

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS - 530 LIME STREET  
**JULY 22, 2019 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Rich Harman
- II. **ROLL CALL** – Fiscal Officer - Barb Runion
- III. **PLEDGE TO THE FLAG** – Mayor Rich Harman
- IV. **APPROVAL OF MINUTES**
  - a. Regular Meeting – July 8, 2019
  - b. Finance Committee Meeting – July 8, 2019
  - c. Public Hearing – July 8, 2019
- V. **AUDIENCE PARTICIPATION**
  - a. Recognition of Tinley Thieroff & Aylee Gutierrez
  - b. Sandusky Co. EMS – LS19
- VI. **CORRESPONDENCE**
  - a.
- VII. **OLD BUSINESS**
  - a.
- VIII. **REPORTS**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn, absent
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Tracy
    - ~ Finance Ordinance #1709
  - e. PUBLIC SAFETY – Tate
  - f. RECREATION & PARKS DEVELOPMENT – Fetzer
  - g. VILLAGE ADMINISTRATOR – Kruse
    - ~see attachment
  - h. POLICE DEPARTMENT – Chief Whitehead
- IX. **FISCAL OFFICER'S REPORT**
- X. **NEW BUSINESS** -
- XI. **MAYOR'S REPORT**
- XII. **EXECUTIVE SESSION** (if necessary)
- XIII. **ADJOURNMENT**

**MINUTES – July 8, 2019**

**WOODVILLE VILLAGE COUNCIL – REGULAR MEETING**

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 8, 2019 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Karen Schepman and Bradley Fetzer.

Village Administrator Keith Kruse, Solicitor Bob Kuhlman, and Police Chief Roy Whitehead were absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on June 24, 2019 were approved as presented.

**AUDIENCE PARTICIPATION** – None.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

**REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report. Set committee meeting for July 29 at 6:30pm to review employee evaluations.

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report.

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1708 in the amount of \$48,466.52, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Fetzer, Riffle, and O'Connor. Nays- None **MOTION CARRIED 6-0.**

A Public Hearing was held at 6:45pm tonight, July 8, regarding the 2020 Village Tax Budget. There was no audience participation. Tracy made a motion to adopt the 2020 Tax Budget, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Fetzer, Riffle, and O'Connor. Nays- None. **MOTION CARRIED 6-0.**

**PUBLIC SAFETY**- Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer – No report.

**VILLAGE ADMINISTRATOR** – Keith Kruse absent. Runion reported:

- **SEWER DEPT:** Received the Draft copy of the NPDES permit for the Wastewater Treatment Plant. Small changes to the downstream sampling process. No limitations on phosphorous parameters at this time.
- **STREETS:** Notified Sandusky County EMA of the Rt. 20 ODOT project and they will send out a county wide notification of the project.

**POLICE DEPARTMENT**- Chief Whitehead – No report, absent.

**FISCAL OFFICER**- Runion – No Report.

**NEW BUSINESS** – None.

**MAYOR'S REPORT**- None.

**EXECUTIVE SESSION**- None.

Mayor Harman adjourned the meeting at 7:10pm.



Mayor Richard Harman

  
Barbara J. Runion, Fiscal Officer

**WOODVILLE PUBLIC HEARING**  
**JULY 8, 2019**

Minutes of the Public Hearing of Woodville Village Council held on Monday, July 8, 2019 in Council Chambers, 530 Lime Street at 6:45p.m. Those in attendance: Mayor Richard Harman, Fiscal Officer Barb Runion, Council Members – Pat Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present – Bradley Fetzer and Karen Schepman.

Mayor Harman called the meeting to order.

Finance Chairman Tracy and Fiscal Officer Runion reviewed the 2020 Tax Budget.

There was no audience participation.

Mayor Harman adjourned the meeting at 6:55p.m.

