, the committee felt that was unfair. 2. How to monitor the site for access of those who have paid to use it, verses those who have not. O'Connor made a motion to deny the Woodville Township Trustees request for use of the Village vegetation site by Woodville Township residents. Riffle second. VOTE – Yeas - O'Connor, Riffle, Dunn, Fetzer, and Throop. Nays – None. **MOTION CARRIED 5-0.** O'Connor requested a letter be sent to the Trustees stating the outcome of the vote.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 8/22/2022 – PAGE 2

FINANCE – Throop made a motion to adopt Finance Ordinance #1776 in the amount of \$145,849.29 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, and Riffle. Nays- None **MOTION CARRIED 5-0.**

The 2022/2023 Ohio Plan renewal was reviewed. The premium increased by \$2,086 due to exposure changes and a 5% inflation guard because all property is more expensive to replace right now. Throop made a motion to renew the 2022/2023 Ohio Plan Policy annual premium in the amount of \$28,377.00 Fetzer second. VOTE – Yeas- Throop, Fetzer, Dunn, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report, absent

Deb Wallace exited the meeting at 7:32pm

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** 1. We have replaced 7 waterline valves on West College Ave at Hartman and Dick Streets. 2. Advanced Rehabilitation Co. will apply material to the leak of Filter #1.
- **SEWER:** Continue with the Inflow & Infiltration investigations.
- **ELECTRIC:** 1. Met with Willey Sandell to discuss the backup generator issues, and obtaining the Standard Operating Procedures manual, and also proper signage for the area. Also discussed the possibility of First Energy requiring a study of our solar field. 2. Costs to purchase and install an AMI (Automated Meter Infrastructure) reading system has significantly increased. Quotes are now over 1 million dollars. 3. Will be starting the bid process for a new small bucket truck now, as the delivery dates are over 1 year out for a complete truck.
- **PARKS & RECREATION:** Pool is closed and winterization process to begin.
- **FYI:** Leadership Sandusky County's bus tour will make their annual stop here on October 19.

POLICE DEPARTMENT- Chief Whitehead reported they had a great turn out for the 2nd annual Cookout and Kickball event with the kids.

SOLICITOR – Kuhlman – No report


FISCAL OFFICER- Runion - No report

NEW BUSINESS – Runion informed Council of the passing of utilities employee Brad Paul's mother, Gloria Paul.

MAYOR'S REPORT- Mayor Tracy apologized for not attending the Kid's, Kickball, & Cops event. Mayor Tracy is looking forward to meeting the new Woodmore Superintendent Dr. Mary Schaeffer soon.

Mayor Tracy stated the next Council meeting will be on September 12, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.45pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – September 12, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, September 12, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion and Chief Roy Whitehead. Audience: Vincent Taylor, Karen Schepman, Mary Satterfield, and Deb Wallace of The Suburban Press.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on August 22, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Ms. Satterfield reported that the Community Picnic was well attended even though the location had to be moved from the park to the Church fellowship hall due to the weather. Satterfield thanked all who helped out and attended. The group will meet to discuss the event and the possibility of making it an annual event. Ms. Satterfield exited the meeting at 7:05pm.

CORRESPONDENCE- None.

OLD BUSINESS- O'Connor questioned if Barb Rickard had made the agreed upon improvements to the village parking lot behind JoJo's. Kruse stated that she did. O'Connor questioned if there was a set schedule for the street sweeper to be used. A resident asked if residents could be notified somehow so they could move their vehicles off of the streets – similar to when plowing snow. Kruse stated that the sweeper is in need of some parts and is only operated after it rains, but will work on developing a notification process for when it is scheduled to happen.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1777 in the amount of \$68,053.16 Fetzer second. Fetzer questioned The Bergen & Associates. invoices. Kruse replied 3 of the invoices are for the SCADA system, and 1 is for the flow meter at the lift station. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom reiterated Ms. Satterfield's comments about the Community Picnic. Everyone seemed to have a great time and loved that it was a free community event.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** 1. Advanced Rehabilitation Co. has made repairs to the leaking area of Filter #1, and it is still leaking. Consulting with Poggemeyer Design Group (PDG) regarding this matter and for reporting to the EPA.
- **ELECTRIC:** 1. AMP is introducing a new Smart Thermostat Program to its members. This subscription-based program is structured to provide Members with a way to address transmission and capacity charges while also engaging with customers. It utilizes a distributed energy resource management system (DERMS) to manage enrolled Wi-Fi connected thermostats during summer peak events. There is an \$80 per month/per household cost to participate in this program. Kruse will email information to council. 2. Will be attending the annual AMP Conference in Columbus from Sept. 26 – 28.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 9/12/2022 – PAGE 2

