

ORDINANCE #17-2016

AN ORDINANCE TO AMEND SECTION 135.09 (a)(d)(e), UTILITY ADJUSTMENT POLICY, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WOODVILLE

WHEREAS, the Council of the Village of Woodville, Sandusky County, Ohio previously adopted a policy for adjusting utility charges pursuant to Part 1 of the Codified Ordinances of the Village of Woodville; and

WHEREAS, the Council of the Village of Woodville, Sandusky County, Ohio wishes to amend Section 135.09 (a)(d)(e) Utility Adjustment Policy of the Codified Ordinances of the Village of Woodville.

NOW, THEREFORE BE IT ORDAINED by the Council of the Village of Woodville, Sandusky County, Ohio that:

Section 1: 135.09 of the Village of Woodville Codified Ordinances which presently read as follows:

(a) Council designates the Mayor, Fiscal Officer, or Finance Chairman as the authorities to approve adjustments to accounts.

(b) The Utility Clerk is responsible for making changes to payments received and utility billings at the Clerk's office.

(c) Adjustments occasionally need to be made to accounts when account has good credit history, such adjustments may be, but not limited to: relief of past due charges for death of resident (estates), vacation requests (hold bills while gone), proof of payments lost in mail, bank errors, payment errors, billing errors, sewer credit for pools or meter reading errors.

(d) In the event of major adjustments requested by a customer, requests shall be taken to the Board of Public Affairs or Council.

(e) Documentation of the adjustment shall be made by Utility Clerk, authorized by the Mayor, Fiscal Officer or Finance Chairman and filed in adjustment file.

be amended to read as follows:

(a) Council designates the Mayor, Fiscal Officer, or the Village Administrator as the authorities to approve adjustments to accounts.

(b) The Utility Clerk is responsible for making changes to payments received and utility billings at the Clerk's office.

(c) Adjustments occasionally need to be made to accounts when account has good credit history, such adjustments may be, but not limited to: relief of past due charges for death of resident (estates), vacation requests (hold bills while gone), proof of payments lost in mail, bank errors, payment errors, billing errors, sewer credit for pools or meter reading errors.

(d) In the event of any major adjustments requested by a customer, requests shall be put in writing and taken to the Woodville Village Council.

(e) Documentation of the adjustment shall be made by the Utility Clerk, authorized by the Mayor, Fiscal Officer, or Village Administrator and filed in the adjustment file.


Section 2: All former provisions of any ordinance inconsistent with this Ordinance are hereby expressly repealed.

Section 3: It is found and determined that all formal actions of the Council of the Village of Woodville, Sandusky County, Ohio concerning and relating to the adoption of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised code.



Mayor Richard A. Harman

ATTEST:


Barbara J. Runion, Fiscal Officer

1st Reading: 11/14/2016
2nd Reading: 11/28/2016
3rd Reading: 12/19/2016

Passage: 12/19/2016

Yeas: 6

Nays: 0