  
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Mayor Richard A. Harman

  
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Fiscal Officer, Barbara J. Runion

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS - 530 LIME STREET  
**AUGUST 12, 2019 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Rich Harman
- II. **ROLL CALL** – Fiscal Officer - Barb Runion
- III. **PLEDGE TO THE FLAG** – Mayor Rich Harman
- IV. **APPROVAL OF MINUTES**
  - a. Regular Meeting – July 22, 2019
  - b. Finance Committee Meeting – July 22, 2019
  - c. Admin + Pers. – July 29, 2019
- V. **AUDIENCE PARTICIPATION**
  - a. Judy Karchner
- VI. **CORRESPONDENCE**
  - a.
- VII. **OLD BUSINESS**
  - a.
- VIII. **REPORTS**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle  
~2019 Wage increases
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Tracy  
~ Finance Ordinance #1710
  - e. PUBLIC SAFETY – Tate
  - f. RECREATION & PARKS DEVELOPMENT – Fetzner, absent
  - g. VILLAGE ADMINISTRATOR – Kruse  
~see attachment
  - h. POLICE DEPARTMENT – Chief Whitehead
- IX. **FISCAL OFFICER'S REPORT**
- X. **NEW BUSINESS** -
- XI. **MAYOR'S REPORT**
- XII. **EXECUTIVE SESSION** (if necessary)
- XIII. **ADJOURNMENT**

## MINUTES – July 22, 2019

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, July 22, 2019 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members-, Denny Fetzer, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Police Chief Roy Whitehead, Karen Schepman, Township Trustee Ken Green, Matt, Crystal, and Tinley Thieroff, David, Alesia, and Alyee Gutierrez, Doug and Loretta Thieroff, Sandusky County EMS Chief Jeff Jackson, Life Squad 19 EMT's Kari Atcheson and Lisa Woycitzky.

Council Member Patrick Dunn was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee, Regular Council meetings and the 2020 Budget Hearing on July 8, 2019 were approved as presented.

**AUDIENCE PARTICIPATION** – Mayor Harman presented Miss Alyee Gutierrez and Miss Tinley Thieroff with certificates of appreciation and gifts from local businesses to recognize their community clean-up efforts. The girls picked up litter in the neighborhood around Lueke Ave.

Matt, Crystal, and Tinley Thieroff, David, Alesia, and Alyee Gutierrez, Doug and Loretta Thieroff exited the meeting at 7:07pm.

Sandusky County EMS Chief Jeff Jackson introduced two of the new Life Squad 19 EMT's - Kari Atcheson and Lisa Woycitzky.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

#### REPORTS:

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report. Set committee meeting for July 29 at 6:30pm to review employee evaluations.

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report, absent

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1709 in the amount of \$111,790.99, Tate second. VOTE- Yeas- Tracy, Tate, Fetzer, Riffle, and O'Connor. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer reported that there had been Facebook conversations about extending the railing in the 3ft area of the pool to help patrons exit the pool easier, and if the pool staff had a weather radio. Kruse will check on the railing extension and he stated that the pool does have a weather radio.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **STREETS:** The ODOT Rt. 20 project is continuing. Parking will be limited in the Downtown area during the project, but we should not be losing any parking spots in that area.

**POLICE DEPARTMENT**- Chief Whitehead reported:

- School Resource Officer (SRO) Hammitt's contract has been renewed with Woodmore Schools. Will discuss at the Administrative and Personnel Committee meeting keeping Officer Hammitt employed by the Village during the summer months.
- Brady Donnell, Owner of Freedom Roofing Company has donated \$2,500.00 to the Police Department. This will cover the costs of equipment and Officer Gearheart's training for SRT(*Special Response Training*).

**FISCAL OFFICER**- Runion – No Report.

**NEW BUSINESS** – None.

**WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 7/22/19 – PAGE 2**


**MAYOR'S REPORT-** Mayor Harman report the Woodville Golf Outing raised enough money to support three charities this year – Susie's Coats, Engaging Opportunities Foundation, and Christmas for Kids each will receive \$2,000.00.