VILLAGE ADMINISTRATOR – Keith Kruse reported – continued:

- **PARKS & RECREATION:** The Woodville Business & Community Association (WBCA) would like to promote our community and local businesses by offering camping at Trail Marker Park for the 2024 solar eclipse. The Sandusky County Visitor's Bureau is anticipating over 170,000 people for this event in our county alone. The WBCA would like to begin making plans now for the possible influx of people. Fetzer made a motion to allow the WBCA use of Trail Marker Park for the April 8, 2024 solar eclipse event. O'Connor second. VOTE- Yeas – Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**
- **PROJECTS:** 1. ODOT will be replacing the 20mph flashers at Solomon Church/School with grant money in the spring or summer of 2023. The flashers will be similar to the ones located at Main and Pemberville Rd.
2. Would like to begin the annexation process for the vegetation site, the farmland next to it, and the solar field land.
3. Sandusky County Engineer's office was approached by the Lucas County Engineer's office to gather support to apply for a safety features grant. They are hoping to include 5 area counties in the request. If awarded, we would use the funding to install audibles for the traffic light at Main and Walnut Streets.
- **FYI:** The Sandusky County Economic Development Committee is requesting a representative from the Village to sit on a county-wide Economic Development program sponsored by the state. Kruse, Mayor Tracy, and Council member O'Connor have agreed to fulfill this request.

POLICE DEPARTMENT- Chief Whitehead reviewed the August activity report (attached)

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion reported the 2020/2021 State Audit is going well.

NEW BUSINESS – None.

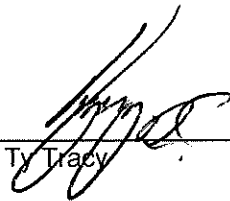
MAYOR'S REPORT- Mayor Tracy thanked all who participated in the Community Picnic event.

Mayor Tracy is planning to attend the Woodmore Facilities meeting Wednesday, September 14.

Mayor Tracy had another resident inquire about installing pickle ball courts in Trail Marker Park. Kruse has done some research on the courts, and will check on possible grants to fund the project.

Mayor Tracy stated the next Council meeting will be on September 26, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.33pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – September 26, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, September 26, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Solicitor Bob Kuhlman, Fiscal Officer Barb Runion and Chief Roy Whitehead. Audience: Karen Schepman and Deb Wallace of The Suburban Press. Village Administrator Keith Kruse was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on September 12, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Tracy shared a thank you email from Woodmore Local Schools Superintendent Mary Schaeffer regarding the outstanding help, from the village staff, during the recent crisis situation at the school. (attached)

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor stated that Tom Dunn owner of Buckeye Sanitation would like to discuss a rate increase soon.

FINANCE – Throop made a motion to adopt Finance Ordinance #1778 in the amount of \$152,452.38 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse absent:

Mayor Tracy presented a request from the Woodville Business and Community Association (WBCA) to closed S. Walnut Street between Main St. to College Ave. for Fright Night activities on October 27 from 5pm – 8pm. O'Connor made a motion to allow the closure of S. Walnut Street from 5pm – 8pm on October 27, 2022 for the Fright Night activities. Throop second. VOTE – Yeas – O'Connor, Throop, Dunn, Fetzer, Ransom, and Riffle. Nays- None. **MOTION CARRIED 6-0.**

POLICE DEPARTMENT- Chief Whitehead reported that on Tuesday, September 20 the Department followed the school evacuation protocol after being alerted by the school that a threat had been located by a teacher in a restroom. Village employees were notified this was not a planned event and all responded accordingly.