**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:27pm.

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Mayor Richard Harman

  
Barbara J. Runion, Fiscal Officer



**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS - 530 LIME STREET  
**AUGUST 26, 2019 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Rich Harman
- II. **ROLL CALL** – Fiscal Officer - Barb Runion
- III. **PLEDGE TO THE FLAG** – Mayor Rich Harman
- IV. **APPROVAL OF MINUTES**
  - a. Regular Meeting – August 12, 2019
  - b. Finance Committee Meeting – August 12, 2019
- V. **AUDIENCE PARTICIPATION**
  - a. Peggy Blossom
- VI. **CORRESPONDENCE**
  - a.
- VII. **OLD BUSINESS**
  - a.
- VIII. **REPORTS**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Tracy
    - ~ Finance Ordinance #1711
  - e. PUBLIC SAFETY – Tate, absent
  - f. RECREATION & PARKS DEVELOPMENT – Fetzner
  - g. VILLAGE ADMINISTRATOR – Kruse
    - ~see attachment
  - h. POLICE DEPARTMENT – Chief Whitehead
    - ~New Police Vehicles
- IX. **FISCAL OFFICER'S REPORT**  
**RES #14:** ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
- X. **NEW BUSINESS** -
- XI. **MAYOR'S REPORT**
- XII. **EXECUTIVE SESSION** (if necessary)
- XIII. **ADJOURNMENT**

## MINUTES – August 12, 2019

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 12, 2019 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members- Patrick Dunn, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Police Chief Roy Whitehead, Karen Schepman, Deb Wallace of the Suburban Press, and Judy Karchner. Council Member Denny Fetzer was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on July 22, 2019 and the Administrative & Personnel Committee meeting on July 29, 2019 were approved as presented.

**AUDIENCE PARTICIPATION** – Judy Karchner announced that a person (who wishes to remain anonymous) from the Class of 1970 has donated the entire amount needed to replace the liner at the Village Pool. The money has been deposited in the Woodville Business & Community Association's (WBCA) Rocktober Fest account. The generous donation, plus the current balance of the Rocktober Fest account, may be enough to also update the fence posts around the pool. Per the donor's request, a plaque will be displayed at the pool recognizing the Class of 1970 for the generous gift.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle stated the committee met on July 29 and reviewed the employee evaluations. Riffle reported the committee recommends the following (attached) 2019 wage increases for Village Employee's. Riffle made a motion to adopt the 2019 Raise/Salary Schedule (attached) for village employees retroactive to July 1, 2019. Tate second. VOTE - Yeas – Riffle, Tate, Dunn, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0**

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1710 in the amount of \$77,707.48, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Riffle, and O'Connor. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Tate – No report.

**RECREATION & PARKS DEVELOPMENT** – Fetzer – No report, absent.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER DEPT:** Ohio Rural Water Development has templates available for GIS mapping. A portion of the Asset Management Program requires this mapping. The program costs for the templates is free for the first year and \$700.00 the second.
- **SEWER DEPT:** Will be submitting comments on the Draft NPDES Permit Renewal. This permit is renewed every 5 years. At this time no additional testing is required for phosphorous and ammonia levels, however we must do additional sampling of upstream and downstream samples.
- **ELECTRIC DEPT:** No report.
- **STREETS:** ODOT is offering an annual Maintenance Contract for \$59,000.00. Kruse stated this contract is not necessary at this time and does not recommend it. The ODOT Rt. 20 project is continuing and concerns have been addressed as they arise.
- **PROJECTS:** Caleb O'Connor has completed his Eagle Scout Project in Trail Marker Park. Nathan Sedlmeier and Aidan Cable's Eagle Scout Project's in Limelite Eagle Park are moving forward.
- **FYI:** There will be updates to the Sandusky County Comprehensive Plan. A survey will be provided to all County residents to help develop the Plan. The survey form will be posted on our website as soon as it is available. The Sandusky County Emergency Management Association (EMA) Mitigation Plan needs updated and a meeting will be held on September 5, 2019 at 10:00am.

**POLICE DEPARTMENT**- Chief Whitehead – No report.



WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 8/12/19 – PAGE 2

FISCAL OFFICER- Runion – No Report.

NEW BUSINESS – None.

MAYOR'S REPORT- Mayor Harman – No report.

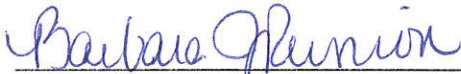
EXECUTIVE SESSION- None.

Mayor Harman adjourned the meeting at 7:19pm.



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Mayor Richard Harman



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Barbara J. Runion, Fiscal Officer

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS - 530 LIME STREET  
**SEPTEMBER 9, 2019 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Rich Harman
- II. **ROLL CALL** – Fiscal Officer - Barb Runion
- III. **PLEDGE TO THE FLAG** – Mayor Rich Harman
- IV. **APPROVAL OF MINUTES**
  - a. Regular Meeting – August 26, 2019
  - b. Finance Committee Meeting – August 26, 2019
- V. **AUDIENCE PARTICIPATION**
  - a.
- VI. **CORRESPONDENCE**
  - a. Invitation to Eagle Scout Ceremony for Caleb O'Connor
- VII. **OLD BUSINESS**
  - a.
- VIII. **REPORTS**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Tracy
    - ~ Finance Ordinance #1712
    - ~ 2019/2020 Ohio Plan renewal
  - e. PUBLIC SAFETY – Tate
  - f. RECREATION & PARKS DEVELOPMENT – Fetzer
  - g. VILLAGE ADMINISTRATOR – Kruse
    - ~see attachment
  - h. POLICE DEPARTMENT – Chief Whitehead
- IX. **FISCAL OFFICER'S REPORT**

ORD #15: AUTHORIZING THE VA TO ENTER INTO AN AGREEMENT WITH TIM LALLY CHEVROLET, INC. FOR THE PURPOSE OF PURCHASING TWO 2020 CHEVY TAHOE 4X4'S AND DECLARING AN EMERGENCY

RES. #16: SUPPORTING THE ESTABLISHMENT OF THE PORTAGE WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES AND DECLARING AN EMERGENCY
- X. **NEW BUSINESS** -
- XI. **MAYOR'S REPORT**
- XII. **EXECUTIVE SESSION** (if necessary)
- XIII. **ADJOURNMENT**

## MINUTES – August 26, 2019

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, August 26, 2019 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members-, Patrick Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, and Ty Tracy. Also present: Village Administrator Keith Kruse, Solicitor Bob Kuhlman, Police Chief Roy Whitehead, Karen Schepman, Deb Wallace of the Suburban Press, Sandusky County EMS Chief Jeff Jackson, Life Squad 19 EMT's Brandon Chapman and Nick Militello, Township Trustee's Ken Green and Bill Hammer.  
Council Member Jeff Tate was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on August 12, 2019 were approved as presented.

**AUDIENCE PARTICIPATION** – Sandusky County EMS Chief Jeff Jackson introduced two of the new Life Squad 19 EMT's – Brandon Chapman and Nick Militello. The transition period with the County LS19 and the Township has been going very well.

The Township Trustee's would like to revisit the Township resident's use of the Village brush dump and will get with Kruse to set a meeting date.

County EMS Jackson, Chapman and Militello, and Trustee Hammer exited the meeting at 7:07pm.

**CORRESPONDENCE**- None.

**OLD BUSINESS**- None.

#### **REPORTS:**

**ADMINISTRATIVE & PERSONNEL**- Riffle – No report

**PUBLIC WORKS & MAINTENANCE** – Dunn – No report

**ENVIRONMENTAL & COMMUNITY DEVELOPMENT** – O'Connor – No report.

**FINANCE** – Tracy made a motion to adopt Finance Ordinance #1711 in the amount of \$143,720.65, Fetzer second. VOTE-Yeas- Tracy, Fetzer, Dunn, Riffle, and O'Connor. Nays- None **MOTION CARRIED 5-0.**

**PUBLIC SAFETY**- Tate – No report, absent

**RECREATION & PARKS DEVELOPMENT** – Fetzer reported the pool is closed for the season and Kruse has signed an agreement to move forward with the new pool liner.