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion – No report

NEW BUSINESS – None.

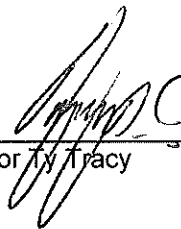
WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 9/26/2022 – PAGE 2

MAYOR'S REPORT- Mayor Tracy

Mayor Tracy attended the Woodmore Facilities Committee meeting on Wednesday, September 14. The committee continues to discuss funding options for the addition of a performing arts building and a possible sports complex.

Mayor Tracy stated the next Council meeting will be on October 10, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.23pm.



Mayor Tracy

Barbara J. Runion, Fiscal Officer

MINUTES – October 10, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, October 10, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Fiscal Officer Barb Runion and Chief Roy Whitehead. Audience: Karen Schepman and Janice Rivers

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on September 26, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None

CORRESPONDENCE- None

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report. O'Connor stated she will be absent for the October 24 meeting.

FINANCE – Throop made a motion to adopt Finance Ordinance #1779 in the amount of \$59,981.18 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer – No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** 1. Replaced two hydrants on Findlay Rd and will be replacing one more valve. 2. Attended the OPWC grant meeting. The applications have been reviewed and we obtained enough priority points to be eligible for first place on the county project list to be funded. The Project will now move on to the district review.
- **ELECTRIC:** 1. A capacitor on the south side of the river has gone bad. This is not a huge issue at this time, but will need to be replaced by next summer. There are concerns as the expected delivery date is 18 months out. 2. AMP has supplied the 5 yr. forecast for electric rates and they are expected to increase over the next 5 years by \$4.00.
- **STREETS:** ODOT performed test borings for the new 20 mph lights to be installed on W. Main St. at Solomon School.
- **FYI:** 1. Leadership Sandusky County bus tour will stop by on October 19 at Trail Marker Park. 2. Solomon has requested permission to close S. Cherry Street between W. Main and W. College Ave. on October 22, 2022 from 9:00am – Noon to provide safe access to their Pumpkin Palooza event. Fetzer made a motion to allow closure of S. Cherry St on October 22 from 9:00am – noon. O'Connor second. VOTE – Yeas - Fetzer, O'Connor, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** 3. Luckey Farmers questioned if the village was still interested in purchasing the farmland acreage they have for sale. After a brief discussion, Council determined they were not interested at this time. Kruse will report to them that the village is not interested in pursuing that purchase.

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 10/10/2022 – PAGE 2

POLICE DEPARTMENT- Chief Whitehead reported he has started to shop for new cars. The cost has increased and the waiting time is lengthy.

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion – No report

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Tracy

Mayor Tracy reported the gentleman from Fremont that was interested in bringing an ACE Hardware to Woodville (old Mortise & Tenon building) is now considering the old CVS building.

Mayor Tracy gave a presentation to the Cub Scouts about the village and the duties of being the mayor.

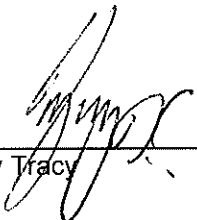
Mayor Tracy stated that the Woodville Library is offering Halloween Story time on Monday evenings at 7:00pm and Thursday mornings at 10:00am.

The mayor's meeting with Woodmore Superintendent Mary Schaeffer scheduled for Friday, October 7 was cancelled.

Mayor Tracy reported tomorrow is the last day to register to vote.

Mayor Tracy stated the next Council meeting will be on October 24, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.24pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – October 24, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, October 24, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, and Fiscal Officer Barb Runion Audience: Karen Schepman and Deb Wallace of The Suburban Press
Council Member Kelly O'Connor and Chief Roy Whitehead were absent

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on October 10, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None

CORRESPONDENCE- Mayor Tracy shared Thank you notes from the Woodville Volunteer Fire Dept for the Gloria Paul memorial, and from Gia Doran to the Village Workers for helping with the school evacuation.

OLD BUSINESS- Riffle asked Kruse to check on a political sign on Findlay Road to make sure it is the correct size.