**VILLAGE ADMINISTRATOR** – Keith Kruse reported:

- **WATER DEPT:** Working on a plan with Poggemeyer Design Group(PDG) to redo the lime silo – need to update system for better (more controlled) dust collections.  
Tom Brickley, Bennett Stamper, and Kruse attended the AWWA class for contact hours in Fremont.
- **SEWER DEPT:** No report.
- **ELECTRIC DEPT:** Moving forward with the "Behind the Meter Peaking Project. The generators will be coming soon.  
Received another application to install residential solar panels.
- **STREETS:** No report.
- **PROJECTS:** No report.
- **FYI:** Notified the Health Department of the upcoming new pool liner installation.  
Reminder of the Sandusky County EMA's Hazard Mitigation Plan meeting on Sept. 5 at 10:00am. Meeting will be here.

**WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 8/26/19 – PAGE 2**

**POLICE DEPARTMENT-** Chief Whitehead reported he would like to hire School Resource Officer (SRO) Adam Hammitt during the summer months (end of school year – beginning of next school year). Having an Officer for the summer would cut down on the overtime costs to cover vacations, holidays, and the weekends.

- Mayor Harman recommended the appointment of Officer Adam Hammitt as a Full-Time Officer during the months of June, July, and August at his current rate of SRO pay of \$16.75 per hour. O'Connor made a motion to hire Adam Hammitt at \$16.75 per hour during the months of June, July, and August. Dunn second. VOTE – O'Connor, Dunn, Fetzer, Riffle, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

Chief Whitehead stated it is time to replace two police vehicles. He has test driven a 2020 Chevy Tahoe 4x4 at Tim Lally Chevrolet in Warrensville Heights, Ohio. The cost for two, fully equipped vehicles would be \$69,179.08 after a \$16,000.00 trade-in on the 2016 Ford Expedition and a \$7,500 trade-in on the 2015 Ford Explorer. We are still researching quotes for financing options. O'Connor made a motion to create an ordinance to authorize the purchase of two 2020 police vehicles from Tim Lally Chevrolet, Inc. in Warrensville Heights, Ohio. Fetzer second. VOTE – Yeas – O'Connor, Fetzer, Dunn, Riffle, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

Fetzer recognized, and thanked, Officer Frank Sirse for reaching out to the Mongoose bicycle manufacturer with the story of his son Bradley's bike being stolen early this summer. The Mongoose bicycle company sent Bradley a new bike.

**FISCAL OFFICER-** Runion presented the following resolution for Council's consideration:

RES. #14: ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Fetzer made a motion to suspend the rules, Dunn second. VOTE – Yeas – Fetzer, Dunn, Riffle, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0.** Fetzer made a motion to adopt Resolution #14-2019, Dunn second. VOTE – Yeas – Fetzer, Dunn, Riffle, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 5-0.**

**NEW BUSINESS** – None.

**MAYOR'S REPORT-** Mayor Harman – No report.

**EXECUTIVE SESSION-** None.

Mayor Harman adjourned the meeting at 7:33pm.