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report, absent

FINANCE – Throop made a motion to adopt Finance Ordinance #1780 in the amount of \$115,852.38 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, Ransom, and Riffle. Nays- None **MOTION CARRIED 5-0.**

PUBLIC SAFETY- Fetzer reported that the Fire Department and Police Dept will be at the intersections along Main St. to get the Trick or Treaters safely across the street on October 31.

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** Checking out another option to try and seal the Filter #1 leak.
The OEPA will be here on November 18 to conduct the Sanitary Survey
- **ELECTRIC:** 1. Attended a webinar about Automatic Metering Infrastructure (AMI), and reached out to the sponsor to get more information about a different type of installation. They install and we would pay a rent to own fee.
2. Completed the annual inspection of the North side of the substation. There will be a few things to repair.
3. Will be replacing the river crossing electric pole for the lift station and vegetation site power.
- **FYI:** 1. Hydrant flushing has begun and will continue through the 27th.
2. Roof at the Library has been inspected by Damschroder Roofing and their estimate was \$40,000 for a rubber roof with a 20 yr. warranty.
3. Attended the CEDS (Comprehensive Economic Development Strategy) meeting on Oct 20. This group would like to work on a development strategy for the west side of the county.
4. Leadership Sandusky County tour bus stopped by on Oct 19. Chief Whitehead and Kruse gave a presentation about the village to those participants.

POLICE DEPARTMENT- Chief Whitehead - No report, absent

SOLICITOR – Kuhlman – No report

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 10/24/2022 – PAGE 2

FISCAL OFFICER- Runion presented the following ordinances for council's consideration:

ORD #15: AUTHORIZING THE VA AND THE FO TO ENTER INTO A CONTRACT AMENDMENT WITH POGGEMEYER DESIGN GROUP FOR THE WATERLINE IMPROVEMENTS PROJECT PH 3. Fetzer made a motion to suspend the rules, Riffle second. VOTE – Yeas – Fetzer, Riffle, Dunn, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance 15-2022, Riffle second. VOTE -Yeas – Fetzer, Riffle, Dunn, Ransom, and Throop. Nays – None. **MOTION CARRIED 5-0.**

ORD #16: AUTHORIZING ODOT TO MOVE FORWARD WITH THE INSTALLATION OF FLASHING LIGHTS FOR SOLOMON SCHOOL ON MAIN STREET. Fetzer made a motion to suspend the rules, Dunn second. VOTE – Yeas – Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Ordinance 16-2022, Dunn second. VOTE -Yeas – Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 5-0.**

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Tracy

Mayor Tracy reported that it will be a busy week throughout the village

- Fright Night festivities begin with a Franken Chili Dinner from 4:30pm – 6:30pm at the United Methodist Church, followed by Main St. activities from 6pm – 7:30pm. This event is hosted by the Woodville Business and Community Association.
- Trick or Treat will be on October 31 from 6:00pm – 8:00pm.
- Hydrant flushing began today and will continue until Thursday, October 27.
- Reminder that November 8 is Election Day.

Mayor Tracy stated the next Council meeting will be on November 14, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 7.18pm.

Mayor Ty Tracy

Barbara J. Runion, Fiscal Officer

MINUTES – November 14, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, November 14, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Chief Roy Whitehead, and Fiscal Officer Barb Runion Audience: Vincent Taylor, Tom Brickley, and Deb Wallace of The Suburban Press

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on October 24, 2022 were approved as presented.

AUDIENCE PARTICIPATION – Mayor Tracy presented Tom Brickley, Village Wastewater operator with a proclamation to recognize his recent award as the Ohio Rural Water Association's unanimous winner of the 2022 Wastewater Operator of the Year award.

CORRESPONDENCE- None.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1781 in the amount of \$85,105.40 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

Throop made a motion to renew the Medical Mutual health insurance policy premium for 2023 in the amount of \$22,470.35 per month. There are no changes to the plan. Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, Ransom, and Riffle. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer - No report

RECREATION & PARKS DEVELOPMENT – Ransom – No report

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER PLANT:** OPWC – passed through the 2nd round for awarded projects funding options and may qualify for grant money.
The National Rural Water is looking for support in a possible class action suit to go after companies that created the polyfluoroalkyl substances (PFAS) which is a group of man-made chemicals in many products. Kruse will do more research on this suit.
- **FYI:** 1. We received State recognition for our positive action and response for the Woodmore Local Schools evacuation event in September.
2. Omni Fiber is requesting a meeting to propose running their fiber through the town.
3. Sandusky County Economic Development Corporation (SCEDC) is looking for opportunities to provide industrial park or housing developments in our county.
4. Ben Brien has a broken leg and will be off work for at least 4 weeks.

POLICE DEPARTMENT- Chief Whitehead requested that Officer Abigayle Harper be allowed to carryover her accrued comp time into 2023. Officer Harper is pregnant, and because she is a new employee, she does not have much sick time accrued. This would help her next year for her time off. Riffle made a motion for a one-time allowance for Officer Abigayle Harper to carryover her accrued comp time up to 40hrs. into 2023. Dunn second. VOTE – Yeas – Riffle, Dunn, Ransom, and Throop. Nays – Fetzer and O'Connor. **MOTION CARRIED 4-2.**

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 11/14/2022 – PAGE 2

SOLICITOR – Kuhlman – No report

FISCAL OFFICER- Runion presented the following ordinance for council's consideration:

ORD #17: EMPLOYING ROBERT A. KUHLMAN AS THE VILLAGE SOLICITOR FOR 2023 – 1ST Reading

NEW BUSINESS – Mayor Tracy reported that the Planning Commission met on November 8, 2023 to discuss the following:

1. Brady Donnell requested a lot split for his property (2 houses) located on the corner of Main St. and N. Cherry St. Donnell has had the property surveyed and provided legal descriptions for both properties, in order to be compliant in the C2 district. The Planning Commission has approved this request and Mayor Tracy will sign the appropriate documents.

2. John Gregory requested permission to tear down two single family homes on his property, and build a duplex on that same property in the 400 block of W. Main St. This request will be going through the Planning Commission proper process.

MAYOR'S REPORT- Mayor Tracy reported:

- Fright Night festivities and Trick or Treat were well attended.
- The Sandusky County Courthouse is doing a Rock & Awe Holiday Light show – 17,000 lights will be displayed with music from Black Friday through New Years Day.
- Mayor Tracy has accepted the resignation of Village Administrator Keith Kruse effective Dec. 9, 2022. Everyone wished him well in his new endeavors, and thanked him for his service.

O'Connor made a motion to enter executive session to discuss personnel matters for employment and promotions at 7:45pm, Throop second. VOTE – Yeas - O'Connor, Throop, Dunn, Fetzer, Ransom, and Riffle. Nays – None.

Present in executive session: Mayor Tracy, Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Chief Roy Whitehead, and Fiscal Officer Barb Runion.

Deb Wallace, Tom Brickley, and Vincent Taylor exited the meeting at 7:45pm.


Council entered open session at 8:23pm.

Mayor Tracy stated the next Council meeting will be on November 28, 2022 at 7:00pm in Council Chambers.

Mayor Tracy adjourned the meeting at 8:24pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer

MINUTES – December 19, 2022
WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, December 19, 2022 in Council Chambers 530 Lime St. at 7:00pm. Present at Roll Call were Mayor Ty Tracy, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Earl Ransom, Joe Riffle, and Tammi Throop. Administration: Chief Roy Whitehead and Fiscal Officer Barb Runion. Audience: Deb Wallace of the Suburban Press. Solicitor Bob Kuhlman was absent.

Mayor Tracy called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on November 28, 2022 and the Administrative & Personnel Committee meeting on December 12, 2022 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- None.

OLD BUSINESS- None

REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle - No report

PUBLIC WORKS & MAINTENANCE – Dunn - No report

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report

FINANCE – Throop made a motion to adopt Finance Ordinance #1783 in the amount of \$142,931.87 Fetzer second. VOTE-Yeas- Throop, Fetzer, Dunn, O'Connor, and Ransom. Nays- None **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Fetzer - No report

RECREATION & PARKS DEVELOPMENT – Ransom - No report

VILLAGE ADMINISTRATOR – Mayor Tracy reviewed the Administrative & Personnel committee meeting notes from Dec. 12, 2022. Due to the resignation of Keith Kruse, the committee discussed filling the Village Administrator and Zoning Inspector positions.