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Mayor Richard Harman

  
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Barbara J. Runion, Fiscal Officer

**WOODVILLE VILLAGE COUNCIL**  
REGULAR MEETING  
COUNCIL CHAMBERS - 530 LIME STREET  
**SEPTEMBER 23, 2019 – 7:00 p.m.**

- I. **CALL TO ORDER** – Mayor Rich Harman
- II. **ROLL CALL** – Fiscal Officer - Barb Runion
- III. **PLEDGE TO THE FLAG** – Mayor Rich Harman
- IV. **APPROVAL OF MINUTES**
  - a. Regular Meeting – September 9, 2019
  - b. Finance Committee Meeting – September 9, 2019
- V. **AUDIENCE PARTICIPATION**
  - a. Martha Bowen – Sandusky Co. Health Dept
- VI. **CORRESPONDENCE**
  - a.
- VII. **OLD BUSINESS**
  - a.
- VIII. **REPORTS**
  - a. ADMINISTRATIVE & PERSONNEL – Riffle
  - b. PUBLIC WORKS & MAINTENANCE – Dunn
  - c. ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor
  - d. FINANCE – Tracy, absent
  - e. PUBLIC SAFETY – Tate
    - ~ Finance Ordinance #1713
  - f. RECREATION & PARKS DEVELOPMENT – Fetzer
  - g. VILLAGE ADMINISTRATOR – Kruse, absent
  - h. POLICE DEPARTMENT – Chief Whitehead, absent
- IX. **FISCAL OFFICER'S REPORT**
- X. **NEW BUSINESS** -
- XI. **MAYOR'S REPORT**
- XII. **EXECUTIVE SESSION** (if necessary)
- XIII. **ADJOURNMENT**



## MINUTES – September 9, 2019

### WOODVILLE VILLAGE COUNCIL – REGULAR MEETING

Minutes of the Regular Meeting of Woodville Village Council held on Monday, September 9, 2019 in Council Chambers, 530 Lime Street at 7:00pm. Present at Roll Call were Mayor Rich Harman, Fiscal Officer Barb Runion, Council Members-, Patrick Dunn, Denny Fetzer, Kelly O'Connor, Joe Riffle, Jeff Tate, and Ty Tracy. Also present: Village Administrator Keith Kruse, Police Chief Roy Whitehead, Karen Schepman, Deb Wallace of the Suburban Press, and Tom Borck of Poggemeyer Design Group (PDG). Solicitor Bob Kuhlman was absent.

Mayor Harman called the meeting to order and led the Pledge to the Flag.

Minutes of the Finance Committee and Regular Council meetings on August 26, 2019 were approved as presented.

AUDIENCE PARTICIPATION – None.

CORRESPONDENCE- Mayor Harman shared an invitation to attend an Eagle Scout Court of Honor Ceremony for Caleb O'Connor on Sunday, October 20 at 2:00pm at the Woodville United Methodist Church.

OLD BUSINESS- None.

#### REPORTS:

ADMINISTRATIVE & PERSONNEL- Riffle – No report

PUBLIC WORKS & MAINTENANCE – Dunn reported he attended the County Comprehensive Plan meeting and the Jurisdictional meeting for the Countywide Hazard Mitigation Plan with Woodville and Woodville Township representatives. Both meetings were held here and were very informative. Kruse will provide details on both meetings during his report.

ENVIRONMENTAL & COMMUNITY DEVELOPMENT – O'Connor – No report.

FINANCE – Tracy made a motion to adopt Finance Ordinance #1712 in the amount of \$57,822.90, Tate second. VOTE- Yeas- Tracy, Tate, Dunn, Fetzer, Riffle, and O'Connor. Nays- None **MOTION CARRIED 6-0.**

Tracy reported the committee discussed and reviewed the 2019/2020 Ohio Plan renewal. The premium has decreased by \$773.00 from last year and includes all village vehicles. Tracy made a motion to renew the Ohio Plan/Risk Management premium for 2019/2020 in the amount of \$26,855.00, Tate second. VOTE – Yeas – Tracy, Tate, Dunn, Fetzer, O'Connor, and Riffle. Nays – None. **MOTION CARRIED 6-0.**

PUBLIC SAFETY- Tate – No report.

RECREATION & PARKS DEVELOPMENT – Fetzer – No report.

VILLAGE ADMINISTRATOR – Keith Kruse reported:

- **WATER DEPT:** Tom Borck stated - During the pre-construction meeting with Peterson Construction for the Water Treatment Plant Improvements Project, it was decided that the planned upgrades to the existing lime silo could not be done. There are two options – 1. Leave as is. This will be okay for a few years, but will not meet future Ohio EPA standards. 2. Install a new lime silo by a change order to the project. The estimated cost for a new silo would be \$281,000.00. Riffle made a motion to allow a change order to the project to include a new lime silo at an approximate cost of \$281,000.00. Dunn second. VOTE – Yeas – Riffle, Dunn, Fetzer, O'Connor, Tate, and Tracy. Nays – None. **MOTION CARRIED – 6-0.**  
Borck exited the meeting at 7:17pm
- **SEWER DEPT:** No report.
- **ELECTRIC DEPT:** Moving forward with the "Behind the Meter Peaking Project. After a conference call on Sept. 3, a pre-construction meeting was set for Sept. 12, and the project should start in October.
- **STREETS:** Have repeatedly contacted CSX regarding the condition of the railroad tracks on Main St. CSX did place some asphalt in the area, but it has not fixed the issues. PUCO has also been contacted regarding the matter.
- **PARKS:** Village employees have been cleaning and repairing the Doughboy statue in Veterans Park. They have re-tucked and secured the brick wall cap and monument base. It looks great!



**WOODVILLE VILLAGE COUNCIL-REGULAR MEETING 9/9/19 – PAGE 2**

**VILLAGE ADMINISTRATOR** – Keith Kruse reported, continued:

- **FYI:** The brick at the Library and Museum has been power washed (front & back) and all surfaces have been seal coated.  
County-wide Comprehensive Plan (The Plan) meeting was held here on Sept 5. The Plan is a long-range plan used to guide growth and development for our County. Representatives of the entire county met to update their information and it will be assembled by Revellie Consulting Company. The results will be sent by letter for council's review when finished.  
County-wide Local Hazard Mitigation Plan (LHMP) Meeting was also held here on Sept 5. LHMP is a strategic/guidance document used by an entity to reduce future risk to life and property. The LHMP must be updated every 5 years and approved by FEMA. Added as a vulnerability to the plan for the village was - railroad tracks being blocked during an emergency.

**POLICE DEPARTMENT**- Chief Whitehead presented the July and August activity reports. (attached)

**FISCAL OFFICER**- Runion presented the following ordinance and resolution for Council's consideration:

ORD. #15: AUTHORIZING THE VA TO ENTER INTO AN AGREEMENT WITH TIM LALLY CHEVROLET, INC. FOR THE PURPOSE OF PURCHASING TWO 2020 CHEVY TAHOE 4X4'S AND DECLARING AN EMERGENCY. Tate made a motion to suspend the rules, Riffle second. VOTE – Yeas – Tate, Riffle, Dunn, Fetzer, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Tate made a motion to adopt Ordinance #15-2019, Riffle second. VOTE – Yeas – Tate, Riffle, Dunn, Fetzer, O'Connor, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

RES. #16: SUPPORTING THE ESTABLISHMENT OF THE PORTAGE WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES AND DECLARING AN EMERGENCY Dunn made a motion to suspend the rules, Fetzer second. VOTE – Yeas – Dunn, Fetzer, Riffle, O'Connor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.** Dunn made a motion to adopt Resolution #16-2019, Fetzer second. VOTE – Yeas – Dunn, Fetzer, Riffle, O'Connor, Tate, and Tracy. Nays – None. **MOTION CARRIED 6-0.**

**NEW BUSINESS** – None.

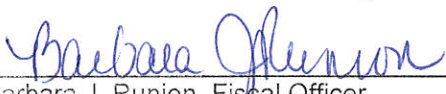
**MAYOR'S REPORT**- Mayor Harman encouraged everyone to stop by Eagle Limelite Park and check out the latest developments.

**EXECUTIVE SESSION**- None.

Mayor Harman adjourned the meeting at 7:35pm.



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Mayor Richard Harman



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Barbara J. Runion, Fiscal Officer