Throop made a motion to enter executive session to discuss personnel matters for employment and promotions at 7:07pm, O'Connor second. VOTE – Yeas - Throop, O'Connor, Dunn, Fetzer, Ransom, and Riffle. Nays – None. **MOTION CARRIED 6-0**

Present in executive session: Mayor Tracy, Council Members – Dunn, Fetzer, O'Connor, Ransom, Riffle, and Throop. Chief Roy Whitehead and Fiscal Officer Barb Runion.

Council entered open session at 7:32pm.

Mayor Tracy made a recommendation to council to approve the appointment of, and offer a one-year contract to, Tom Brickley as the Village Administrator. O'Connor made a motion to accept the mayor's recommendation to appoint, and to offer a one-year contract, to Tom Brickley as the Village Administrator beginning January 9, 2023. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

Mayor Tracy made a recommendation to council to approve the appointment of Roy Whitehead as Zoning Inspector beginning January 9, 2023 with an additional salary increase of \$5,000.00 annually. O'Connor made a motion to accept the mayor's recommendation to appoint Roy Whitehead as the Village Zoning Inspector beginning January 9, 2023 with an additional salary increase of \$5,000.00 annually. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 12/19/2022 – PAGE 2

POLICE DEPARTMENT- Thanked council for the zoning inspector appointment. He will be working with Amplex to create a separate email, and will create a village zoning Facebook page. Chief Whitehead reported that he may have to hire a full-time officer soon.

SOLICITOR – Kuhlman – No report, absent

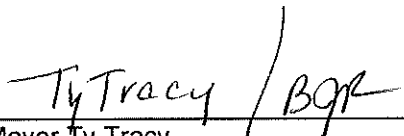
FISCAL OFFICER- Runion presented the following ordinances and resolution for council's consideration:
ORD #17: EMPLOYING ROBERT A. KUHLMAN AS THE VILLAGE SOLICITOR FOR 2023 – 3rd Reading. O'Connor made a motion to adopt Ordinance #17-2022. Throop second. VOTE- Yeas – O'Connor, Throop, Dunn, Fetzer, Ransom, and Riffle. Nays – None. **MOTION CARRIED 6-0.**
ORD #19: AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE A LEASE AGREEMENT WITH LAFOUNTAIN FARMS, LLC. O'Connor made a motion to suspend the rules. Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Fetzer, Ransom and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #19-2022. Riffle second. VOTE – Yeas – O'Connor, Riffle, Dunn, Fetzer, Ransom and Throop. Nays – None. **MOTION CARRIED 6-0.**
RES #20: AUTHORIZING THE FISCAL OFFICER TO TRANSFER FUNDS AND AMEND APPROPRIATIONS O'Connor made a motion to suspend the rules. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Resolution #20-2022. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Ransom, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**
ORD #21: SETTING THE 2023 TEMPORARY APPROPRIATIONS O'Connor made a motion to suspend the rules. Ransom second. VOTE – Yeas – O'Connor, Ransom, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #21-2022. Ransom second. VOTE – Yeas – O'Connor, Ransom, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**
ORD #22: AMENDING THE 2022 APPROPRIATIONS O'Connor made a motion to suspend the rules. Ransom second. VOTE – Yeas – O'Connor, Ransom, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.** O'Connor made a motion to adopt Ordinance #22-2022. Ransom second. VOTE – Yeas – O'Connor, Ransom, Dunn, Fetzer, Riffle, and Throop. Nays – None. **MOTION CARRIED 6-0.**

NEW BUSINESS – Mayor Tracy requested that council review the 2022 committee assignments, and contact him if any member would like to discuss a change. 2023 appointments will be presented at the January 9, 2023 regular council meeting.

MAYOR'S REPORT- Mayor Tracy wished everyone a Merry Christmas and a Happy New Year!

The January Finance Committee and Council meetings will be held on January 9, 2023 at 6:30pm/ 7:00pm respectively.

Mayor Tracy adjourned the meeting at 8:00pm.



Mayor Ty Tracy



Barbara J. Runion, Fiscal Officer